

**Camden County Board of Commissioners
South Camden Water & Sewer District Board of Directors
Regular Meeting
February 3, 2025; 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North**

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held at 7:00 PM on February 3, 2025 in the boardroom of the Camden Public Library in Camden, North Carolina, with a closed session at 6:30 PM to discuss personnel.

CALL TO ORDER

The meeting was called to order by Chair Tiffney White at 6:30 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Dr. Jason Banks.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel.

RESULT:	PASSED [5-0]
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to come out of Closed Session.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

RECONVENE

Chair White reconvened the Board of Commissioners at 7:00 PM for open session.

INVOCATION & PLEDGE OF ALLEGIANCE

Vice Chair Leary gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

- A. Employee Recognition – Human Resources Director Beverly Fonville introduced new staff.
- B. Camden County Heritage Museum and Historic Jail – Dismal Swamp Welcome Center Director Sarah Hill recognized the staff and volunteers of the Heritage Museum and Historic Jail as recipients of the 2024 Tourism Impact Award for the Northern Coast.
- C. Parks & Recreation Special Recognition – Parks & Recreation Director Tim White recognized Keith Ward for his 33 years of voluntary service to the youth of Camden County.
- D. Audit Presentation – Austin Eubanks with Thompson, Price, Scott, Adams & Co. presented the results of the FY 2023-2024 audit, herein incorporated by reference. The full audit is available for public inspection on the County website as well as in the Camden County Finance Office.
- E. Pasquotank-Camden Emergency Management – Director Brian Parnell presented the 2024 Emergency Management report.

Pasquotank-Camden Emergency Management 2024 Year in Review Preparedness: - Brian, AHIMT Incident Commander credential January 2024 - Josh, International Association of Emergency Management, Associate EM certification November 2024 - Josh, Associate Degree in Emergency Management, December 2024 - Plan review for COA, ECPPS, Camden Schools, Long-term Care Facilities, Daycares - Seeking out training opportunities for public safety response agencies - Continue to seek grants to enhance our training and equipment Activities: - NE Terrorism Summit, 2.5 days in March 2024; over 100 attendees from across NC participated in 11 classes - Public Safety Camp July 2024 w/29 attendees and 7 staff members - Public Outreach: - o National Night Out August 2024 - o Co-Op Extension for ladies group September 2024 - Full-scale exercise in October 2024 w/130 participants - Assisted w/planning and participated: - o April 2024: Coast Guard Marathon, ECity - o May 2024: Potato Festival, ECity - o June 2024: Launched new emergency notification system, ECity/Pasquotank/Camden - o June 2024: Carolina Brotherhood Bicycle Ride, Pasquotank > Perquimans - o June/July 2024: State Debris Monitoring and Hauling contracts, ECity/Pasquotank/Camden - o July 2024: Fireworks, ECity - o September 2024: Heritage Festival, Camden - o December 2024: ECity Parade, ECity - o December 2024: Santa Escort, ECity > Pasquotank - Josh participated in the Smithsonian Heritage Emergency and Response Training in DC, Dec 2024 Grants and Donations Received/Usage: - 2023 (\$69,150) - o 32,000.00 – NCEM, Emergency Operations Center re-model - o 5,000.00 – Albemarle EMC, Emergency Operations Center re-model - o 14,500.00 – Homeland Security Grant, Deployable Emergency Network - o 15,000.00 – Norfolk Southern Railroad, UTV - o 2,150.00 – Walmart, 2024 Public Safety Camp - o 500.00 – Albemarle EMC, 2024 Terrorism Summit - 2024 (\$74,900): - o 750.00 – Buddy Gregory Body Shop, 2024 Terrorism Summit - o 250.00 – Pro Tow, 2024 Terrorism Summit - o 400.00 – Soundside, 2024 Terrorism Summit - o 150.00 – Citizen, 2024 Terrorism Summit - o 400.00 – B&M Contractors, 2024 Terrorism Summit	Pasquotank-Camden Emergency Management 2024 Year in Review - o 250.00 – Mobile Comms, 2024 Terrorism Summit - o 5,700.00 – OSFM, 2024 Public Safety Camp - o 2,000.00 – NE Albemarle Commission Foundation, 2024 Public Safety Camp - o 45,000.00 – Homeland Security Grant, Deployed Logix Tent - o 20,000.00 – Homeland Security Grant, Jet Ski Response: - Monitored 12 wind/rain/flood events throughout the year - Monitored 3 tropical events - Boating (sunken vessel, distress) x 5: St. 8, St. 2 (2), St. 12, St, 5 - Explosives/Explosion x 3: St. 7 (2), St. 9 - Drone x 5: St. 9, CCSO (4) - Hazmat spills x 3: St. 12, St. 1, St. 14 - Storm damage: due to winds (April) - Un-identified object in water Knobbs Creek, Elizabeth City - Missing Person/SAR x 4: ECity (2), St. 12, St. 14 - Jail Riot Western NC Hurricane Helene (Response): - Josh, Sept. 25th - Oct. 5th Haywood County, Eastern AHIMT, Logistics, response efforts - Brian, Oct. 28th – Nov. 1st Asheville, Eastern AHIMT, Team Lead, shelter operations Mitigation: - Monitoring Hurricane Matthew HMGP reimbursements - Participating in the Albemarle Region Hazard Mitigation Plan updates: June 2025 Recovery: - Work with local, State, and Federal agencies to minimize downtime of business and government activities when an event happens; assist citizens with meeting their needs to get them back to normalcy as quickly as possible
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ITEM 4. PUBLIC COMMENTS

Nicole Chick of South Mills addressed the Board to share concerns from Camden and South Mills postal workers in regard to growth and infrastructure in the county and its impact on their duties and responsibilities. Postal workers are not allowed to share their concerns in this setting.

William Stafford of South Mills expressed concerns in regard to his experiences with the Board’s conducting of quasi-judicial hearings and urged the Board to follow the guidelines for proper procedure as outlined in State law and as suggested by UNC School of Government.

ITEM 5. OLD BUSINESS

- A. Moratorium Update – Public Works Director Chuck Jones included the following in his update:
- Requesting approval during New Business for the approval to start the river study as the State has approved what had been submitted for the Winter Phase.
 - Soil sampling to begin to ascertain if alternative methods of disposal will be an option.

