Camden County Board of Commissioners
South Camden Water & Sewer District Board of Directors
September 2, 2025
Closed Session – 6:30 PM
Regular Meeting – 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held in boardroom of the Camden Public Library on September 2, 2025 at 7:00 PM, with a closed session at 6:30 PM to consult with the county attorney. The Board of Commissioners also met as the South Camden Water & Sewer District Board of Directors during the Regular Meeting.

CALL TO ORDER
The meeting was called to order by Chair Tiffney White at 6:30 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Dr. Jason Banks.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.
Closed Session Only: Attorney Lauren Arizaga-Womble

CLOSED SESSION

Motion to go into closed session to consult with the county attorney.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to come out of closed session.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

At 7:00 PM Chair White reconvened the Board of Commissioners for open session.

INVOCATION & PLEDGE OF ALLEGIANCE
Pastor Kevin Buzzard gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

A. Trillium Health Resources – Regional Vice President Bobbie Lowe presented the 2024 Trillium Health Resources Annual Report.

ITEM 4. PUBLIC COMMENTS (AGENDA-RELATED)

None.

ITEM 5. PUBLIC HEARING

A. Commerce Park Property Sale – Erin Burke

Motion to open the public hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

For consideration by the Board is the conveyance of a fee simple interest in real property from the County of Camden (The County) to CT Metering Solutions, Inc. (The Company) consisting of seven point four eight (7.48) acres more or less situate within the Camden Commerce Park, Camden, North Carolina. The value of the real property to be conveyed is thirty-six thousand dollars ($36,000) per acre. The proposed consideration will be thirty-six thousand dollars ($36,000) per acre. The Company intends to construct office warehouse space on the property.

Public Comments
None.

Motion to close the public hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to approve the contract for the sale of Camden County Commerce Park property to CT Metering Solutions, Inc. as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 6. OLD BUSINESS

A. Moratorium Update – Erin Burke
- River sampling will soon be completed and the report submittal to the State is anticipated in October.

ITEM 7. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2024	244,839.23	23,264.99
2023	111,654.95	22,260.85
2022	54,325.45	8,558.01
2021	40,661.57	6,696.90
2020	21,807.85	2,658.48
2019	18,385.80	1,758.14
2018	14,688.77	1,026.17
2017	10,824.69	1,278.56
2016	6,741.83	1,029.13
2015	5,837.55	635.05

TOTAL REAL PROPERTY TAX UNCOLLECTED	529,767.69
TOTAL PERSONAL PROPERTY UNCOLLECTED	69,166.28
TEN YEAR PERCENTAGE COLLECTION RATE	99.43%
COLLECTION FOR 2025 vs. 2024	9,965.65 vs. 16,010.14

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2024	97.70%
2023	98.83%
2022	99.36%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING July 2025
BY TAX ADMINISTRATOR

55 NUMBER DELINQUENCY NOTICES SENT

23 FOLLOWUP REQUESTS FOR PAYMENT SENT

4 NUMBER OF WAGE GARNISHMENTS ISSUED

4 NUMBER OF BANK GARNISHMENTS ISSUED

38 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-18-8072.0000	10,703.02	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	9,889.10	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	8,702.16	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8973-00-53-0748.0000	8,479.24	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	03-8962-00-05-0472.0000	8,426.56	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8916-00-39-5170.0000	8,205.10	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	8,110.61	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8965-00-56-8601.0000	7,753.50	1	FSC II LLC	SHILOH	370 SANDY HOOK RD
R	02-8934-01-29-4617.0000	7,735.32	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	6,989.42	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-8000-00-04-8444.0000	6,729.89	1	MID ATLANTIC RECYCLING	SOUTH MILLS	140 CONNER FARM RD
R	03-8953-00-44-8561.0000	6,098.91	1	ANTHONY TWIFORD	SHILOH	145 BEECH RIDGE RD
R	01-7989-00-01-1714.0000	5,737.38	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	03-8889-00-48-7259.0000	5,710.71	2	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD
R	02-8934-04-72-0416.0000	5,687.18	4	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	01-7979-00-61-7358.0000	5,019.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7081-00-20-8262.0000	4,851.41	1	GEORGE TAYLOR AND ANNIE TAYLOR	SOUTH MILLS	178 CULPEPPER RD
R	03-8971-00-30-9999.0000	4,820.89	1	WILLIAM MICHAEL SARGENT	SHILOH	203 ONE MILL RD
R	02-8943-01-29-4931.0000	4,712.26	1	JATORI POWELL-CARR	CAMDEN	177 SAND HILLS RD
R	03-8990-00-17-3935.0000	4,434.21	4	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	02-8925-00-58-8351.0000	4,362.87	1	KEITH S SAWYER	CAMDEN	109 SCOTLAND RD
R	02-8935-01-08-8786.0000	4,324.31	1	LINWOOD GREGORY HEIRS	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8936-00-23-4750.0000	4,277.64	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8935-04-63-0820.0000	4,197.32	2	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8945-00-58-2869.0000	4,190.27	3	JAMES WHITLEY, MARY WHITLEY,	CAMDEN	215 PINCH GUT RD
R	03-8965-00-13-1025.0000	4,029.69	1	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	03-8963-00-10-1500.0000	4,010.98	1	KENNETH & PEGGY S. PIERCE	SHILOH	111 HAWKINS LN
R	02-8934-01-07-7514.0000	3,892.43	4	ANGELA TYLER	CAMDEN	117 MORRISETTES RD
R	03-8973-00-22-4894.0000	3,735.59	1	WILLIAM ANDREW NEWELL	SHILOH	891 SANDY HOOK RD
R	03-8990-00-18-6042.0000	3,724.13	4	LARRY MOTLEY	SHILOH	SECOND CREEK RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8935-02-66-7093.0000	10	9,889.10	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	10	6,989.42	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	10	5,737.38	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	10	4,277.64	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8962-00-67-1021.0000	10	3,528.19	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	10	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7999-00-95-3587.0000	10	3,105.63	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	02-8935-02-75-0867.0000	10	3,048.41	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	03-8952-00-95-8737.0000	10	2,652.68	AUDREY TILLETT	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,424.16	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	2,331.13	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,270.72	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,191.28	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	2,086.76	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-2719.0000	10	1,876.31	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	03-8899-00-45-2682.0000	10	1,726.89	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8926-00-13-6839.0000	10	1,696.42	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	10	1,514.23	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	10	1,221.17	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	10	1,016.27	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	10	955.32	DORIS EASON HEIRS	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	10	917.52	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	895.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	10	627.69	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	10	537.26	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	468.69	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	377.24	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	02-8916-00-68-3801.0000	10	369.84	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	03-8980-00-84-1828.0000	10	368.36	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD
R	03-9809-00-54-8280.0000	10	347.95	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	25,885.55	2	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0002941	2,067.80	4	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0003721	1,424.70	4	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0003878	1,171.77	2	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0000295	1,127.40	6	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001721	1,009.92	4	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0001709	947.26	8	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003513	808.64	2	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	800.70	2	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	791.57	3	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001046	734.19	2	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001104	729.30	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003512	721.68	3	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000132	621.20	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002525	601.19	3	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0002817	561.69	1	EASTERN CAROLINA	CAMDEN	154 US 158 HWY E
P	0001072	547.10	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003547	521.06	4	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002480	472.58	1	FSC II, LLC	SHAWBORO	380 SANDY HOOK RD
P	0001545	444.74	4	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003099	431.21	1	AARON M BROWN	SHILOH	108 CHERRY BLOSSOM WAY
P	0003892	416.36	3	NOAH KNOWLES	CAMDEN	319 IVY NECK RD
P	0003850	414.72	3	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003415	398.74	4	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003773	393.20	4	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0004084	391.98	1	252 IMPROVEMENTS	SOUTH MILLS	581 OLD SWAMP RD
P	0000945	376.74	4	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001959	373.14	4	SHAWN H. LEARY	SOUTH MILLS	149 LINTON RD
P	0003662	372.28	4	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0003167	345.15	3	MICHAEL LANCE GREGORY	CAMDEN	121 CAMDEN AVE

