Camden County Board of Commissioners
South Camden Water & Sewer District Board of Directors
August 5, 2024
Closed Session – 6:00 PM
Regular Meeting – 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held at 7:00 PM on August 5, 2024 in the boardroom of the Camden Public Library in Camden, North Carolina. A closed session was held at 6:00 PM to discuss personnel.

CALL TO ORDER
The meeting was called to order by Chair Ross Munro at 6:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Tiffney White.

Administration Staff Present: County Manager Erin Burke, County Attorney John Morrison and Clerk to the Board Karen Davis. Attorney John Morrison was present for the Regular Meeting only.

CLOSED SESSION

Motion to go into Closed Session to discuss personnel.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Motion to come out of Closed Session.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Sissy Aydlett, Tiffney White

Chair Munro reconvened the Board of Commissioners at 7:00 PM for open session.

INVOCATION & PLEDGE OF ALLEGIANCE
Pastor Joe Brock gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

A. Camden County Youth Voice

Camden County Youth Voice Representative Landon Lynch presented two issues of concern and requested that the Board give consideration to the following:
- The need for more recreational spaces in the County.
- Camden Early College school facility building conditions.

ITEM 4. PUBLIC COMMENTS

County Manager Erin Burke read the Public Comment information statement. Chair Munro opened the floor for public comment.

Richard Turner addressed the Board in regard to the development moratorium and his desire to subdivide his property so that his son may build a house on the property.

Debbie Swick requested that the Board consider an ordinance banning the release of balloons in Camden County due to the impacts on animals, birds, marine life and the environment.

ITEM 5. PUBLIC HEARING

A. Treasure Point Extension Office and Education Center Special Use Permit and Major Site Plan

Motion to open the Public Hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

County Attorney John Morrison provided information for the Board and audience in regard to statute requirements for quasi-judicial public hearings.

Clerk to the Board Karen Davis administered the oath for quasi-judicial procedure to individuals planning to provide testimony during the hearing.

Planning Director Amber Curling presented the staff report for requested approval of Special Use Permit and Major Site Plan Applications for Treasure Point Extension Offices and Education Center to be located at 123 Treasure Point Road, parcel ID 02-8943-01-47-3724.0000.

Finding of the Facts Report

An Order Granting
Special Use Permit
By the Board of Commissioners
UDO 2024-05-115
Treasure Point Extension Center

PROJECT INFORMATION

File Reference: UDO# 2024-05-115
Project Name: Treasure Point Extension Center
123 Treasure Point Rd, Camden
PIN: 028943014737240000

Owner/Applicant: Camden County
Address: PO Box 190
Camden NC 27921
Phone: 252.338.6363
Email: eburke@camdencountync.gov

Agent for Applicant: Timmons Group,
Kimberly Hamby,
Address: 1805 W. City Drive, Unit E
Elizabeth City NC
Phone: 252.621.5029
Email: kim.hamby@timmons.com

Current Owner of Record: Camden County

Meeting Dates:
April 25, 2024 **Neighborhood Meeting**

Application Received: 5/31/24
By: Amber Curling, Planning

Application Fee: $400.00

Completeness of Application: Applications is generally complete.

Documents required:
A. Special Use Permit Application
B. Site Plan/Construction Plan/Floor Plan
C. Approved DEQ - Stormwater Permit
D. Approved DEQ - Erosion and Sediment Control Plan Permit
E. Approved NCDOT Driveway Permit
F. Approved County Stormwater Management Plan
G. ARHS-Septic Permit
H. Neighborhood Meeting Summary
I. Deed

REQUEST: The request is for approval of Special Use Permit and Major Site Plan Applications for Treasure Point Extension Offices and Education Center to be located at 123 Treasure Point Road, Camden NC 27921

Description/Location:
The Treasure Point Extension Office and Education Center proposed location is in Courthouse Township at 123 Treasure Point Rd. The 3.8 -acre parcel identified by parcel ID number is 02-8943-01-47-3724-0000.