ITEM 6. NEW BUSINESS

- A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS		
OUTSTANDING TAX DELINQUENCIES BY YEAR		
YEAR	REAL PROPERTY	PERSONAL PROPERTY
2023	149,239.53	23,827.34
2022	65,450.68	8,869.30
2021	44,713.51	6,805.84
2020	24,850.11	2,662.13
2019	18,424.07	1,758.14
2018	14,881.24	1,067.90
2017	11,084.95	1,283.70
2016	6,741.83	1,023.02
2015	5,917.72	628.26
2014	7,649.34	967.20

TOTAL REAL PROPERTY TAX UNCOLLECTED	348,952.98
TOTAL PERSONAL PROPERTY UNCOLLECTED	48,892.83
TEN YEAR PERCENTAGE COLLECTION RATE	99.59%
COLLECTION FOR 2024 vs. 2023	16,395.46 vs. 19,846.15
LAST 3 YEARS PERCENTAGE COLLECTION RATE	
2023	98.49%
2022	99.24%
2021	99.46%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS	
ENDING	December 2024
BY TAX ADMINISTRATOR	
19	NUMBER DELINQUENCY NOTICES SENT
16	FOLLOWUP REQUESTS FOR PAYMENT SENT
3	NUMBER OF WAGE GARNISHMENTS ISSUED
3	NUMBER OF BANK GARNISHMENTS ISSUED
28	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,111.51	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8889-00-48-7259.0000	4,597.62	1	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD
R	02-8945-04-63-0820.0000	4,197.32	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	03-8990-00-17-3935.0000	3,883.58	3	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	02-8936-00-23-4750.0000	3,742.88	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8943-01-29-4931.0000	3,472.59	1	JATORI POWELL-CARR	CAMDEN	177 SAND HILLS RD
R	01-7989-04-60-1711.0000	3,285.28	3	JAMES GLEN GRIFFIN	SOUTH MILLS	110 BLOODFIELD RD
R	03-8965-00-37-4242.0000	3,272.05	1	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8971-00-30-9999.0000	3,117.07	1	WILLIAM MICHAEL SARGENT	SHILOH	203 ONE MILL RD
R	02-8945-00-58-2869.0000	3,115.78	2	JAMES WHITLEY, MARY WHITLEY,	CAMDEN	215 PINCH GUT RD
R	03-8962-00-67-1021.0000	3,099.18	1	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-8963-00-00-8453.0000	3,056.61	1	CHARLENE S. NICHOLSON	SHILOH	113 HAWKINS LN
R	02-8943-01-16-4159.0000	2,992.11	1	PAULA MARIE REECE	CAMDEN	114 WINDY HEIGHTS DR
R	03-8965-00-10-1500.0000	2,925.79	1	KENNETH & PEGGY S. PIERCE	SHILOH	111 HAWKINS LN
R	02-8935-02-75-1959.1000	2,861.21	3	DORIS HUGHES	CAMDEN	241 158 US E
R	03-8990-00-18-6042.0000	2,848.20	3	LARRY MOTLEY	SHILOH	SECOND CREEK RD
R	03-8965-00-13-1025.0000	2,741.73	1	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	01-7999-00-95-3587.0000	2,730.23	1	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	03-8971-00-86-7714.0000	2,705.86	3	GLENNA CHAPPELL, DECEASED	SHILOH	151 BEECH NECK RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	9	6,111.51	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8965-00-37-4242.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	02-8935-02-75-0867.0000	9	2,632.86	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY TILLETT	SHILOH	171 NECK RD
R	01-7989-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON HEIRS	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	532.92	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	823.09	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	336.42	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0003842	302.89	1	BRANDON PREGMON	SOUTH MILLS	135 OLD FAMILY PL
P	0003892	296.52	2	NOAH KNOWLES	CAMDEN	319 IVY NECK RD
P	0001959	291.98	3	SHAWN H. LEARY	SOUTH MILLS	149 LINTON RD
P	0003075	283.72	3	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0002902	281.09	3	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003208	271.52	3	RICKY W JOHNSON	CAMDEN	113 PALMER RD
P	0003167	270.22	2	MICHAEL LANCE GREGORY	CAMDEN	121 CAMDEN AVE

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	128.34	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS, JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	823.09	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

Motion to approve the Tax Report as presented.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

B. River Study Phase 2A Proposal – Chuck Jones

BOARD OF COMMISSIONERS

TIFFNEY WHITE
Chair

TROY LEARY
Vice Chair

SISSY AYDLETT
DR. JASON BANKS
RANDY KRAINIAK



ADMINISTRATION

ERIN BURKE
County Manager

KAREN M. DAVIS
Clerk to the Board

JOHN S. MORRISON
County Attorney

New Business

Item Number

Meeting Date:

Submitted by:

Item Title

Attachments

January 27, 2025

Chuck Jones
Public Works

River modeling for new wastewater treatment plant

Timmons Planning Proposal

Summary:

The county is working with Timmons Group to design a new wastewater treatment plant for the South Mills area. This will give the County a facility to keep up with the growth expected in the north end of the county.

One part of this design process is to test the river to ascertain if and how much treated wastewater can be discharged into it. The State requires that a model be established so that limits can be assigned to the discharge.

This proposal is for the firm performing the study to conduct the winter phase of the approved model.

The cost of this study is \$95,000.00 and will be paid for out of the State provided funding for infrastructure improvements.

Staff recommend proceeding with Phase 2A River Modeling Study

P. O. Box 190 • 330 East Hwy 158 • Camden, NC, 27921 • Phone (252) 338-6363 • Fax (252) 331-7831

www.camdencountync.gov



TIMMONS GROUP
ENGINEERING | DESIGN | TECHNOLOGY

January 27, 2025

Mr. Charles Jones
Public Works Manager
Camden County
330 US Hwy 158
East Camden, NC 27921

RE: Camden County Wastewater – South Mills Service Area – Stream Model Development: Phase 2A of 2

Dear Mr. Jones,

We are pleased to offer the following *scope & fee proposal* to continue to provide services for Camden County's wastewater future, particularly for the South Mills service area.

Under this Agreement, Timmons Group, in conjunction with Environmental Consulting & Technology, Inc. (ECT), will perform the Winter Field Sampling Program on the Pasquotank River. This is a necessary step to develop a surface water discharge model and ultimately towards applying for and obtaining a National Pollutant Discharge Elimination System (NPDES) Permit for a surface water discharge on the Pasquotank River.

PROJECT BACKGROUND, UNDERSTANDING AND APPROACH
The South Mills Wastewater Treatment Plant (WWTP) located in Camden County, NC has a design capacity of 100,000 gallons per day (GPD) and land applies treated effluent via spray irrigation. Wastewater flows are currently well below design capacity. However, two major residential/commercial developments are planned within the South Mills WWTP service area that will add more than 2,000 homes and thousands of square feet of commercial space. 20-year buildout demand is expected to be approximately 1.0 million gallons per day (MGD).

Project Work Completed and In Progress

South Mills WWTP PER & Design: Timmons Group Project Number 46974 & 49767
In March 2021, Timmons Group prepared a technical Preliminary Engineering Report (PER) to better inform future decision making regarding South Mills WWTP. Following a change in leadership at the County, a PER Addendum was issued in January 2022. Based on the PER recommendations, design of a new 250,000 gallons per day (GPD) WWTP (expandable to 1.0 MGD) occurred in 2022. As grant funding ended in September 2022, the new WWTP design documents were halted at the 60% design stage, with the intention of completing design in the near future.

Surface Water Discharge PER: Timmons Group Project Number 49767
The planned expansion of the WWTP necessitates increased capacity for effluent disposal. Timmons Group prepared the July 2022 Surface Water Discharge (SWD) PER to evaluate permitting a surface water discharge on the Pasquotank River. The PER focused on three major topics: (1) the permitting process and requirements with the North Carolina Department of Environmental Quality (NCDEQ), (2)

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Camden County Wastewater – Modeling Phase 2A

Scope & Fee Proposal

how the speculative effluent limits may affect the WWTP design, (3) potential outfall locations and effluent pipeline alignment alternatives.

Camden WWTP Planning: Timmons Group Project Number 67697
A new wastewater system in the northern end of the County is required to support this proposed development. There are multiple due diligence items the County is evaluating in order to confirm the viability of this project. Securing a new National Pollutant Discharge Elimination System (NPDES) Permit and constructing a new WWTP and effluent conveyance system is a major undertaking.