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	734.19	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	547.10	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	244.67	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0000738	10	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	10	128.34	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	9	1,127.40	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	9	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	9	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0002592	9	107.98	SCOTT BRIAN GRANDY	SOUTH MILLS	156 KEETER BARN RD
P	0000945	8	376.74	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	8	297.58	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	8	261.91	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	8	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	8	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0001512	7	297.74	JOHN WESLEY BURGESS,JR.	CAMDEN	431 158 USY W
P	0002902	7	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0002942	7	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	6	808.64	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	6	398.74	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003414	6	325.41	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003487	6	317.24	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	6	304.23	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003075	6	304.04	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003096	6	298.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003035	6	266.77	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	6	257.32	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	6	205.12	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	6	160.67	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E

Motion to approve the tax report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

B. Resolution 2025-09-01 Awarding of Badges and Sidearm to Margaret Durham – Sheriff Jones

Resolution 2025-09-01

Resolution of the Camden County Board of Commissioners
Honoring Detective Margaret L. Durham, Investigator
for 8 Years of Law Enforcement Service and
Awarding of Her Issued Badges and Sidearm

WHEREAS, Detective Margaret L. Durham joined the Camden County Sheriff's Office and took the Oath of Office on 1 August 2017 as a Deputy, during which time she has served the citizens of Camden County with the highest level of dedication, commitment and integrity – all while upholding the rights of all in adherence to the Constitution of the State of North Carolina and the United States Constitution; and

WHEREAS, Detective Margaret L. Durham's service and dedication to the Camden County Sheriff's Office, the citizens of Camden County and her many accomplishments in the field of Law Enforcement during her 8 years of service are hereby recognized and commended; and

WHEREAS, North Carolina General Statute 20-187.2 provides that retiring deputies of the Camden County Sheriff's Office may receive, at the Sheriff's discretion, the issued sidearm of such retiring deputy at a price determined by the Board of Commissioners, and upon securing a permit as required by North Carolina General Statute 14-402 et seq.; and

WHEREAS, Detective Margaret L. Durham has served as a member of the Camden County Sheriff's Office and is retired from the Camden County Sheriff's Office effective 1 September 2025.

NOW, THEREFORE BE IT RESOLVED by the Camden County Board of Commissioners as follows: Sheriff Kevin Jones is hereby authorized in accordance with the provisions of North Carolina General Statute 20-187.2, to allow the transfer to Detective Margaret L. Durham the badges worn by her during her service with the Camden County Sheriff's Office and Sheriff Kevin Jones is hereby authorized in accordance with the provisions of North Carolina General Statute 20-187.2, to allow the transfer to Detective Margaret L. Durham her issued service sidearm, a Glock 9mm Model G45 - Serial # CBKZ771, upon the securing of permit as required by North Carolina General Statute 14-402; and upon paying the price of $1.00.

BE IT FURTHER RESOLVED, the Camden County Board of Commissioners recognizes and thanks Detective Margaret L. Durham for her dedicated service to Camden County and its citizens.

Adopted this 2nd day of September, 2025.

ATTEST:

Tiffney White, Chair
Camden County Board of Commissioners

Karen M. Davis, NCMCC
Clerk to the Board of Commissioners

Motion to adopt Resolution 2025-09-01 Awarding of Badges and Sidearm to Retiring Detective Margaret Durham.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Upon adoption of the Resolution, Sheriff Jones presented Detective Durham her badge and sidearm.

C. NC Statewide Mutual Aid Agreement – Brian Parnell

Pasquotank-Camden Emergency Management is seeking adoption of the updated NC Statewide Mutual Aid Agreement (SWMAA). We currently have an SWMAA in place. However, there was an update in 2023 and North Carolina Emergency Management is urging all jurisdictions to sign on to the new document. Prior to the change, the Statewide Mutual Aid Agreement was only enacted during local or State declared emergencies. Now, the Statewide Mutual Aid can be enacted any time there is a need for additional resources without declaring a State of Emergency. Some of the other updates include: adding General Statute references in various sections, adding more definitions, updating the notification process between local jurisdictions and the State Emergency Operations Center, clarifying the payments and reimbursement procedures, and adding wording to the authorized representative page.

