

Camden County Board of Commissioners
Budget Work Session
March 13, 2026; 1:00 PM
Camden County Public Library

MINUTES

The Camden County Board of Commissioners held a duly-noticed budget work session on March 13, 2026 at 1:00 PM in the Community Room of the Camden County Public Library. A closed session was held to consult with the County Attorney in regard to B&M Investments of North Carolina, LLC v. Camden County (File No.:2:26-cv-00012-BO). The planned closed session for personnel did not take place due to time constraints.

Call to Order

The meeting was called to order by Chair Jason Banks at 1:00 PM. Additional Board members present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White. Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

Motion to go into closed session to consult with the County Attorney in regard to B&M Investments of North Carolina, LLC v. Camden County (File No.:2:26-cv-00012-BO).

RESULT:	PASSED
MOVER:	Troy Leary
AYES:	Jason Banks, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Motion to come out of closed session.

RESULT:	PASSED
MOVER:	Tiffney White
AYES:	Jason Banks, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

The following items were presented to the Board for discussion/direction:

Capital Improvement Plan

- Current Recommended / Funded
 - Wastewater Expansion
 - Administration Complex
 - High School
 - Treasure Point Building
 - South Mills Boat Ramp & Park Planning
- Proposed Recommended / Funded
 - South Mills Wastewater Expansion & Disposal
 - Administration Complex
 - High School
 - South Mills Boat Ramp & Park Planning
- Current Recommended / Unfunded
 - South Mills Wastewater Treatment Plant (high rate infiltration pond option)
 - New South Mills Convenience Center & Transfer Station
 - Broadband / Internet Access
- Proposed Recommended / Unfunded
 - South Mills Wastewater Treatment Plant (high rate infiltration pond option)
 - New South Mills Convenience Center & Transfer Station
 - Broadband / Internet Access
- Current Identified / Unfunded
 - Public Beach
 - Dismal Swamp Trail Extension
 - Dismal Swamp Canal Boating Amenities
- Proposed Identified / Unfunded
 - Public Beach
 - Dismal Swamp Trail Extension
 - Dismal Swamp Canal Boating Activities

Fee Schedule – Proposed Changes

- Reinspection Fees - Consensus to pursue escalating fees
- Recommended Water Rate Increase – Consensus to increase the base rate to \$30
- Solid Waste Fee – Consensus to increase to \$150 (with consideration of fee release options)

IT Improvements

- Licensing Renewals

IT Project Recommendations – to be discussed at Work Session 3

Capital Requests by Department

- Buildings & Grounds
 - Remodel sidewalk at Library & ADA access - \$12,000
 - New sign at Camden Medical Park - \$10,000
 - Research sign for DSS
- Inspections

- Phone - \$300
 - Tool Box - \$1,000
 - Computer - \$1,700
- Library
 - Unanticipated Equipment - \$4,000
 - South Mills Book Drop - \$9,000 – Consensus to remove
- Museum
 - Display Case - \$772
 - Shelves/Genealogy Nook - \$228
- Human Resources
 - Laptop - \$1,700
- Planning
 - Phone - \$300
 - Chair - \$200
 - Computer - \$1700
 - Desk - \$400
 - Plotter - \$15,000 – Consensus to remove and request budget amendment if needed
 - Plotter Support - \$2000 – Consensus to remove and request budget amendment if needed
- Register of Deeds
 - Three new computers - \$5000
 - Replace IT equipment - \$500
 - Plat Cabinet - \$6000
- Senior Center
 - NuStep - \$8071
- Parks & Recreation – Budget in progress
- Sheriff
 - Fingerprint Machine - \$17,000 – Consensus to redirect from 2025-2026 salary to capital outlay
 - MDT’s (5) - \$15,900 – Consensus of approval for two (2) and to redirect from 2025-2026 salary to capital outlay
 - In-Car Radios (5) - \$17,730 - Consensus of approval for two (2) and to redirect from 2025-2026 salary to capital outlay
- DSS
 - Scanners (3) - \$1,500
 - MDM install for iPads (2)
 - Laptops - \$14,050 – Consensus to request itemization
 - Technology Accessories - \$500 – Consensus to request itemization
- Soil & Water
 - Tool Box - \$900
 - Printer - \$700
 - Technology Accessories - \$300
 - Truck floor mats - \$300
- Tax
 - Computers - \$4,700
 - Technology Accessories - \$600
- RO Plant
 - Train 2 Membrane Replacement - \$170,000
- Distribution & Collections
 - Spare pump for McBride Lift Station - \$16,000
 - Spare Pump for Residential Lift Stations (5) – Consensus to approve two (2)
 - New Pump for Courthouse Lift Station - \$16,000
 - Radio Read Meters - \$1,750,000 – Consensus to divide into thirds; approval of \$600,000
 - Computers (2) - \$4,000 – Consensus to request itemization
 - Office Buildout - \$20,000
 - 16 yards of concrete - \$3,000
 - Lambs Road Reconnect - \$50,000
 - Office Chair - \$349.99 – Consensus to approve \$200
 - 22 tons of 67 stone - \$1200
 - Con-x Box - \$2,500 – Consensus to approve \$2000
- Wastewater
 - Laptop - \$2,000 – Consensus to request itemization
 - Hose for Godwin Pump - \$7,734
 - New Influent Pump for Courthouse Wastewater Treatment Plant - \$9373.48
 - New Influent Control Panel South Mills Wastewater Treatment Plant - \$30,000
- EMS
 - iSimulate Monitor - \$10,505.44*
 - Atlas Next Gen Manikin - \$10,637.58*
 - UE Scope Video Laryngoscope & Blades - \$3039.99*
 - QuickClot Hemorrhage Control Training Kit - \$519*
 - TrueClot Hemorrhage Control Training Kit - \$1079.99*
 - Life Form S.A.L.A.D. Simulator - \$1699.99*
 - Laerdal Infant Airway Management Trainer - \$1049.99*
 - Simulations O.B. Manikin - \$797.99*
 - *Consensus to approve \$13,000 for training devices
 - Wet-Dry Vac - \$799.96**
 - Blackstone Grill - \$344**
 - Grill Station 12 - \$344**
 - Eko Core 500 - \$1676**