To help the County understand the breadth of what is required, Timmons Group prepared a wholistic, overall Preliminary Engineering Report (PER) for the project, a preliminary rate study to understand the financial viability of the project, and prepared a PowerPoint presentation to present to the Board of Commissioners. Additionally, Timmons Group is preparing grant applications in an effort to secure additional funding for the project.

Timmons Group presented the draft PER, draft preliminary rate study, and draft Board presentation to Public Works Manager Chuck Jones on October 28, 2024. Timmons Group is prepared to present the findings of the Wastewater Planning Study to the Board.

Camden Stream Model Phase 1: Timmons Group Project Number 70349
Camden County and Timmons Group had a preliminary discussion with NCDEQ on June 19, 2024, to discuss permitting requirements. This discussion indicated that the most feasible location for a surface water discharge into the Pasquotank is in the Burnt Mills area. NCDEQ indicated that the next step would be to prepare an in-stream sampling and modeling plan for NCDEQ review.

Monitoring and modeling will be complex. Primary challenges include tidal conditions, discharging into swamp waters, and downstream total maximum daily loads (TMDLs). Potential discharge locations will need to be evaluated at a variety of flow conditions, including low flow. To continue the permitting process, modeling must indicate that algal activity in lower portions of the Pasquotank River will not be affected and that the DO deficit would be less than 0.1 mg/L.

Timmons Group partnered with Environmental Consulting & Technology, Inc. (ECT) to perform the surface water discharge modeling. ECT has extensive experience in planning and preparing discharge models for regulatory approval. To determine the scope of modeling required, ECT performed reconnaissance on the Pasquotank River and water quality monitoring to establish basic background water quality and flows. This step has helped scope the full surface water discharge model and determine the level of modeling required. The draft Model Study Plan was provided to DEQ subsequent to the January 6, 2025 call with DEQ.

On January 24, 2025 DEQ indicated the following: *"Our team met to discuss the project today, and we will be getting the comments back on the model plan soon. The modeling group confirmed that the winter field sampling requirements are adequate, and the winter sampling can be conducted."*

Therefore, based on DEQ comments, the next phase of the stream model study may move forward.

Proposed Project Work
As a series of comments and responses will be required to finalize the Model Study Plan with DEQ, instead of providing a full Model Study proposal now, Timmons Group is providing a Winter Field Sampling Program proposal to be approved at the February Board of Commissioners meeting. This will be called Phase 2A of the model development project. This timeline is recommended to allow winter sampling to occur in February 2025 and keep the project on track.

A subsequent Phase 2B will include the Summer Field Sampling Program and the comprehensive modeling effort. The Phase 2B proposal will be submitted to the County in Spring 2025.

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Camden County Wastewater – Modeling Phase 2A

Scope & Fee Proposal

I. SCOPE OF SERVICES

Task 1: Phase 2A – Winter Field Sampling Program (Time & Materials)
ECT's proposal is presented in Exhibit C.

Task 2: Survey (Time & Materials)
Timmons Group will survey the in-situ water quality sondes to be placed by ECT.

Project Deliverables (by ECT)

- Water sampling and laboratory analysis documentation

II. ANTICIPATED FEE STRUCTURE

We propose to perform this work consistent with the fee schedule below on a time & materials (T&M) basis. Invoices will be prepared monthly based upon work completed. Invoices will include a narrative outlining the work completed during the previous month and identify any necessary action items required on behalf of the County.

TIME & MATERIALS BUDGET

Planning Tasks	
Task 1 – Phase 2A – Winter Field Sampling Program	\$92,500
Task 2 – Survey	\$2,500
TOTAL (TIME & MATERIALS BUDGET)	\$95,000

The above listed fees for time & materials tasks are based on the scope of services presented in this proposal and are budget estimates. Should the scope of services expand or substantially vary in such a way that scope and effort required increases, Timmons Group may request an additional fee for the increase in scope.

III. ASSUMPTIONS AND CLARIFICATIONS

Timmons Group provides the following assumptions and clarifications regarding the Scope of Services.

- If a vessel and captain cannot be identified, then it is assumed that Camden County will supply the means of transportation on the Pasquotank River.
- This Phase 2A program is one step of several toward a full surface water discharge model. Phase 1 is already underway and nearing completion. After NCDEQ approves the modeling approach, a subsequent Phase 2B that includes a summer field sampling program and model development will be required under a separate contract.
- Timmons Group has thoroughly examined multiple alternatives and met with NCDEQ to select a favorable discharge location on the Pasquotank River. However, NCDEQ may ultimately decide that a surface water discharge at this location is not possible.

IV. ANTICIPATED SCHEDULE

Assuming a notice to proceed of early February 2025 after approval at the February 3, 2025 Board meeting, the sampling will occur in February and March 2025.

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Camden County Wastewater – Modeling Phase 2A

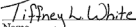
Scope & Fee Proposal

Thank you for allowing Timmons Group the opportunity to provide you with this proposal. We look forward to the opportunity of working with you on this project. Should you have any questions or need any additional information, please don't hesitate to call.

Respectfully submitted,


Matt Miller, PE
Senior Project Manager
Timmons Group

Accepted by: Camden County, NC


Name


Title


Signature


Date

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.


Stephanie B. Jackson
Signature of Finance Officer

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The contract can be viewed in its entirety in the Camden County Finance Office.

Motion to approve the Timmons Proposal proceeding with the River Modeling Study Phase 2A using the state-provided funding as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydllett, Jason Banks

C. Parks & Recreation New Program Proposal – Director Tim White

Camden County Youth Baseball and Softball Program	
Program Details	
• The new League will be funded and controlled by Camden County and administered by the Camden County Parks & Recreation Department • This new program will fill the gap left behind when Camden Youth League voted in November of 2024 to become a Youth Soccer only organization and no longer continue operations of their Youth Baseball and Softball programs. This means no Youth Baseball or Softball leagues in Camden County this Spring. • The county will be able to control all aspects of the program and be able to ensure going forward that the league is run with the best interests of the citizens of Camden County in mind. • The program will be for boys and girls ages 4-16 and consist of T Ball, Coach Pitch Baseball and Softball as well traditional Baseball and Softball leagues. • The added league will require the addition of a full-time county staff member and additional annual funding by the County. All league practices and games will be supervised by the parks and recreation department staff. This commitment will be Monday-Saturday from late March through mid-July. With future plans of building a community center/senior center the amount of staff required is going to have to addressed and increased in the near future.	
Budget and Funding	
• Projected participant registration revenue is \$24,800 (based off of 2024 CYL Registration). The hopes are we will be able to grow these numbers. • Camden Youth League has agreed to pay for the umpires for the upcoming 2025 Baseball and Softball season. Estimated expenditure is \$17,000. • The county will need to hire a Program Specialists/Maintenance Worker at a proposed salary of \$40,000 • Player uniform estimated cost for the 2025 season will be \$10,000 • Equipment and consumables expenditures should be offset this season because Camden Youth League had stock piled materials in 2024 to lessen the financial burden in anticipation of the league being transferred over to a different organization. • Have plans to offer a League Sponsorship Banner program that will also generate some revenues to help and offset the cost of the new program.	
Goals/Timeline	
• Approval for the proposed new Youth Baseball and Softball program • League advertisement and registration begins in February • Player assessments, league drafts and team practices begin in late March • New employee hired by the end of March	

Discussion included offering assistance with program registration fees for those that would qualify as well as business sponsorships.