Motion to approve the updated 2023 North Carolina Statewide Mutual Aid Agreement as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Due to its length, this document is hereby incorporated by reference and available for public inspection in the Camden County Administrative Office.

D. EMS Budget Amendment Request – Joe Zaller

Camden County EMS – Budget Amendment
Project: Construction of Centralized EMS Supply Room – 330 US Highway 158
Date: 8-26-2025

Purpose:
To authorize funding for the construction of a centralized, climate-controlled EMS supply and storage facility within the existing metal building located at 330 US Highway 158 formally used for electronics collection and storage. This project will consolidate supply storage to a more centrally located site, allowing Camden County EMS to:

- Improve centralized access and distribution of medications, equipment, and supplies.
- Provide secure, climate-controlled storage for additional mechanical and training equipment to support operational and educational needs.
- Free up existing space at the South Mills Water Building, enabling conversion of that space into additional Camden County administrative offices at the South Camden Water Building.
- Maintain ambulance and medication readiness through proper climate control.
- Maintain equipped ambulance stocked with climate-controlled medication as an additional or backup ambulance.

Scope of Work

1. Construction of Supply Room:
   - Build an approximately 36 ft. x 12 ft. climate controlled enclosed room at the rear of the existing structure.
   - Include a mezzanine level for bulk storage of large equipment, including mechanical and training equipment.
2. Climate Control Installation:
   - Install a two-zone HVAC system:
     - Zone 1: Dedicated climate-controlled environment for temperature sensitive medications and EMS supplies, ensuring compliance with medical storage requirements.
     - Zone 2: Climate control for the ambulance bay to maintain vehicle readiness and ensure all on-board medications remain operationally compliant.
3. Electrical & Infrastructure Upgrades:
   - Install dedicated electrical power supply for HVAC and lighting.
   - Provide dedicated power connections to support ambulances while housed in the bay.
4. Workforce & Contractors:
   - Camden County Public Works and Camden EMS staff will complete framing and general construction.
   - Licensed contractors will complete the electrical panel installation and HVAC system setup.
   - A quote from a general contractor to complete the entire project independently was obtained at an estimated cost of $25,000. The proposed in-house/public works approach reduces this cost $10,000.

Budget Impact

- Materials & Supplies (Framing, Insulation, Construction Materials, HVAC units): $10,000
- Electrical, HVAC Installation, Permits & Incidentals: $5,000
- Total Project Cost: $15,000
  - General Contractor Estimate for Comparison: $25,000

Recommendation
Approval of this budget amendment is recommended to create a centralized, climate-controlled EMS facility that enhances operational efficiency, provides proper storage for medical, mechanical, and training equipment, maintains spare ambulance readiness, and frees up space at the South Mills Water Building for the expansion of Camden County administrative offices at the South Camden Water Building.

Motion to approve the EMS Budget Amendment request for the construction of a centralized EMS supply room as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

E. Leash Ordinance Discussion – Erin Burke

Manager Burke presented the following language for discussion by the Board for a leash ordinance.

<u>§ 93.42 DOGS ON COUNTY PROPERTY.</u>

<u>Any dog on County-owned or maintained property must be kept on a leash not exceeding 6 feet long. The leash must be held by a person who is physically capable of handling the dog.</u>

<u>Penalty: See Penalty § 93.99.</u>

§ 93.99 PENALTY.

(A) Notwithstanding any civil penalties outlined in this chapter, the violation of any provision of this chapter shall be a Class 3 misdemeanor and any person convicted of such violation shall be punishable as provided in G.S. 14-4 and G.S.

153A-123 and may be subject to a fine of not more than $500 or imprisonment. Such violation maybe punishable by any other applicable law. Each day's violation of this chapter is a separate offense. Payment of a fine imposed in criminal proceedings pursuant to this chapter does not relieve a person of his liability for registration, fees, or civil penalties imposed under or pursuant to this chapter.

(B) The animal control officer may cause issuance to an owner or keeper or a person in violation of this chapter or applicable state law, warnings, notices, civil penalties giving notice of violation(s). Any such penalty issued shall impose upon the owner a civil penalty as listed in the county fee schedule. Penalties shall increase for each subsequent offense.

(C) Unless otherwise specified in this chapter, all notices or civil penalties required by this chapter to be sent or delivered shall be made by personal service; by first class or certified mail; or by affixing the notice to the last known residence.

(Ord. 2001-6-1, passed 6-4-01; Am. Ord., passed 7-6-21)

After a brief discussion and clarifying questions from Sheriff Jones, Manager Burke is to obtain additional information from other municipalities that have enacted a similar ordinance regarding language and enforcement.

ITEM 8. BOARD APPOINTMENTS

A. South Camden VFD Fire Commission

Motion to reappointment Larry Glasscock Jr., George Tarkington and Zenas Jennings to the South Camden VFD Fire Commission.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

B. South Mills VFD Fire Commission

Motion to reappoint Mike Whitehurst, Ray Albertson and Tiffney White to the South Mills VFD Fire Commission.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

C. Potentially Dangerous Dog Appeals Board

Motion to reappoint Wallace Lee Parr to the Potentially Dangerous Dog Appeals Board.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Public Comments – None

A. Monthly Report – Chas Sawyer

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: July 2025

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	154	100%	100%	0
Sewer/Collection	0	100%	100%	0

Collections/Distribution

Water line locates	104
Sewer line locates	0
Water & Sewer locates same ticket	22
Hydrants tested	0
New services installed	0

Water Treatment

Total water treated	19,014,000 gallons
Daily average	613,355 gallons per day (75% capacity)
Current capacity	720,000 gallons per day

Waste Water Treatment

Facility	Gallons per day	Permitted Capacity
South Mills WWTP	15,234 gallons per day	100 000 gallons per day (5% Capacity)
Courthouse Area WWTP	27,884 gallons per day	50 000 gallons per day (50% Capacity)