SITE DATA

Size of Lot: Approximately 3.8 acres
Flood Zone: X, Shaded X and AE
Zoning District(s): Rural Residential
Existing Land Uses: Recreation Area
Drainage District: Shiloh

Adjacent Zoning & Uses:

	North	South	East	West
Zoning	Rural Residential	Rural Residential	Rural Residential	Rural Residential
Use & size	Woods	Residential homes	Pasquotank River	Treasure Point Road

Proposed Use (s): Agricultural Extension Center and Education Center

INFRASTRUCTURE & COMMUNITY FACILITIES
Water: Main Water line adjacent to property along Treasure Point Road
Sewer: Not available
Fire District: South Camden Fire Department
Schools: No impact on schools.
Traffic: Estimated minimal impact on traffic

Findings Regarding Additional Requirements
A special use permit shall be approved upon a determination of the following:

- Does the proposed use materially endanger the public health or safety if located where proposed?

  Staff has determined the proposed Agricultural Support Use Category will not endanger the public health or safety. The new building will once again establish a shelter for youth groups to gather in inclement weather. It will also provide the new location for the Extension Offices which include the coordinators of many youth groups on site. The new building will be an on-site resource for the staff members coordinating events.

- Does the propose use Comply with all required standards, conditions, and specifications of this

  Ordinance, including ARTICLE 151.4, Use Regulations;
  The special use application is compliant with the Unified Development Ordinance. The property is zoned for the proposed use with an approved special use permit. The major site plan was approved on July 17, 2024 unanimously by the Planning Board.

- Will the proposed use substantially injure the value of the abutting land, or the special use is a public necessity?

  Staff's opinion is the proposed use will not injure the values of adjoining properties. The proposed use will provide a safe place for the existing & future community activities.

- Is the proposed use in harmony with the area in which it is to be located?

  The location has been used for decades by youth groups such as 4-H for canoeing, kayaking, and environmental education. Many of the Extension Office groups can also utilize the proposed space. The deed restrictions to acquire this property require the property to be used in specific ways. The Extension Center is a permitted use on the deed.

- Is in general conformity with the County's adopted policy guidance

  This property has been used for decades as a Community gathering place for 4-H Camp, kayaking, canoeing, etc. The Comprehensive Future Land Use Plan identifies the property as Rural Residential which identifies government offices as an appropriate specific use. The CAMA Future Land Use Plan identifies the property as Low Density Residential/Agricultural & Conservation. The Camden County Agricultural Extension Office and Education Center is a use which relates to agriculture.

- Will the proposed use exceed the County's ability to provide adequate public facilities (e.g., schools, fire protection, rescue, and law enforcement)?

  The proposed use will have little or no impact on public facilities.

PLANNING STAFF RECOMMENDATION: Planning Staff recommends approval of Major Site Plan and Special Use Permit for Treasure Point Extension Office and Education Center concurrently with the following recommendations:

1. Updated set of plans showing any additional information required by Board
2. Obtain required Building Permits required for the construction of New Building
3. Include any easement for public/private infrastructure as needed.
4. The applicant must strictly abide by all requirements of the Unified Development Ordinance of Camden County, North Carolina, and must also strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules and regulations may apply to this development.

The application in its entirety is available for public review in the County Planning Department.

Amber Curling: *On the agenda tonight is the request for approval of the Special Use Permit for the Treasure Point Extension Center. Timmons Group represented by Kim Hamby is here to present some information and to answer any questions concerning the project.*

The New Treasure Point Extension Center is to be located in Camden at 123 Treasure Point Rd located in the Courthouse Township. This 3.8-acre parcel is located between the 1-mile Buffer of Courthouse and Shiloh.

Current land use is Open Space, pier, shelter currently utilized by Extension Office/4-H services and the public. Adjacent Uses include Pasquotank river, woods, and residential homes.

The Zoning District for this parcel is Rural Residential. The Zoning District for the adjoining parcels is also Rural Residential.

The parcel is not located in the water shed. The portion of parcel located in the Wetlands is classified as Managed Pines. The parcel is located in Flood Zone X, Shaded X and AE.

A watermain line is located adjacent to property along Treasure Point Rd. Parcel is in South Camden Fire District.

There should be no impact on schools. The impact on traffic is estimated to be minimal.

The Planning Board approved the Major Site Plan Application for the Treasure Point Extension Center with a 6-0 unanimous vote.

The Neighborhood Meeting was held April 25, 2024. There were comments supporting and not supporting the proposed Commercial Site Plan. There have been many comments concerning this request.