Motion to approve the addition of Camden County Youth Baseball and Softball League Programming as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

D. Fire & Emergency Medical Services Response Mutual Aid Agreement – Emergency Management Director Brian Parnell

Pasquotank-Camden Emergency Management Director Brian Parnell presented the update to the agreement between Chesapeake Fire/EMS and Camden County for mutual aid fire and emergency medical response capabilities. The only change from the previous version is that it no longer carries an expiration date. However, it can be terminated by either party with a 30-day written notice. South Camden Fire, South Mills Fire, and Camden EMS have reviewed the document and agree to the terms as outlined.

FIRE AND EMERGENCY MEDICAL SERVICES RESPONSE
MUTUAL AID AGREEMENT

THIS MUTUAL AID AGREEMENT (the, "Agreement"), made and entered into this 3rd day of February, 2025, by and between the CITY OF CHESAPEAKE, VIRGINIA ("Chesapeake"), and CAMDEN COUNTY, NORTH CAROLINA ("Camden"), each a "Party," and collectively, the "Parties."

RECITALS

WHEREAS, each of the Parties maintains equipment and personnel for fire suppression and emergency medical response within its own jurisdiction; and

WHEREAS, the Parties desire to augment the fire and emergency medical response capabilities available in their respective areas; and

WHEREAS, the lands or districts of the Parties are adjacent or contiguous so that mutual assistance in a fire or medical emergency is deemed feasible; and

WHEREAS, it is mutually deemed sound, desirable, practicable, and beneficial for the Parties to render assistance to one another in accordance with these terms.

AGREEMENT

NOW THEREFORE, in consideration of the mutual promises and benefits set forth herein, and for other valuable consideration, the sufficiency of which is acknowledged, the Parties do hereby agree as follow:

1. Mutual Aid. Each Party will endeavor to provide firefighting and emergency medical services that exceed the response capacity of the other and are within the capabilities available at the time the request for such support is made. Said firefighting and emergency medical

services shall be provided by each Party according to its respective governing laws which are incorporated herein by reference.

2. Communications. The Parties agree to facilitate mutual aid operations by sharing communication frequencies and talk-group access to ensure interoperability for effective incident operational readiness. The Parties commit to collaborating on communication protocols and establishing procedures that enable seamless integration of their respective systems to enhance operational efficiency and safety. Each Party shall be responsible for maintaining and updating its communication systems and shall notify the other Party of any changes that may impact interoperability. Both Parties agree to address any technical or operational issues related to their land mobile radio (LMR) communication systems promptly and in good faith to achieve effective mutual aid support.

3. Authorizing Law. Chesapeake is authorized to enter this Agreement pursuant to § 27-2 of the Code of Virginia. Camden is authorized to enter this Agreement pursuant to North Carolina General Statute § 160A-461. The Parties acknowledge that this Agreement is subject to the provisions of § 27-1 of the Code of Virginia and North Carolina General Statute § 160A-464.

4. Actions by the Assisting Party Upon a Request for Assistance. Whenever it is deemed advisable by the senior officer of a Party to request firefighting and/or emergency medical services assistance under the terms of this Agreement (the "Requesting Party"), he/she is authorized to do so, and the senior officer on duty of the department receiving the request (the "Assisting Party") shall forthwith take the following action:

- a. Immediately determine if apparatus and personnel can be spared to respond to the call; and
- b. Forthwith dispatch such apparatus and personnel as necessary according to

the judgment of the senior officer receiving the call.

c. The rendering of assistance under the terms of this Agreement shall not be mandatory, but the Assisting Party shall immediately inform the Requesting Party if, for any reason, assistance cannot be rendered.

5. Command and Control. The senior officer of the Requesting Party on the scene of an emergency shall assume full charge of the operations. However, when such officer requests that a senior officer of the Assisting Party assume command, he or she may do so. In such event, the senior officer relinquishing command shall not be relieved of his or her responsibility for the operations.

6. Waiver of Claims. Each Party waives any and all claims against the other Party for any loss, damage, personal injury, or death occurring in consequence of the performance of this Agreement.

7. Indemnification. To the extent permitted by applicable law, and without waiver of sovereign immunity, each Requesting Party agrees to indemnify and save harmless the Assisting Party from all claims by third parties for property damage, personal injury, or death which may arise out of the activities of the Assisting Party outside its respective jurisdiction in furtherance of this Agreement. Nothing in this Agreement shall be construed to waive the defense of sovereign immunity against a third party by either Party. Should either Party operate in the other's jurisdiction under this Agreement, it shall be deemed to be acting for a public and governmental purpose and operating in a governmental capacity and subject only to such liability for injuries as it would be if it were operating within its own locality.

8. No Reimbursement. All services performed under this Agreement shall be rendered without reimbursement of costs to either Party.

9. Joint Training. The officers and personnel of the fire and emergency medical services departments of the Parties are invited and encouraged, on a reciprocal basis, to frequently visit each other's areas for guided familiarization tours consistent with local security requirements and, as feasible, to jointly conduct pre-emergency planning, inspections, drills, and training.

10. Term, Termination, Modification. This Agreement is effective on the date first listed above and shall remain in full force and effect until suspended, amended, or rescinded by providing thirty (30) days' written notice of its intent to withdraw. Any modifications to this Agreement must be in writing and executed in like manner.

11. Entire Agreement. This Agreement rescinds and supersedes all previous written agreements and oral understandings related to providing mutual aid for fire suppression and emergency medical services between and among the Parties.

[This space intentionally left blank. Signature page to follow.]

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their authorized representatives the day and year first above written.

CITY OF CHESAPEAKE, VIRGINIA

By: _____ Date: _____

Title: _____

Approved as to form: _____

Deputy City Attorney

CAMDEN COUNTY, NORTH CAROLINA

By: [Signature] Date: 2-3-25

Title: [Signature]

Approved as to form: _____

County Attorney

Page 5 of 5

NORTH CAROLINA
CAMDEN COUNTY

Addendum to Existing Contract for Fire Protection and Rescue Service

Stated Contract for: Fire Protection and Rescue Service for its inhabitants and owners of property within Camden County.

This document is in reference to the above contract agreement made and entered into the 3rd day of February 2025 by and between the County of Camden, and the volunteer fire departments serving Camden County that are named below in this document.

May it be known that the undersigned parties, for good consideration, do hereby agree to make the following additions that are outlined below. These additions shall be made valid as if they are included in the original stated contract.

ADDENDUM:

Whereas, the County of Camden and the City of Chesapeake have made and entered into a Mutual Aid Agreement effective 3 February 2025 and have mutually agreed that each party will “endeavor to provide firefighting and emergency medical services that exceeds the response capacity of the other and within the capabilities available at the time the request for such support is made.”

Whereas, as it is mutually deemed sound, desirable, practicable, and beneficial for the contracting volunteer fire departments to be party to the Mutual Aid Agreement with Chesapeake, by and through their undersigned representatives Camden County EMS agency and the volunteer fire departments do hereby agree to fully and faithfully abide by, and be bound by, the terms and conditions set forth in the FIRE AND EMERGENCY MEDICAL SERVICES RESPONSE MUTUAL AID AGREEMENT between the City of Chesapeake, Virginia and Camden County, North Carolina.