SOUTH CAMDEN WATER & SEWER BOARD
MONTHLY WATER STATISTICS REPORT

Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc
					2022					
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
					2023					
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
					2024					
Jan	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5
March	87	100%	0%	84	3	65	6	30	8	1
April	72	100%	0%	72	0	10	5	65	12	1
May	82	100%	0%	80	2	10	4	46	5	0
June	119	100%	0%	117	2	56	12	12	9	2
July	107	100%	0%	105	2	60	0	15	10	2
August	95	100%	0%	91	4	55	0	23	10	1
Sept	175	100%	0%	173	2	75	1	14	25	1
Oct	136	100%	0%	136	1	52	0	23	15	5
Nov	203	100%	0%	201	2	21	0	55	11	0
Dec	143	100%	0%	143	0	12	0	40	10	0

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT

month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer	sewer collected	sewer cust Core	gallons sold meters S. Mills	sewer collected S. Mills	sewer cust S. Mills
						2021							
January	2,229	102	107	1	14,409,048	$8,000.00	$129,184.92	527,020	$7,987.76	54	228970	$3,738.52	89
February	2,232	87	108	3	12,472,543	$28,000.00	$160,585.13	551,050	$8,593.99	54	208440	$3,597.83	89
March	2,240	86	152	1	12,047,251	$12,000.00	$150,411.28	503,510	$8,656.06	54	201240	$3,348.69	89
April	2,251	65	139	5	14,759,968	$66,833.00	$192,635.30	565,960	$9,257.62	54	322120	$3,572.33	90
May	2,256	88	115	2	15,271,509	$4,000.00	$141.268.11	617,470	$9,195.13	54	261700	$3,274.74	89
June	2,261	101	92	2	15,376,790	$4,000.00	$153,214.83	523,050	$9,215.37	54	236290	$3,936.63	90
July	2,272	87	104	0	14,246,240	$98,967.00	$243,922.11	500,330	$9,368.09	54	455480	$4,238.87	90
August	2,276	89	125	4	17,838,990	$4,000.00	$139,706.73	531,930	$7,445.29	54	418660	$3,268.90	90
September	2,283	120	92	3	13,813,320	$16,000.00	$174,303.27	619,170	$7,978.48	54	315360	$3,746.87	90
October	2,287	95	81	0	14,815,201	$0.00	$127,114.75	1,196,860	$9,904.44	54	264430	$6,370.61	90
November	2,293	72	39	2	13,763,517	$3,500.00	$145,643.68	770,130	$16,643.68	54	286870	$4,002.82	89
December	2,298	86	58	0	13,930,906	$0.00	$145,160.49	761,500	$12,600.22	54	244676	$3,781.90	89
						2022							
January	2,298	90	108	0	13,739,659	$4,000.00	$136,306.83	555,880	$11,704.03	55	234674	$3,980.47	89
February	2,299	108	82	0	12,108,415	$2,500.00	$135,512.42	589,080	$9,851.08	55	237641	$3,557.94	87
March	2,275	90	77	1	12,047,251	$65,667.00	$194,073.56	503,510	$7,234.28	54	257949	$3,588.01	88
April	2,320	82	91	5	22,574,098	$8,000.00	$117,609.55	716,960	$10,988.75	54	269770	$3,335.55	89
May	2,328	95	71	1	13,617,980	$16,000.00	$160,306.33	674,480	$13,045.03	54	267930	$3,404.49	88
June	2,334	126	91	2	16,466,975	$35,700.00	$166,905.67	624,410	$8,810.69	56	253630	$3,135.85	91
July	2,339	121	97	1	16,136,579	$500.00	$142,712.18	542,530	$11,113.40	56	280139	$4,187.02	91
August	2.345	129	50	1	14,628,312	$4,300.00	$155,258.49	523,100	$8,497.51	56	293411	$3,618.25	91
Sept	2,346	96	96	0	15,285,732	$8,000.00	$149,488.63	2,346	$8,986.17	56	312640	$3,676.01	90
Oct	2,349	84	125	1	14,538,209	$16,300.00	$159,619.57	738,250	$10,157.62	56	282225	$4,064.97	90
Nov	2,351	76	89	2	13,309,510	$12,200.00	$154,779.18	777,510	$10,759.43	56	273925	$4,131.12	90
Dec	2,354	86	78	0	12,132,198	$300.00	$144,828.03	723,210	$14,333.64	56	356585	$3,805.19	89
						2023							
January	2,352	87	124	0	24,185,560	$77,001.00	$207,841.11	625,700	$11,788.69	56	189330	$4,049.99	89
Feb	2,362	73	83	3	12,828,862	$16,300.00	$143,633.26	759,740	$8,371.22	57	178400	$4,262.81	85
March	2,365	74	95	4	12,465,862	$13,967.00	$152,264.00	669,430	$12,870.57	58	305060	$3,368.05	85
April	2,372	80	74	2	13,002,292	$16,200.00	$149,165.83	823,450	$11,612.19	58	217790	$2,669.83	85
May	2,375	89	204	2	13,361,244	$14,467.00	$158,428.61	606,290	$11,070.58	60	234090	$3,817.58	85
June	2,381	90	24	1	20,802,455	$28,100.00	$168,578.13	689,200	$11,199.22	60	269370	$3,636.70	84
July	2,390	65	74	0	22,567,978	$4,000.00	$185,382.89	621,528	$10,979.56	59	279490	$3,222.69	82
August	2,392	57	111	1	18,177,536	$17,667.00	$144,487.45	632,482	$9,869.06	61	273090	$3,915.30	82
Sept	2,398	63	53	1	26,509,735	$8,000.00	$156,868.21	811,834	$10,510.54	61	315820	$3,828.18	82
Oct	2,397	130	56	2	12,881,724	$0.00	$166,859.48	189,613	$14,027.26	60	261025	$3,658.54	85
Nov	2,397	206	69	1	21,221,672	$42,500.00	$173,217.73	1,330,357	$6,759.66	61	285730	$2,946.04	87
Dec	2,400	75	65	1	13,689,890	$0.00	$173,067.45	841,209	$18,516.89	61	296760	$4,665.47	87
						2024							
January	2,400	112	30	1	22,069,376	$8,000.00	$183,857.26	498,511	$16,857.22	61	263055	$3,562.03	87
Feb	2,401	76	60	5	16,274,414	$4,000.00	$117,817.13	716,679	$8,311.88	61	236475	$3,298.59	88
March	2,400	87	71	1	14,153,472	$11,334.00	$170,210.00	673,630	$8,089.58	61	272460	$3,847.68	87
April	2,410	72	80	1	12,591,422	$154,925.00	$295,617.61	489,300	$10,409.16	64	280130	$4,089.46	85
May	2,422	82	60	0	22,055,398	$108,400.00	$245,835.57	855,650	$11,613.11	64	251980	$4,445.12	87
June	2438	119	68	2	20,128,333	$49,467.00	$216,847.74	680,990	$13,275.01	71	351090	$3,083.89	87
July	2,449	107	75	2	21,281,937	$88,717.00	$277,914.69	545,210	$12,347.58	88	351,090	$3,083.89	87
August	2,451	95	78	1	10,107,024	$103,867.00	$277,863.85	627,210	$7,265.74	89	351,090	$3,884.89	87
Sept	3,890	175	75	1	21,690,624	$67,600.00	$254,497.81	1,706,960	$15,115.85	179		$3,702.45	
Oct	3,889	138	75	5	13,105,219	$20,000.00	$232,010.91	861,858	$17,336.83	182		$369.37	
Nov	3,898	203	76	0	28,985,320	$9,667.00	$181,392.24	1,257,102	$14,475.33	186			
Dec	3,881	143	52	0	19,295,150	$35,900.00	$248,021.57	1,103,850	$19,508.38	185			