For the Board and public understanding some additional information: Previously this private property owned by Susan Coleman Kay has been utilized by the community for several decades. In 2006, the existing cabin was destroyed by a fire. This structure was used by the extension office groups as a protection from inclement weather such as the storms and heat. Ms. Kay made it clear in the deed to Camden how the property was to be used. To quote the deed it states, "The property herein shall be used a water-oriented wilderness and the woodland areas to be used for the study of conservation and ecology. Provided, however, nothing herein shall be construed so as to prohibit construction of a building by the County in which to conduct meetings and local offices for the County extension service or other agencies which are devoted to the enhancement of conservation, ecology, wildlife and agriculture within Camden County".

Attorney Morrison: *Excuse me, Ms. Curling. That is in the form of restrictive covenants attached to the deed. Is that correct?*

Amber Curling: *Yes.*

Attorney Morrison: *Alright ladies and gentlemen and commissioners, when the property has restrictive covenants it limits the use beyond what the County itself could. So if you were to violate the restrictive covenants, theoretically the property could revert to the original owner or the original owner could bring an action to enforce the restrictive covenants. The restrictive covenants…and the property is titled in the name of the County, is that correct? Alright, the restrictive covenants constitute a contract between the grantor, Ms. Kay, and Camden County.*

Amber Curling: *Thank you. The extension office has been working on this project for over 4 years with updates at the BOC meetings.*

Planning Staff supports the Planning Board recommendation for approval of Major Site Plan and Special Use Permit for Treasure Point Extension Office and Education. Any questions for me?

Attorney Morrison: *How large will the building be? How many square feet?*

Amber Curling: *Hold on. I cannot remember.*

Manager Burke: *The proposed footprint is 5,823 square feet.*

Attorney Morrison: *And of course Treasure Point is valued by members of this community for its nature of conservancy or its natural beauty and its recreational uses. In your professional opinion as a Planner, how will this construction interfere with those uses, if at all?*

Amber Curling: *I believe it would enhance.*

Attorney Morrison: *Can you explain that please?*

Amber Curling: *One thing, it will provide shelter for a lot of the groups that gather there now. During inclement weather if it's very hot, if a storm comes up, there really is no shelter for the 4-H groups to be protected. The Extension Office will then also be on site where they will be able to maintain the grounds better, which they would probably be able to speak to it. But they have classes and they plant trees and…*

Attorney Morrison: *So there will be classrooms for the study of ecology?*

Amber Curling: *Yes, sir.*

Attorney Morrison: *And this building will be staffed 9 to 5 on weekdays?*

Amber Curling: *Yes, sir. Or 8 to 5.*
Attorney Morrison: *So if someone's in an emergency situation there will be authoritative figure closeby to provide assistance. How many trees are going to have to be cut down? I know you can't tell me that, but a lot? A few? What are we talking here?*

Amber Curling: *I could not tell you. Some will need to be cut down to allow for where the building is going but there will be replanting of trees, as well.*

Attorney Morrison: *I know my wife and her dogs, who are of paramount importance in my household, frequently use the paths out there. Will the paths be obstructed at all?*

Amber Curling: *I hope not while construction is going on. I believe they would provide access to the paths and when the offices do get there, they will be able to groom the paths and cut them back and make them better than what they are now because they will be on site.*

Attorney Morrison: *I think this is of considerable concern to the community. These beautiful paths or hiking trails, once this is completed, they're going to be unobstructed and in the same condition they're in now if not better. Is that correct to your understanding?*

Amber Curling: *That is my understanding; is they will be better.*

Attorney Morrison: *And how long with the construction process take? Do you know?*

Amber Curling: *I believe…*

Manager Burke: *I would defer that to Kim.*

Amber Curling: *Yes.*

Attorney Morrison: *And you indicated during construction there may be some obstruction to the paths or they will be kept open?*

Amber Curling: *They should be kept open. There should be potentially an alternative way, a safe way for them to get around. I could not tell you that for sure. That would be the…*

Attorney Morrison: *Alright in your capacity as Camden County Planning Director, you are very familiar with the Unified Development Ordinance, are you not?*

Amber Curling: *I try my best to be familiar with it.*

Attorney Morrison: *I'll vouch for you. You educate me all the time. Now based upon your training and education experience, does this application in all ways meet with the requirements of the Unified Development Ordinance?*

Amber Curling: *Yes, sir it does.*

Attorney Morrison: *Alright, thank you. The Commissioners may have some questions.*