A copy of this Mutual Aid Agreement has been provided to Camden County EMS and each contracting volunteer fire department serving Camden County.

No other terms or conditions of the above-mentioned contract shall be negated or changed as a result of this here stated addendum.

IN WITNESS THEREOF, Camden County and the contracting volunteer fire departments and Camden County EMS, by authority of their authorized officials, have duly executed this addendum to the existing Fire Protection and Rescue Service Contract as of this 3rd day of February, 2025.

ATTEST:

[Signature]
Clerk to the Board
(Seal)

ATTEST:

[Signature]

ATTEST:

[Signature]

ATTEST:

[Signature]

COUNTY OF CAMDEN

By: [Signature]
Chairman, Board of Commissioners

SOUTH CAMDEN
FIRE DEPARTMENT, INC.

By: [Signature]
President

SOUTH MILLS VOLUNTEER
FIRE DEPARTMENT, INC.

By: [Signature]
President

CAMDEN COUNTY EMS

By: [Signature]
EMS Chief

Motion to approve the Fire and EMS Response Mutual Aid Agreement with the City of Chesapeake as presented.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

E. Fire & EMS Lease / Agreements – EMS Chief Joe Zaller

The proposed leases and agreements with the South Mills and South Camden Volunteer Fire Departments allow for the Camden County EMS Department to occupy spaces within the stations and to base operations out of those stations.

The leases and agreements are herein incorporated by reference and are available for public inspection in the County Finance Office as well as on the County website.

Motion to approve the Fire & EMS Leases and Agreements as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

F. EMS Advisory Board – County Manager Erin Burke

The proposed bylaws establish the Camden County Emergency Medical Services Advisory Board and outlines the membership and purpose of this citizen-based advisory group to provide advice and guidance for the EMS Department.

EMERGENCY MEDICAL SERVICES ADVISORY BOARD BY-LAWS Adopted February 3, 2025 INTENT Finding that it is necessary to assure the provision of quality, cost effective emergency medical services to promote the public health, safety, welfare and convenience of its citizens, the Camden County Board of Commissioners hereby establishes an EMS Advisory Board. Section 1. The Camden County Emergency Medical Services Advisory Board. There is hereby created the Camden County Emergency Medical Services Advisory Board. (hereinafter referred to as the "EMS Advisory Board"). This Board will provide advice and guidance for the EMS Department. A. Membership - Two (2) County Commissioners, who shall be appointed by the Chairman of the Camden County Board of Commissioners to serve a 3-year term; - The two (2) current Fire Chiefs, or their designees, of both Volunteer Fire Departments in Camden County. These are the South Mills Volunteer Fire Department and the South Camden Volunteer Fire Department; - One citizen who lives in Camden County. This citizen can apply by application and will serve a 3-year term. Applications will be reviewed by the Camden County Commissioners and will be selected as needed. Residents must live in Camden County for the full 3 years of their term and not have any affiliation with Camden County paid or volunteer public safety agencies; - Camden County Manager (ex-officio); - Camden County Director of Emergency Medical Services (ex-officio); and - Camden County Sheriff, or designee (ex-officio). A total of five (5) voting seats will make up this EMS Advisory Board. B. Term of Office - With the exception of citizen seats and commissioner seats, all EMS Advisory Board members may serve for as long as they hold their respective positions with the agency they represent. - Citizen members may not serve more than 2 three-year terms. - Commissioner members can make a request to the current Chair of the Camden County Board of Commissioners to be replaced if they do not want to fulfill their 3-year term. C. Advisory Board Chair - One member shall be elected every 2 years to serve as Advisory Board Chair.	- The chair may appoint another member to serve as the secretary of the board. D. Powers of Advisory Board - The duties and powers of the EMS Advisory Board shall be as specified herein, and the EMS Advisory Board shall make rules and regulations necessary to carry out the provisions of these by-laws. - The EMS Advisory Board will meet quarterly each year or may be called as needed to address urgent business by the Camden County Director of Emergency Medical Services or the Chair of the EMS Advisory Board. E. Voting Rights and Responsibilities of Members All members of the EMS Advisory Board shall have full and equal voting rights and responsibilities on matters brought before the EMS Advisory Board. F. Duties of EMS Advisory Board - Provide advice and input on EMS activities in Camden County to assure that Camden County's EMS equipment, personnel, and method of operation, are adequate to furnish emergency medical services to the area the provider covers. These activities shall include the following: - Reviewing and making recommendations to the County Manager for improvement of EMS services; - Reviewing the annual budget package for Camden County EMS; - Supporting the EMS Director in their role and duties and assisting them in making sure Camden's EMS service is a quality and professional service to the Citizens of Camden County. The advisory board is not formed to handle the Daily Operations of the EMS service. This is the duty of the EMS Director. The EMS Director's supervisor is the County Manager. - Ensure that good working relationships exist with other first responder agencies such as, but not limited to, Fire and Rescue Departments, Emergency Management and Law Enforcement agencies such as the Camden County Sheriff's Office and NC Highway Patrol. - The advisory board may assist in the reviewing of citizen complaints and any other complaints regarding the EMS service.
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It was suggested by Commissioner Banks that the language in section B.2. be amended to read, *Citizen members may not serve more than 2 consecutive three-year terms.*

Motion to approve the proposed bylaws establishing the Camden County Emergency Medical Services Advisory Board as amended.

RESULT:	PASSED [5-0]
MOVER:	Jason Banks
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 7. BOARD APPOINTMENTS

- A. Camden County Tourism Development Authority – Reappointment of Sarah Hill as TDA Chair
- B. East Albemarle Regional Library Board – Reappointment of Virginia Kuklewski

Motion to approve the board appointments as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Troy Leary
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board				
Monthly Work Order Statistics Report				
Period: December 2024				
	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	143	143	100%	0
Sewer/Collection	0	0	100%	0
Collections/Distribution				
Water line locates			12	
Sewer line locates			0	
Water & Sewer locates same ticket			40	
Hydrants tested			10	
New services installed			0	
Water Treatment				
Total water treated		16 868 000 gallons		
Daily average		544 120 gallons per day (75% capacity)		
Current capacity		720 000 gallons per day		
Waste Water Treatment				
Facility	Gallons per day	Permitted Capacity		
South Mills WWTP	5 188 gallons per day	100 000 gallons per day (5% Capacity)		
Courthouse Area WWTP	25 138 gallons per day	50 000 gallons per day (50% Capacity)		
Ten work orders have been reviewed for accuracy.				