2025 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2025	17,232,000	.555,870
February 2025	16,475,000	.588,393
March 2025	18,365,000	.592,419
April 2025	17,701,000	.590,033
May 2025	19,701,000	.635,516
June 2025	19,004,000	.633,467
July 2025	19,014,000	.613,355
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		
Yearly Totals		

Stream Model Study Update:

- Three more sets of samples to take; concluding in October
- Bathymetric survey completed in August; results expected in September
- Hydraulic model

Additional Updates:

- High-rate study on hold until crops are harvested
- Upcoming meeting to ensure grant requirements are met
- Request for Qualifications upcoming for the clearwell water project
- Southern Corrosion to inspect existing tanks in South Mills

Motion to approve the monthly report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 9. CONSENT AGENDA

A. BOC Meeting Minutes of August 4, 2025 and August 12, 2025 – Herein incorporated by reference; available for public inspection in the County Clerk's office and via the County website.

B. Budget Amendments

2025-26-BA010

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	$17,880	
Expenses			
105100-574000	Capital Outlay	$17,880	

This Budget Amendment is made to appropriate funds for the safes in the Schools that were not able to be installed into Schools last fiscal year.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA011

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10340490-435001	Stormwater Escrow Fees	$6,000	
Expenses			
104900-503200	Stormwater Escrow	$6,000	

This Budget Amendment is made to appropriate funds for Stormwater Escrow that was paid by Wharfs Landing Phase 2.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA012

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10360510-434898	Grant – Sheriff's Office	$6,000	
Expenses			
105100-566000	Capital Outlay – Inventory	$6,000	

This Budget Amendment is made to appropriate funds for AEDs for the Sheriff's Office through monies received from Sentara Health.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA013

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
41380530-433500	SMVFD Miscellaneous	$12,124.83	
Expenses			
415300-517000	Vehicle Maintenance	$12,124.83	

This Budget Amendment is made to appropriate funds from insurance proceeds to vehicle maintenance which was used to fix a vehicle.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA014

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	$2,500	
Expenses			
106190-517000	Vehicle Maintenance	$2,500	

This Budget Amendment is made to appropriate funds from monies allocated in 24-25 for ambulance and set up into 25-26 due to ambulance costing less than expected.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA015

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
30399710-439900	Fund Balance Appropriated		$50,000
Expenses			
307100-574000	Capital Outlay		$50,000

This Budget Amendment is made to take funds from capital outlay at the RO Plant that were mistakenly left in for a truck that was not approved.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA016

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
Expenses			
307200-574000	Capital Outlay	$20,000	
307200-566000	Capital Outlay – Inventory		$20,000

This Budget Amendment is made to move funds from Capital Outlay-inventory to Capital Outlay for the purchase of a Ground Penetrating Radar(GPR) Machine.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA017

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
Expenses			
105100-574000	Capital Outlay		$81,952.38
105100-566000	Capital Outlay – Inventory	$81,952.38	

This Budget Amendment is made to move funds to Capital Outlay-inventory from Capital Outlay for the Sheriff's Office.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA018

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
40330530-402002	Shiloh Courthouse Fire Ins Proceeds	$6,402	
Expenses			
405300-517000	Vehicle Maintenance	$6,402	

This Budget Amendment is appropriate received from Insurance Proceeds of damage to Vehicle Maintenance.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA019

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10360621-434837	SHIIP Grant Revenues	$3,345	
10360621-434900	MIPPA Grant Revenues	$2,229	
10360621-434904	Shred-it Grant Revenues	$5,600	
Expenses			
106210-537500	SHIIP Grant Expenses	$3,345	
106210-537510	MIPPA Grant Expenses	$2,229	
106210-533101	Shred-it Grant Expenses	$5,600	

This Budget Amendment is made to appropriate monies received in March 2025 from Grants for the Senior Center that need to be moved in 25-26 from 24-25.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2025-26-BA020

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
Expenses			
105100-502000	Sheriff's Salaries		$107,881
105100-505000	Sheriff's FICA		$ 8,198
105100-506000	Sheriff's Health Ins		$ 17,760
105100-506200	Sheriff's Life Ins		$ 500
105100-507000	Sheriff's Retirement		$ 17,253
105100-507100	Sheriff's 401(k)		$ 5,395
105101-502000	COPS Grant Salaries	$107,881	
105101-505000	COPS Grant FICA	$ 8,198	
105101-506000	COPS Grant Health Ins	$ 17,760	
105101-506200	COPS Grant Life Ins	$ 500	
105101-507000	COPS Grant Retirement	$ 17,253	
105101-507100	COPS Grant 401(k)	$ 5,395	

This Budget Amendment is made to appropriate monies allocated to the Sheriff's Office into a new budget line to separate and track the COPS Grant for salaries and benefits for assigned staff.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction.
Adopted this 2nd day of September, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