Amber Curling: *Any other questions?*

Commissioner Munro: *I'm looking at the layout there and I'm seeing the parking lot but seeing the parking in different colors. What does that indicate?*

Amber Curling: *Kim could give you more information probably. I know part of it's going to be paved and part of it is going to be more of a way pervious surface so that when farmers come there and they have a fairly large meeting, they can have a place to park.*

Commissioner Munro: *And the lighting around this new structure is not going to interfere with any of the locals? It's not going to be super well-lit at night?*

Amber Curling: *There have been several conversations as far as with the lighting. I believe it'll be similar to the ones we have outside and that they possibly will be on timers; when they need to cut on and when they need to cut off. In the wintertime staff's there until 5. They may need to cut off at 5:30 and provide staff with light to get to their vehicles.*

Commissioner Munro: *Okay, thank you.*

Amber Curling: *And protect them from bears.*

Attorney Morrison: *Two other questions.*

Amber Curling: *Yes, sir.*

Attorney Morrison: *Is this going to have a negative impact on adjacent properties?*

Amber Curling: *Not in my opinion.*

Attorney Morrison: *And is this consistent with land use in the area?*

Amber Curling: *It's not residential but it's been used for this purpose for years.*

Attorney Morrison: *It's not residential but is a nonresidential structure such as an office and classroom facility a permitted use?*

Amber Curling: *I believe this a perfect area for this type of office.*

Attorney Morrison: *Permitted by the UDO.*

Amber Curling: *Yes, sir.*

Commissioner Krainiak: *I've got one hard question for her. What's the fishing like over there?*

Amber Curling: *I was expecting you to bring me some fish and let me know.*

Commissioner Krainiak: *No, I reviewed all the stuff that was in our package and it was thorough.*

Amber Curling: *No questions?*

Commissioner Munro: *Any other questions for Amber from the Board?*

Amber Curling: *Okay, I'll let Kim come up here if you have questions for her. Kim Hamby.*

Kim Hamby: *Good evening, everyone. Kim Hamby with Timmons Group. I can further explain a couple of the questions you had for Amber. The only trail entry that I'm aware of is where this boardwalk right here, this is an existing boardwalk through the wetlands. We are proposing a sidewalk that will continue from the existing parking lot and carry you straight out to that walking trail. Will it be shut down for some time during construction? Most likely. There will have to be some temporary change in access just because of the clearing operations for safety.*

Attorney Morrison: *You say change in access but it's not going to blocked?*

Kim Hamby: *I don't know that there's any way for them to access it and…*

Attorney Morrison: *Okay. And how long will be inaccessible?*

Kim Hamby: *Well it depends on how the construction is phased and we don't have the contractors yet but at least until they can get the clearing operations and the parking straight. Building construction could continue beyond that and be fenced off to some degree. It's going to have to be carefully worked on by the contractor to provide access.*

Attorney Morrison: *Will that be a goal the contractors are given; to try and keep this accessible?*

Kim Hamby: *Yes.*

Attorney Morrison: *Okay. Now when it is closed off, in your professional opinion, are we talking about weeks or months? What are we talking about?*

Kim Hamby: *It could be months. I could depend on construction. With weather, they could clear and probably get the parking lot or some temporary path over to that and work away from it within the matter of about two months. Overall construction time could easily be close to a year. There will be some growing pains with construction. That's unfortunately unavoidable. But once the construction is done, I know Amber said traffic is expected to be minimal. There are five employees currently. They've been in that building right there that will be coming and going on a daily basis and they include our agricultural extension agent, our soil and water conservation agent, our 4-H coordinator and two other staff members. They will get occasional public visits just like they do now. It's minimal. It's farmers, it's property owners coming to talk to people about soil, situations, plant issues. And then there are some meetings with children with the 4-H. The 4-H Camp has continued to use that property without a shelter for many years and the 4-H has been going on for a long time because it was there when I was 14. So that hasn't changed. It's just that the children have lost the ability to have a shelter. And with this, the educational facility…the office is one thing; giving these guys a permanent office instead of these modular units that they're in right now. But the educational, it's going to be 4-H. It's going to have some potential cooking classes through the Extension Office. These are going to be minimal uses though and we just don't expect it to be a tremendous noise or traffic problem.*