2024 High Service Pump Flows		
Month	Monthly Total	Average Daily Use
January 2024	18,510,758	.597,121
February 2024	15,736,140	.542,654
March 2024	16,815,820	.542,446
April 2024	17,969,000	.598,967
May 2024	19,278,000	.621,871
June 2024	20,582,000	.686,067
July 2024	18,546,000	.598,250
August 2024	18,906,000	.609,871
September 2024	17,792,000	.593,060
October 2024	18,243,000	.588,484
November 2024	16,433,000	.547,767
December 2024	16,868,000	.544,120
Yearly Totals	215,679,718	.530,000

SOUTH CAMDEN WATER & SEWER BOARD										
MONTHLY WATER STATISTICS REPORT										
Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water/Distribution	Sewer/Collection	Water Locates	Sewer Locates	Water/Sewer	Hydrant Flows	New Svc
2022										
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
2023										
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
2024										
Jan	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5
March	87	100%	0%	84	3	65	6	30	8	1
April	72	100%	0%	72	0	10	5	65	12	1
May	82	100%	0%	80	2	10	4	46	5	0
June	119	100%	0%	117	2	56	12	12	9	2
July	107	100%	0%	105	2	60	0	15	10	2
August	95	100%	0%	91	4	55	0	23	10	1
Sept	175	100%	0%	173	2	75	1	14	25	1
Oct	136	100%	0%	136	1	52	0	23	15	5
Nov	203	100%	0%	201	2	21	0	55	11	0
Dec	143	100%	0%	143	0	12	0	40	10	0

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT														
month	active	work	locates	new	gallons	tap fees	total	gallons	sewer	sewer	gallons	sewer	sewer	
	meters	orders		serv	sold		collected	sold	collected	cust	sold	collected	cust	
					meters			meters	Core	Core	meters	S. Mills	S. Mills	
					water			sewer			sewer			
								Core			S. Mills			
2021														
January	2,229	102	107	1	14,409,048	\$8,000.00	\$129,184.92	527,020	\$7,987.76	54	228970	\$3,738.52	89	
February	2,232	87	108	3	12,472,543	\$28,000.00	\$160,585.13	551,050	\$8,593.99	54	208440	\$3,597.83	89	
March	2,240	86	152	1	12,047,251	\$12,000.00	\$150,411.28	503,510	\$8,656.06	54	201240	\$3,348.69	89	
April	2,251	65	139	5	14,759,968	\$66,833.00	\$192,635.30	565,960	\$9,257.62	54	322120	\$3,572.33	90	
May	2,256	88	115	2	15,271,509	\$4,000.00	\$141,268.11	617,470	\$9,195.13	54	261700	\$3,274.74	89	
June	2,261	101	92	2	15,376,790	\$4,000.00	\$153,214.83	523,050	\$9,215.37	54	236290	\$3,936.63	90	
July	2,272	87	104	0	14,246,240	\$98,967.00	\$243,922.11	500,330	\$9,368.09	54	455480	\$4,238.87	90	
August	2,276	89	125	4	17,838,990	\$4,000.00	\$139,706.73	531,930	\$7,445.29	54	418660	\$3,268.90	90	
September	2,283	120	92	3	13,813,320	\$16,000.00	\$174,303.27	619,170	\$7,978.48	54	315360	\$3,746.87	90	
October	2,287	95	81	0	14,815,201	\$0.00	\$127,114.75	1,196,860	\$9,904.44	54	264430	\$6,370.61	90	
November	2,293	72	39	2	13,763,517	\$3,500.00	\$145,643.68	770,130	\$16,643.68	54	286870	\$4,002.82	89	
December	2,298	86	58	0	13,930,906	\$0.00	\$145,160.49	761,500	\$12,600.22	54	244676	\$3,781.90	89	
2022														
January	2,298	90	108	0	13,739,659	\$4,000.00	\$136,306.83	555,880	\$11,704.03	55	234674	\$3,980.47	89	
February	2,299	108	82	0	12,108,415	\$2,500.00	\$135,512.42	589,080	\$9,851.08	55	237641	\$3,557.94	87	
March	2,275	90	77	1	12,047,251	\$65,667.00	\$194,073.56	503,510	\$7,234.28	54	257949	\$3,588.01	88	
April	2,320	82	91	5	22,574,098	\$8,000.00	\$117,609.55	716,960	\$10,988.75	54	269770	\$3,335.55	89	
May	2,328	95	71	1	13,617,980	\$16,000.00	\$160,306.33	674,480	\$13,045.03	54	267930	\$3,404.49	88	
June	2,334	126	91	2	16,466,975	\$35,700.00	\$166,905.67	624,410	\$8,810.69	56	253630	\$3,135.85	91	
July	2,339	121	97	1	16,136,579	\$500.00	\$142,712.18	542,530	\$11,113.40	56	280139	\$4,187.02	91	
August	2,345	129	50	1	14,628,312	\$4,300.00	\$155,258.49	523,100	\$8,497.51	56	293411	\$3,618.25	91	
Sept	2,346	96	96	0	15,285,732	\$8,000.00	\$149,488.63	2,346	\$8,986.17	56	312640	\$3,676.01	90	
Oct	2,349	84	125	1	14,538,209	\$16,300.00	\$159,619.57	738,250	\$10,157.62	56	282225	\$4,064.97	90	
Nov	2,351	76	89	2	13,309,510	\$12,200.00	\$154,779.18	777,510	\$10,759.43	56	273925	\$4,131.12	90	
Dec	2,354	86	78	0	12,132,198	\$300.00	\$144,828.03	723,210	\$14,333.64	56	356585	\$3,805.19	89	
2023														
January	2,352	87	124	0	24,185,560	\$77,001.00	\$207,841.11	625,700	\$11,788.69	56	189330	\$4,049.99	89	
Feb	2,362	73	83	3	12,828,862	\$16,300.00	\$143,633.26	759,740	\$8,371.22	57	178400	\$4,262.81	85	
March	2,365	74	95	4	12,465,862	\$13,967.00	\$152,264.00	669,430	\$12,870.57	58	305060	\$3,368.05	85	
April	2,372	80	74	2	13,002,292	\$16,200.00	\$149,165.83	823,450	\$11,612.19	58	217790	\$2,669.83	85	
May	2,375	89	204	2	13,361,244	\$14,467.00	\$158,428.61	606,290	\$11,070.58	60	234090	\$3,817.58	85	
June	2,381	90	24	1	20,802,455	\$28,100.00	\$168,578.13	689,200	\$11,199.22	60	269370	\$3,636.70	84	
July	2,390	65	74	0	22,567,978	\$4,000.00	\$185,382.89	621,528	\$10,979.56	59	279490	\$3,222.69	82	
August	2,392	57	111	1	18,177,536	\$17,667.00	\$144,487.45	632,482	\$9,869.06	61	273090	\$3,915.30	82	
Sept	2,398	63	53	1	26,509,735	\$8,000.00	\$156,868.21	811,834	\$10,510.54	61	315820	\$3,828.18	82	
Oct	2,397	130	56	2	12,881,724	\$0.00	\$166,859.48	189,613	\$14,027.26	60	261025	\$3,658.54	85	
Nov	2,397	206	69	1	21,221,672	\$42,500.00	\$173,217.73	1,330,357	\$6,759.66	61	285730	\$2,946.04	87	
Dec	2,400	75	65	1	13,689,890	\$0.00	\$173,067.45	841,209	\$18,516.89	61	296760	\$4,665.47	87	
2024														
January	2,400	112	30	1	22,069,376	\$8,000.00	\$183,857.26	498,511	\$16,857.22	61	263055	\$3,562.03	87	
Feb	2,401	76	60	5	16,274,414	\$4,000.00	\$117,817.13	716,679	\$8,311.88	61	236475	\$3,298.59	88	
March	2,400	87	71	1	14,153,472	\$11,334.00	\$170,210.00	673,630	\$8,089.58	61	272460	\$3,847.68	87	
April	2,410	72	80	1	12,591,422	\$154,925.00	\$295,617.61	489,300	\$10,409.16	64	280130	\$4,089.46	85	
May	2,422	82	60	0	22,055,398	\$108,400.00	\$245,835.57	855,650	\$11,613.11	64	251980	\$4,445.12	87	
June	2,438	119	68	2	20,128,333	\$49,467.00	\$216,847.74	680,990	\$13,275.01	71	351090	\$3,083.89	87	
July	2,449	107	75	2	21,281,937	\$88,717.00	\$277,914.69	545,210	\$12,347.58	88	351,090	\$3,083.89	87	
August	2,451	95	78	1	10,107,024	\$103,867.00	\$277,863.85	627,210	\$7,265.74	89	351,090	\$3,884.89	87	
Sept	3,890	175	75	1	21,690,624	\$67,600.00	\$254,497.81	1,706,960	\$15,115.85	179		\$3,702.45		
Oct	3,889	138	75	5	13,105,219	\$20,000.00	\$232,010.91	861,858	\$17,336.83	182		\$369.37		
Nov	3898	203	76	0	28,985,320	\$9,667.00	\$181,392.24	1,257,102	\$14,475.33	186				
Dec	3881	143	52	0	19,295,150	\$35,900.00	\$248,021.57	1,103,850	\$19,508.38	185				