C. Pickups, Releases & Refunds

NAME	REASON	NO.
Heather Marie Olivenbaum	Military Exempt - Refund	Pick-up 25037
	$369.41	76745493
Heather Marie Olivenbaum	Military Exempt - Refund	Pick-up 25036
	$243.23	51007373
Heather Marie Olivenbaum	Military Exempt - Refund	Pick-up 25023
	$351.05	76745493
Rebecca A. Sears	Turned in Plates - Refund	Pick-up 25035
	$133.80	77017503
Pamala Barco Greenwalt	Turned in Plates - Refund	Pick-up 25033
	$131.20	724473296
John Miles Henderson	Turned in Plates - Refund	Pick-up 25031
	$197.63	70368901
John Miles Henderson	Turned in Plates - Refund	Pick-up 25032
	$133.70	39812576
Benjamin Wilson Benton, Jr.	Turned in Plates - Refund	Pick-up 25029
	$169.93	65181366

D. Vehicle Tax Refunds Over $100

North Carolina Vehicle Tax System

Pending Refund Report

August, 25 Refunds Over $100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
BENTON, BENJAMIN WILSON JR	BENTON, BENJAMIN WILSON JR		307 HORSESHOE RD	SOUTH MILLS, NC 27976	Proration	0065181366	TKL5544	AUTHORIZED	231933172	Refund Generated due to proration on Bill #0065181366-2024-2024-0000-00	Tag Surrender	8/6/2025	8/8/2025	1843	TAX	($167.63)	$0.00	($167.63)
														1	TAX	($2.30)	$0.00	($2.30)
																	Refund	$169.93
GREENWALT, PAMALA BARCO	GREENWALT, PAMALA BARCO	GREENWALT, BRIAN EDWARD	333 N RIVER RD	CAMDEN, NC 27921	Proration	0072473296	TDF5437	AUTHORIZED	231933232	Refund Generated due to proration on Bill #0072473296-2024-2024-0000-00	Tag Surrender	8/6/2025	8/8/2025	1843	TAX	($129.43)	$0.00	($129.43)
														2	TAX	($1.77)	$0.00	($1.77)
																	Refund	$131.20
HENDERSON, JOHN MILES	HENDERSON, JOHN MILES	HENDERSON, CARIN CRANDALL	118 MILL RUN LOOP	SOUTH MILLS, NC 27976	Proration	0070368901	JZ2108	AUTHORIZED	231933198	Refund Generated due to proration on Bill #0070368901-2024-2024-0000-00	Tag Surrender	8/6/2025	8/8/2025	1843	TAX	($194.96)	$0.00	($194.96)
														1	TAX	($2.67)	$0.00	($2.67)
																	Refund	$197.63
HENDERSON, JOHN MILES	HENDERSON, JOHN MILES	HENDERSON, CARIN CRANDALL	118 MILL RUN LOOP	SOUTH MILLS, NC 27976	Proration	0070368902	CH18770	AUTHORIZED	231933218	Refund Generated due to proration on Bill #0070368902-2024-2024-0000-00	Tag Surrender	8/6/2025	8/8/2025	1843	TAX	($131.89)	$0.00	($131.89)
														1	TAX	($1.81)	$0.00	($1.81)
																	Refund	$133.70
OLIVENBAUM, HEATHER MARIE	OLIVENBAUM, HEATHER MARIE		121 LILLY RD	SOUTH MILLS, NC 27976	Adjustment >= $100	0067233632	RDX9892	AUTHORIZED	231933286	Refund Generated due to adjustment on Bill #0067233632-2022-2022-0000-00	Military	8/6/2025	8/8/2025	1843	TAX	($240.47)	$0.00	($240.47)
														1	TAX	($2.76)	$0.00	($2.76)
																	Refund	$243.23
OLIVENBAUM, HEATHER MARIE	OLIVENBAUM, HEATHER MARIE		121 LILLY RD	SOUTH MILLS, NC 27976	Adjustment >= $100	0076745493	RDX9892	AUTHORIZED	231933288	Refund Generated due to adjustment on Bill #0076745493-2023-2023-0000-00	Military	8/6/2025	8/8/2025	1843	TAX	($364.42)	$0.00	($364.42)
														1	TAX	($4.99)	$0.00	($4.99)
																	Refund	$369.41
OLIVENBAUM, HEATHER MARIE	OLIVENBAUM, HEATHER MARIE		121 LILLY RD	SOUTH MILLS, NC 27976	Adjustment >= $100	0076745493	RDX9892	AUTHORIZED	231933290	Refund Generated due to adjustment on Bill #0076745493-2024-2024-0000-00	Military	8/6/2025	8/8/2025	1843	TAX	($346.31)	$0.00	($346.31)
														1	TAX	($4.74)	$0.00	($4.74)
																	Refund	$351.05
SEARS, REBECCA A	SEARS, REBECCA A		139 SCOTLAND RD	CAMDEN, NC 27921	Proration	0077017503	LAZ4301	AUTHORIZED	231933256	Refund Generated due to proration on Bill #0077017503-2024-2024-0000-00	Tag Surrender	8/6/2025	8/8/2025	1843	TAX	($131.99)	$0.00	($131.99)
														2	TAX	($1.81)	$0.00	($1.81)
																	Refund	$133.80

Submitted by Lisa S. Anderson Date 8-26-25
Lisa S. Anderson, Tax Administrator Camden County

Approved by Date 9-2-25
Tiffney White, Chair Camden County Board of Commissioners

E. Conflict of Interest Policy Update

County of Camden
Conflict of Interest Policy

The Board of Commissioners of the County of Camden has adopted this Conflict of Interest policy.

The members of the Board of Commissioners and any employees of the County of Camden shall avoid conflicts of interest and any conduct which may suggest the appearance of impropriety in the disbursement of funds.

If a potential conflict of interest arises, the board member or employee must disclose the potential conflict to the Board of Commissioners. Further, the board member or employee shall not vote on nor participate in the solicitation, negotiation, formation, award, arbitration, modification, or settlement of any contract or grant involving any State funds or any dispute arising under such contract or grant when the board member or employee stands to benefit, either directly or indirectly, from such contract or grant.