Attorney Morrison: *What about outdoor showers?*

Kim Hamby: *No such thing planned.*

Manager Burke: *And no restrooms.*

Attorney Morrison: *No additional restrooms.*

Kim Hamby: *Just the restrooms that are going to be in the building; no additional outdoor public restrooms. However, the new septic field will replace an older field that those existing restrooms will be connected to. Unfortunately, there is a good deal of clearing going on because most of that site is currently wooded. We have adjusted the septic location; pulled it out and put it in an area that is mostly clear now so that that didn't take additional woods. And you can see here that we are leaving a wooded area right here, which is where the existing septic field is. We were originally going to try to redo our septic field in that area. So we've been able to keep those woods. We're going to keep a strip along the road. The Extension Office has a project for themselves; planning to come in and add to the vegetation that is already between the road and the existing shelter. We actually discussed that right now they can't do a tree identification program at our site because there are some species of trees they don't have. So they will be planting some specimens just to keep their work ongoing. But this building will provide, especially for 4-H Camp in the summer, this is going to be an outdoor classroom. It is still going to be* *tucked into the woods between the building and the wetlands. They're going to have an indoor area that they can go. I know there's been problems with the heat this summer already and they're having to take kids to another location because of the temperatures getting too hot. So that's the good part about that. It kind of speaks to what the young man came and spoke about earlier. Now as far as pavement goes, this hatch that you see is fairly consistent and through here, that's paved. These are the paved parking spaces. This really light hatch here, that is going to be a gravel driveway but it's going to be in a GEOWEB material that holds it in a certain configuration to allow water to filter through it so that it doesn't act as an impervious surface. And then these darker shaded areas are the same product but they will in-filled with a gravel and topsoil mix so the grass can actually grow on it. So that way we have overflow parking when it's needed because they have expressed that they'll have at least one event a year that there might be 50 attendees or so and the building does have the capacity to have 100 at the most. We don't expect those parking spaces to get used on a regular basis so that way they just…they'll be grass.*

Commissioner Krainiak: *Security cameras, is that a given nowadays?*

Kim Hamby: *Yes. And the lighting, to elaborate a little bit on what Amber has said, we're showing nothing but the bollard light; the little post about to here for the parking area. And what's going to be on the building is going to be…they've got different terms; full cutoff, night-sky friendly; it really just is aiming down in the areas where it needs to be and that's going to be as needed for required security lighting and safety lighting.*

Commissioner Munro: *Any more questions from any commissioners? Thank you very much. Madam Clerk?*

Clerk Karen Davis: *For public comment, Samantha Nadj.*

Commissioner Munro: *Good evening.*

Samantha Nadj: *Good evening. I'm Samantha Nadj. I live in Treasure Point. I do have a couple of questions and I couldn't go through every single commissioner meeting minutes so figure this out. It looks like they were awarded a grant in the amount of $452,000 but the total cost of the project $1,539,620. So Camden has to pay a little over $1 million to do this. So I want to find out; is that taxpayer money or did you guys get other grants to cover it so the taxpayers don't pay anything for it?*

Attorney Morrison: *She is entitled to ask those questions to the previous speakers; not to the Board. I'm sure you've seen lawyer shows on television. You get to cross examine them. Do any of the previous speakers know the answer to that? I have no opinion whether the County is paying anything or not. But if it is it will show up in the budget.*

Samantha Nadj: *Okay. And it was brought up at a previous meeting about this complex; that it could be used as an event venue. So they already have some events down there in Treasure Point that are held outside or under the canopy thing they have and that's fine. But the residents that live down there, we're worried if you put a building and you rent it out as an event venue we're not going to get a minute's peace. Every weekend during the spring, during the fall, during the summer you're going to have a wedding down there or a party and we're all old. We go to sleep early.*

Attorney Morrison: *Austin, can you answer that? I think you're under oath. Are events planned down there?*

Austin Brown: *We had discussed it's a possibility that maybe there'll be some things there. ---. (too low)*

Attorney Morrison: *I know it's not the main purpose. How frequently will events be there?*

Samantha Nadj: *To clarify, I'm not talking about the 4-H kids or your once-a-year meeting. I'm talking about renting it out to the public.*

Attorney Morrison: *Rock concerts, yeah, yeah.*

Clerk Karen Davis: I*'m sorry, Austin, can you come to the mic to answer questions because people are livestreaming? Thank you.*