Motion to approve the monthly report as presented.

RESULT:	PASSED [5-0]
MOVER:	Tiffany White
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT:	PASSED [5-0]
MOVER:	Jason Banks
AYES:	Tiffany White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 8. CONSENT AGENDA

- A. BOC Meeting Minutes – January 6, 2025; Herein incorporated by reference; available for public inspection in the County Clerk’s office and via the County website.
- B. School Budget Amendments

Budget Amendment
Camden County Schools Administrative Unit
State Public School Fund

The Camden County Board of Education at a meeting on the 9th day of January 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount	
		Increase	Decrease
5100	Regular Instructional Services	9,608.53	
5200	Special Population Services	1,619.82	
5400	School Leadership Services	2,500.09	
7200	Nutrition Services	3,147.84	

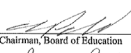
Explanation:

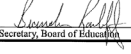
Total Appropriation in Current Budget
Amount of Increase/Decrease of
Above Amendment
Total Appropriation in Current Amended
Budget

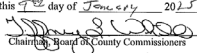
\$ 20,439,437.37
+ 16,877.09
\$ 20,456,314.46

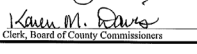
Passed by majority vote of the Board of
Education of Camden County on the 9th day
of January, 2025.

We the Board of County Commissioners of
Camden County hereby approve the changes
in the County School Funds Budget as
indicated above, and have made entry of these
changes on the minutes of said Board,
this 1st day of January 2025.


Chairman, Board of Education


Secretary, Board of Education


Chairman, Board of County Commissioners


Clerk, Board of County Commissioners



Budget Amendment
Camden County Schools Administrative Unit
Capital Outlay Fund

The Camden County Board of Education at a meeting on the 9th day of January, 2025, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount	
		Increase	Decrease
6550	Category III Projects	\$35,067.00	

Explanation:

Total Appropriation in Current Budget
Amount of Increase / (Decrease) of
Above Amendment
Total Appropriation in Current Amended Budget

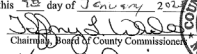
\$ 1,160,445.12
+ 35,067.00
\$ 1,195,512.12

Passed by majority vote of the Board of
Education of Camden County Schools on the
9th day of January, 2025.

We the Board of County Commissioners of
Camden County hereby approve the changes
in the County School Funds Budget as
indicated above, and have made entry of these
changes in the minutes of said Board,
this 1st day of January 2025.


Chairwoman, Board of Education


Secretary, Board of Education


Chairwoman, Board of County Commissioners


Clerk, Board of County Commissioners



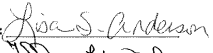
C. Pickups, Releases & Refunds

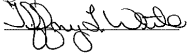
NAME	REASON	NO.
Briardwood Forest Products, Inc.	Mobile home removed in 2023-Release	Pick-up/24807
	\$209.21	R-168382-2024

D. Tax Collection Report

Tax Collection Report
NOVEMBER 2024

Day	Amount	Description	Deposits	Simplify - 23	PSN - 69
	\$		\$	\$	\$
1	27,467.41		27,467.41		
4	38,892.16	Refund - \$1.24 - Slips # 2 & 3	38,892.16		
	4,460.00	Refund - \$326.78 - Drawer 99		4,460.00	
5	11,221.78		11,221.78		
6	141,111.78	Short - \$1.00/Refund - \$2.00	141,111.78		
7	15,571.22		15,571.22		
8	15,454.99			15,454.99	
	37,673.80		37,673.80		
12	15,174.26			15,174.26	
	16,801.52	PSN - Refund - \$5.80			16,801.52
	59,759.97	Refund - \$1.11 - Slips # 8 & 9	59,562.37		
13	15,121.63		15,121.63		
14	13,516.79	Refund - \$1.10	13,516.79		
15	27,479.78	Refund \$0.63	27,479.78		
18	38,105.79		38,105.79		
	9,915.00			9,915.00	
	29,134.57	PSN - Refund - \$394.43			29,134.57
19	22,717.16		22,717.16		
	129,888.51	Refund - \$629.90	129,888.51		
20	416,613.78	Refund - \$5.20	416,613.78		
	14,035.53		14,035.53		
	951,862.14	Refund - \$56.01 - Slips # 19 & 20	951,862.14		
	6,936.12			6,936.12	
21	7,160.14			7,160.14	
	3,022.95				3,022.95
	18,215.80		18,215.80		
	5,600.00			5,600.00	
22	2,469.82	PSN - Refund - \$0.93			2,469.82
	1,300,793.69	Refund - \$4,722.57	1,300,793.69		
	20,309.35		20,309.35		
25	112,755.90	Slips # 24 25	112,755.90		
26	7,665.77		7,665.77		
	546,464.39	Refund - \$2,483.23	546,464.39		
27	20,966.86		20,966.86		
	18,575.25			14,098.31	4,476.94
	1,872.45				1,872.45
	201.26	Refund - \$0.02	201.26		
			-		
			-		
		Refund-Mark Hendel-\$104.09 and \$95.18 both paid on 11-12-2024	-		
Totals Collections	\$ 4,124,989.32		\$ 3,988,214.65	\$ 78,798.82	\$ 57,778.25
Bank Deposits	\$ 4,124,989.32		\$ 4,124,791.72		
Simplify and PSN		PSN Check fees - \$ 18.70 - for info only, fees were paid to PSN			
Refund	\$ (8,630.95)				
Over	\$ -				
Short	\$ 1.00				
Other adjustment					
NET TOTAL	\$ 4,116,359.37				

Submitted by:  Date: 1-28-25

Approved by:  Date: 2-3-25

Motion to approve the Consent Agenda as presented.