A board member or employee is not deemed to benefit directly or indirectly from a contract or grant if he or she receives only the salary or stipend due to him or her in the normal course of employment with or service to the County of Camden.

All board members and employees shall be informed of this policy.

I certify that this is the current Conflict of Interest policy of the County of Camden this, the 2nd day of September 2025.

Tiffney White, Chair
Camden County Board of Commissioners

ATTEST:

Karen M. Davis, NCMCC
Clerk to the Board of Commissioners

F. Order to Collect 2025 Taxes

NORTH CAROLINA
CAMDEN COUNTY

ORDER OF THE BOARD OF COMMISSIONERS
IN ACCORDANCE WITH G.S. 105-321
FOR THE COLLECTION OF
2025 TAXES

TO: THE TAX ADMINISTRATOR OF CAMDEN COUNTY

You are hereby authorized, empowered and commanded to collect the taxes set forth in the 2025 tax records filed in the office of the Camden County Tax Administrator, and in the tax receipts herewith delivered to you in the amounts and from the taxpayers likewise therein set forth. You are further authorized, empowered and commanded to collect the 2025 taxes charged and assessed as provided by law for adjustments, changes and additions to the tax records and tax receipts delivered to you which are made in accordance with law. Such taxes are hereby declared to be a first lien on all real property of the respective taxpayers in Camden County, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

WITNESS my hand and official seal, this 2nd day of September, 2025

Chair
Camden County Board of Commissioners

ATTEST:

Clerk
Camden County Board of Commissioners

G. Set Public Hearing for October 6, 2025 - Text Amendment to Unified Development Ordinance
The text amendment will amend the Unified Development Ordinance Chapter 151 for the following Article 4.4.4.M. Commercial Uses, specifically Event Venue.

Motion to approve the Consent Agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 10. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report to the Board:

- Biweekly High School Construction Meetings
- Website launch and continued training
- Meeting with grant coordinator to discuss water & sewer grant opportunities
- Heritage Festival safety meeting

- Meeting with Currituck County to discuss animal shelter needs
- Historic Courthouse walk-through
- Moses Grandy Highway Marker Dedication – Saturday, September 6th
- Camden Economic Development Commission Meeting
- Treasure Point Pre-Construction Meeting
- North Carolina Association of County Commissioners Annual Conference
- Emergency Medical Services Peer Review
- Veteran Services Officer Meet & Greet

ITEM 11. COMMISSIONERS' REPORTS

Commissioner Aydlett

- Attended NCACC Annual Conference; Also in attendance was Abigail Poirrier, 4-H YouthVoice Representative

Chair White

- Community Breast Cancer Awareness T-Shirt Fundraiser through Camden EMS
- Attended NCACC Annual Conference
- Completion of Local Elected Leaders Academy Practitioner Certificate
- Camden Heritage Festival – September 20th

ITEM 12. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

A. Financial Report

Fund	Year to Date		July	2025
		Budgeted	Revised	Collections/Spent
10	**General Fund**			
	Revenues	$ 25,139,000	$ 25,139,516	$ 423,202
	Expenses	$ 25,139,000	$ 25,139,516	$ 2,023,529
12	**Code Enforcement**			
	Revenues	$ 60,000		$ -
	Expenses	$ 60,000		$ -
13	**R/D Auto Enhancement**			
	Revenues	$ 6,550		$ 508
	Expenses	$ 6,550		$ -
15	**Tourism Development Authority**			
	Revenues	$ 38,160		$ -
	Expenses	$ 38,160		$ 2,154
22	**Opioid Litigation Settlement**			
	Revenues	$ 270,219		$ 18,094
	Expenses	$ 270,219		$ -
23	**Water & Sewer Reserve Fund**			
	Revenues	$ 74,500		$ -
	Expenses	$ 74,500		$ -
29	**Water & Sewer Projects**			
	Revenues	$ 1,514,493		$ 12,001
	Expenses	$ 1,514,493		$ -
30	**Camden Water/Sewer District**			
	Revenues	$ 3,038,723	$ 3,057,643	$ -
	Expenses	$ 3,038,723	$ 3,057,643	$ 195,534
32	**Dismal Swamp Gift Shop**			
	Revenues	$ 47,150		$ 4,545
	Expenses	$ 47,150		$ 2,142
36-39	**Watersheds**			
	Revenues	$ 62,339		$ -
	Expenses	$ 62,339		$ 2,800
40	**Shiloh Courthouse Fire**			
	Revenues	$ 545,143		$ 4,727
	Expenses	$ 545,143		$ 30,123
41	**South Mills Fire**			
	Revenues	$ 339,764		$ 3,212
	Expenses	$ 339,764		$ 8,571
50	**School Fund**			
	Revenues	$ 8,100		$ -
	Expenses	$ 8,100		$ -
51	**Public Assistance - Trustees**			
	Revenues	$ 24,144		$ 1,802
	Expenses	$ 24,144		$ 2,604
52	**Social Services**			
	Revenues	$ 1,666,647		$ 147,818
	Expenses	$ 1,666,647		$ 131,423
53	**Joyce Creek Drainage District**			
	Revenues	$ 44,675		$ -
	Expenses	$ 44,675		$ 108
56	**Ferebee Courthouse Trust**			
	Revenues	$ 1,771		$ 7
	Expenses	$ 1,771		$ -
60	**Dismal Swamp Visitor Center**			
	Revenues	$ 204,440		$ 40,000
	Expenses	$ 204,440		$ 17,035
63	**State Boat Ramp Grant**			
	Revenues	$ 49,118		$ -
	Expenses	$ 49,118		$ -
70	**Revaluation Reserve Fund**			
	Revenues	$ 30,500		$ -
	Expenses	$ 30,500		$ -
71	**Unrestricted Capital Reserve**			
	Revenues	$ 1,070,597		$ -
	Expenses	$ 1,070,597		$ -
75	**School Capital Reserve**			
	Revenues	$ 2,973,768		$ 249,645
	Expenses	$ 2,973,768		$ 1,994,002
	Total			
	Revenues	$ 37,209,801		$ 905,561
	Expenses	$ 37,209,801	$ 37,229,237	$ 4,410,024