- Tall Storage Cabinet Station 14 - \$173.92**
- TV Stand 54 Station 14 - \$109**
- Vacuum Station 14 - \$129.99**
- Cooler RTIC - \$540**
- Outdoor Storage Cabinet 68' - \$539.98**
- End Tables Station 12 - \$1,600**
- Nightstands - \$2690**
- Office desk Zaller - \$539**
- Office desk Colson - \$389.99**

**Consensus to approve \$2500 for equipment and furniture

- Extrication Gear - \$17,600 – Consensus to pursue grant funding
- Extrication Gear Helmet & Gloves – Consensus to pursue grant funding
- Cooperative Extension
 - Tables, Chairs, and Caddie for Multipurpose Room - \$10,000
 - Furniture for addition staff office - \$800
 - Appliances - \$10,000 (Sentara Cares Grant)
 - Conference Room Furniture - \$800
 - Reception Area Furniture - \$500
 - Storage Shelving - \$1200
 - Breakroom Furniture - \$300
 - Podium - \$200
 - Flagpole - \$800
 - Lab refrigerator - \$650
 - Lateral Filing Cabinet - \$300
 - Entry Rugs - \$300
 - Equipment for FCS Wellness Program - \$800
 - Electronic Fob Entry - \$14,300
 - Security Cameras - \$8,800
 - Toolbox - \$900

Vehicle Requests

- Custodial Staff Replacement Van - \$40,000
- EMS Supervisor Vehicle - \$70,439.44
- Cooperative Extension Agricultural Agent Truck - \$52,000
- Inspections Truck - \$55,000
- Sheriff's Office
 - Patrol Explorer (4) - \$277,964 – Consensus to approve two (2)
 - Patrol Mustang (1) - \$64,141 – Consensus to remove
- Wastewater Treatment Plant Truck - \$50,000

Personnel - Requested Transitions

- Library Assistant - Currently a part-time position. EARL transition will reflect a great need for full-time staffing; allows for collections management and sharing; additionally allows for weekend work rotations.
- Life Skills Coach – Currently a part-time position. Program has a larger need than current hours allow; position covered through Opioid Settlement funding.
- Animal Control Officer – Currently a part-time position. Workload reflects a need for fulltime staffing; acting in a reactionary capacity; not able to do proactive programs due to time constraints.
- EMS Station 12 – Currently a 12-hour shift. Seeking consideration of going to a 24-hour shift; provides center of the County coverage, reduces gaps when both ambulances are out of the county on transports. (Consensus of the Board to remove.)

Personnel – Requested New Positions

- Records Clerk – Requested to support existing Record Clerk staff in the Sheriff's Office; citing efficiency and turnaround time for the public and sworn staff. (Consensus of the Board to remove.)
- Patrol Deputy (two positions) – Requested citing residential growth and increased calls for service. While the agency has expanded, demand continues to outpace staffing levels. (Consensus of the Board to remove.)
- 10 part-time sworn positions – Requested to be used for emergency callouts, temporary or seasonal operation needs; would be required to maintain certifications. (no increase in salary)
- Economic Developer – Part-time or contracted position as requested by the Camden Economic Development Commission to field inquiries and act on behalf of the County when seeking commercial development. (To be continued at the next session.)

The remainder of the planned discussion will take place at the next session. Due to time constraints, Chair Banks adjourned the work session at 5:27 PM.