RESULT:	PASSED [5-0]
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 9. COUNTY MANAGER’S REPORT

County Manager Erin Burke included the following in her report to the Board:

- Attended the following meetings:
 - Jail Board
 - Public Safety Committee
 - TDA Meeting
 - America 250 NC Committee
- Welcomed Camden County EMS Captains and Providers
- District Extension Director Meeting
- Mid-Year Budget Reviews
- MLK Jr. Unity Celebration
- Website Design Discussion
- Managed operational coordination during snowstorm
- Facilities Planning Retreat with Board of Commissioners
- Met with contractor to review Planning Building
- NC National Guard Cybersecurity Response Assessment
- Met with US Congressman Don Davis
- Treasure Point Education Center meeting update
- Prepared for Planning and Inspections Office Relocation
- Reviewed placement and functionality of panic buttons in County buildings
- EMS Opening Day – February 15, 2025; 7:00 AM

ITEM 10. COMMISSIONERS’ REPORTS

Commissioner Aydlett

- Attended NCACC Board of Directors Meeting
- District 1 Meeting – June 3, 2025
- Participated in the Trillium Reentry Simulation

Chair White

- CycleNC – April 25, 2025
- Currituck Trade Show – March 1, 2025
- Camden Literacy Festival – March 15, 2025
- Camden Heritage Festival – September 20, 2025
- Attended NCACC Conference & Leadership Conference

Commissioner Krainiak

- Paddle for the Border – Registration Full

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

A. Register of Deeds Reports

Camden County Register of Deeds: Ashley Jennings December 2024 Daily Deposit									
DATE	NC CHILDREN'S TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMEN	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
12/02/24	\$ 5.00	\$ 30.00	\$ 960.40	\$ 999.60	\$ 8.08	\$ 46.59	\$ 55.80	\$ 393.53	\$ 2,499.00
12/03/24	\$ -	\$ -	\$ 725.20	\$ 754.80	\$ 5.93	\$ 36.75	\$ 37.20	\$ 315.12	\$ 1,875.00
12/04/24	\$ 5.00	\$ 30.00	\$ 803.60	\$ 836.40	\$ 4.69	\$ 24.64	\$ 37.20	\$ 211.47	\$ 1,953.00
12/05/24	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 4.49	\$ 25.02	\$ 24.80	\$ 209.69	\$ 299.00
12/06/24	\$ -	\$ -	\$ 322.91	\$ 336.09	\$ 4.32	\$ 25.07	\$ 43.40	\$ 215.21	\$ 947.00
12/09/24	\$ 5.00	\$ 30.00	\$ -	\$ -	\$ 1.44	\$ 5.34	\$ 6.20	\$ 48.02	\$ 96.00
12/10/24	\$ 5.00	\$ 30.00	\$ 1,639.54	\$ 1,706.46	\$ 3.70	\$ 18.86	\$ 24.80	\$ 164.64	\$ 3,593.00
12/11/24	\$ -	\$ -	\$ 932.47	\$ 970.53	\$ 6.90	\$ 41.69	\$ 62.00	\$ 349.41	\$ 2,363.00
12/12/24	\$ -	\$ -	\$ 759.50	\$ 790.50	\$ 8.82	\$ 54.09	\$ 74.40	\$ 450.69	\$ 2,138.00
12/13/24	\$ -	\$ -	\$ -	\$ -	\$ 0.45	\$ 2.97	\$ -	\$ 26.58	\$ 30.00
12/16/24	\$ -	\$ -	\$ 372.40	\$ 387.60	\$ 8.34	\$ 51.33	\$ 55.80	\$ 440.53	\$ 1,316.00
12/17/24	\$ -	\$ -	\$ -	\$ -	\$ 0.39	\$ 1.94	\$ 6.20	\$ 17.47	\$ 26.00
12/18/24	\$ -	\$ -	\$ 637.00	\$ 663.00	\$ 2.12	\$ 12.02	\$ 18.60	\$ 108.26	\$ 1,441.00
12/19/24	\$ -	\$ -	\$ 362.60	\$ 377.40	\$ 4.44	\$ 26.36	\$ 43.40	\$ 221.80	\$ 1,036.00
12/20/24	\$ -	\$ -	\$ 19,061.00	\$ 19,839.00	\$ 11.36	\$ 64.84	\$ 111.60	\$ 568.20	\$ 39,656.00
12/23/24	\$ -	\$ -	\$ -	\$ -	\$ 3.21	\$ 21.09	\$ 6.20	\$ 183.90	\$ 214.40
12/27/24	\$ 5.00	\$ 30.00	\$ 391.02	\$ 406.98	\$ 4.20	\$ 22.76	\$ 18.60	\$ 199.44	\$ 1,078.00
12/30/24	\$ -	\$ -	\$ -	\$ -	\$ 3.18	\$ 20.58	\$ 18.60	\$ 169.64	\$ 212.00
12/31/24	\$ -	\$ -	\$ 446.39	\$ 464.61	\$ 3.00	\$ 18.26	\$ 24.80	\$ 153.94	\$ 1,111.00
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0.00
TOTAL	\$ 30.00	\$ 180.00	\$ 27,414.03	\$ 28,532.97	\$ 89.06	\$ 520.20	\$ 669.60	\$ 4,447.54	\$ 61,883.40

Ledger Report Fee Distribution	
ASHLEY JENNINGS, REGISTER OF DEEDS	
Camden, NC	
Date Range From Sunday, December 1, 2024 to Tuesday, December 31, 2024	
Name	Amount
NC Children's Trust Fund	\$30.00
NC Domestic Violence Fund	\$180.00
State Revenue Stamp	\$27,414.03
County Revenue Stamp	\$28,532.97
Land Transfer Fee	\$0.00
Floodplain Map Fund	\$0.00
Supplemental Retirement	\$89.06
ROD Automation Fund	\$520.20
Dept Of Cultural Resources	\$0.00
Vital Records Fund	\$0.00
State General Fund	\$0.00
State Treasurer Amount	\$669.60
ROD General Fund	\$4,447.54
Total Distribution For Period	\$61,883.40
Cash Total	\$726.40
Check Total	\$42,411.00
Pay Account Total	\$0.00
ACH Total	\$18,746.00
Escrow Account Total	\$0.00
Overpayment Total	\$0.00
Total Deposit For Period	\$61,883.40

Report Generated at Thursday, January 2, 2025 8:06 AMPage 1 of 1

B. Library Report

Camden County Public Library

January 2025 Statistics

MONTH REPORT

Visitor Count	1317
Materials Check Outs & Renewals	3311
Libby – Overdrive (magazines, eBooks & audiobooks)	320
Computer/ Wireless Use	218/188
Questions Answered	57
Children’s Programs/Attendance	13/172
Teen Program/Attendance	1/9
Adult Programs/Attendance	4/25
Outreach Programs/Attendance	0/0
Study Room Usage/Attendance	34/69
Meeting Room Usage/Attendance	2/20
Days/Hours Open	28/97
# Items in Collection	22,887
Library Card Holders	3,071

Comparison by Year

2022-2024

Attendance

Circulation

ITEM 12. OTHER MATTERS

Vice Chair Leary requested that the Board as a body look at building aesthetics of companies that come into the County. He expressed disappointment in the appearance of the Dollar General in Shiloh.

Commissioner Banks agreed and added that the Board incorporate this when the UDO review takes place.

Commissioner Krainiak added that grass in the summer has been an issue at the Shiloh Dollar General location as well.

ITEM 13. ADJOURN

Upcoming Meetings:

- Board of Commissioners Annual Retreat – February 14th; 9 AM (Taylor’s Oak Restaurant)
- Next Regular Meeting – March 3rd; 7 PM

There being no further matters for discussion Chair White adjourned the meeting at 8:18 PM.

ATTEST:

Tiffany White, Chair
Camden County Board of Commissioners

Karen M. Davis, NCCCC
Clerk to the Board of Commissioners