B. Library Report

Camden County Public Library

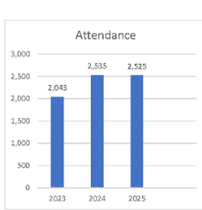
August 2025 Statistics

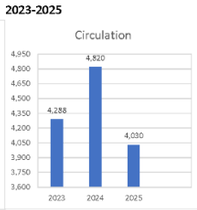
MONTH REPORT

Visitor Count	2525
Materials Check Outs & Renewals	4030
Libby – Overdrive (magazines, eBooks & audiobooks)	389
Computer/ Wireless Use	357/246
Questions Answered	370
Children's Programs/Attendance	24/660
Teen Program/Attendance	8/20
Adult Programs/Attendance	6/66
Outreach Programs/Attendance	2/275
Study Room Usage/Attendance	26/52
Meeting Room Usage/Attendance	1/12
Days/Hours Open	28/241
# Items in Collection	23,928
Library Card Holders	3,220

Comparison by Year

2023-2025





C. Register of Deeds Report

Camden County Register of Deeds: Ashley Jennings
July 2025 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMEN	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
07/01/25	$ -	$ -	$ 152.88	$ 159.12	$ 3.87	$ 22.10	$ 43.40	$ 188.63	$ 570.00
07/02/25	$ -	$ -	$ -	$ -	$ 0.96	$ 6.20	$ 6.20	$ 50.64	$ 64.00
07/03/25	$ 5.00	$ 30.00	$ -	$ -	$ 6.86	$ 36.36	$ 62.00	$ 316.78	$ 457.00
07/07/25	$ 5.00	$ 30.00	$ 519.40	$ 540.60	$ 5.67	$ 31.08	$ 37.20	$ 269.05	$ 1,438.00
07/08/25	$ 5.00	$ 30.00	$ 49.00	$ 51.00	$ 2.43	$ 11.24	$ 12.40	$ 100.93	$ 262.00
07/09/25	$ -	$ -	$ -	$ -	$ 4.05	$ 24.42	$ 37.20	$ 204.33	$ 270.00
07/10/25	$ -	$ -	$ 676.20	$ 703.80	$ 3.67	$ 21.47	$ 37.20	$ 182.86	$ 1,625.20
07/11/25	$ 5.00	$ 30.00	$ 98.00	$ 102.00	$ 4.22	$ 22.75	$ 24.80	$ 194.23	$ 481.00
07/14/25	$ 5.00	$ 30.00	$ -	$ -	$ 2.09	$ 8.35	$ 18.60	$ 75.16	$ 139.20
07/15/25	$ -	$ -	$ 438.06	$ 455.94	$ 2.04	$ 12.06	$ 18.60	$ 103.30	$ 1,030.00
07/16/25	$ -	$ -	$ 466.48	$ 485.52	$ 5.53	$ 33.47	$ 43.40	$ 285.60	$ 1,320.00
07/17/25	$ 5.00	$ 30.00	$ 388.08	$ 403.92	$ 7.62	$ 37.75	$ 93.00	$ 334.63	$ 1,300.00
07/18/25	$ 10.00	$ 60.00	$ -	$ -	$ 10.48	$ 59.69	$ 37.20	$ 521.63	$ 699.00
07/21/25	$ -	$ -	$ -	$ -	$ 0.39	$ 1.94	$ 6.20	$ 17.47	$ 26.00
07/22/25	$ -	$ -	$ -	$ -	$ 1.35	$ 8.14	$ 12.40	$ 68.11	$ 90.00
07/23/25	$ -	$ -	$ 978.04	$ 1,017.96	$ 4.64	$ 27.14	$ 43.40	$ 233.82	$ 2,305.00
07/24/25	$ -	$ -	$ 613.48	$ 638.52	$ 4.05	$ 24.42	$ 37.20	$ 204.33	$ 1,522.00
07/25/25	$ -	$ -	$ 1,086.33	$ 1,130.67	$ 5.94	$ 35.49	$ 55.80	$ 298.77	$ 2,613.00
07/28/25	$ 5.00	$ 30.00	$ 421.40	$ 438.60	$ 6.75	$ 37.94	$ 49.60	$ 320.71	$ 1,310.00
07/29/25	$ -	$ -	$ -	$ -	$ 2.67	$ 14.95	$ 31.00	$ 129.38	$ 178.00
07/30/25	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
07/31/25	$ -	$ -	$ 1,129.94	$ 1,176.06	$ 5.58	$ 30.85	$ 68.20	$ 267.37	$ 2,678.00
									$ -
TOTAL	$ 45.00	$ 270.00	$ 7,017.29	$ 7,303.71	$ 90.86	$ 507.81	$ 775.00	$ 4,367.73	$ 20,377.40

Ledger Report Fee Distribution
ASHLEY JENNINGS, REGISTER OF DEEDS
Camden, NC
Date Range From Tuesday, July 1, 2025 to Thursday, July 31, 2025

Name	Amount
NC Children's Trust Fund	$45.00
NC Domestic Violence Fund	$270.00
State Revenue Stamp	$7,017.29
County Revenue Stamp	$7,303.71
Land Transfer Fee	$0.00
Floodplain Map Fund	$0.00
Supplemental Retirement	$90.86
ROD Automation Fund	$507.81
Dept Of Cultural Resources	$0.00
Vital Records Fund	$0.00
State General Fund	$0.00
State Treasurer Amount	$775.00
ROD General Fund	$4,367.73
Total Distribution For Period	$20,377.40
Cash Total	$493.40
Check Total	$6,365.00
Pay Account Total	$635.00
ACH Total	$12,884.00
Escrow Account Total	$0.00
Overpayment Total	$0.00
Total Deposit For Period	$20,377.40

Report Generated at Friday, August 1, 2025 8:00 AM *Page 1 of 1*

ITEM 13. PUBLIC COMMENTS (GENERAL)

Alex Leary with the Camden Heritage Museum requested additional storage for materials and artifacts that have been acquired by the museum and extended the invitation for everyone to visit the museum and take advantage of the new exhibits.

ITEM 14. ADJOURN

There being no further business Chair White adjourned the meeting at 8:01 PM.