Austin Brown: *Sure. So we have had…in the past some folks have asked could they come out on the lawn. Let me think about some of the examples. I know some people have got married there; some people have had birthday parties under the pavilion. The Boy Scout troop, they come and they will do some overnight camping. That's been the main thing. It hasn't been I would say extremely frequent. Probably may have seen some of the Boy Scouts there and there might have been things. Now we've told folks when they've come and they said, "Can we get married here? We want to have a wedding here. We want to get married on the river." It's a public park. It's open to the public. You know we've told them things of that nature.*

Attorney Morrison: *Is alcohol a restricted use?*

Austin Brown: *Yeah, no alcohol there. And we've got a sign…we've got at least two signs that I'm thinking of that has all the things listed there/*

Attorney Morrison: *Okay and as County property it would be subject to the County noise ordinance, as well?*

Austin Brown: *I believe so. And we do have the hours of operation. I don't know off the top of my head. It used to be dawn to dusk but now we have the exact time on that.*

Attorney Morrison: *Do you have any other questions for him, ma'am?*

Samantha Nadj: *No, not for him. Thank you.*

Attorney Morrison: *Thank you.*

Samantha Nadj: *Okay. He's way taller than me. Another issue that I have…in my opinion the parking lot is too big. You have all that auxiliary parking that you're going to use for a meeting once a year. I don't see how that validates adding the extra parking, which costs more money and it takes down more trees. So I wonder can you do it without the additional parking? I know back in 2022 the first time I remember this being presented, the additional parking wasn't in there. And I just don't see…I don't see the benefit of it for a meeting that happens once a year. I know this project is going to go through no matter what my opinion is. We're just trying to save as much as the trees, as much of the wildlife as we can down there. So that's why we live there.*

Attorney Morrison: *Austin, can you address the parking; how many cars it will accommodate and why it is or is not needed? She raises a point and we're always interested in saving money.*

Austin Brown: *And I don't know the exact number of parking spaces. I used to have it memorized.*

Kim Hamby: *About 56 spaces and they're paving 26 of them.*

Attorney Morrison: *26 parking spaces?*

Austin Brown: *Paved. And then the rest will be the grass or gravel.*

Kim Hamby: *The gravel and then there will be grass for the others.*

Austin Brown: *I will just say that part of the reason for adding some of that closer to the road that we discussed, there's been several times we've had issues with people…it's a popular place. It's a great asset for Camden County. We've had a lot of people want to utilize it and sometimes cars get blocked in because there's so many people wanting to utilize the space and there's not enough parking spots to accommodate. So the number of those spaces that we added on were to be overflow for when there's a lot of people; the general public is using that space. And then as well, you know some of the events that we do have that we draw larger numbers, we have several of those through the year; some of the agriculture education things that we do; the 4-H Achievement Night. Those are a few things that we have spread throughout the year that would accommodate those additional cars, as well.*

Attorney Morrison: *You understand that citizen's concern about costs. Do you have any thoughts on that? In your opinion are all these parking spaces necessary?*

Manager Burke: *That question should probably be directed to Amber.*

Attorney Morrison: *Okay.*

Amber Curling: *They are. There are requirements in the Ordinance to be sure that we have the right number of parking. If you have too many people there then the other place they're going to be is on the street or blocking people in. So I think the building occupant load is 100, which doesn't count the staff offices. Then there's the people…the public who could potentially be outside when an event is going on and we want to make sure that we provide everybody adequate parking.*

Attorney Morrison: Thank you. Ma'am, do you have any questions you'd like to ask her?

Samantha Nadj: --- *(inaudible)*

Commissioner White: *Samantha, can you come to the mic please?*

Samantha Nadj: *So you're telling the public, you're telling us that live down there, there's going to be five or six people that work in that building Monday through Friday, 9 to 5 or whatever the hours are. Well those five people don't need 56 parking spaces. An event held once a year, I don't see the benefit of making a huge parking lot, cutting down all those trees, displacing all that wildlife, for a meeting that's held once a year. People can carpool or you can get a shuttle that goes from this parking lot or wherever. I don't understand how you're validating 56 parking spaces for an event held once a year. If you have family that comes to visit you once a year and think you need an extra bedroom in your house, you're not going to build an extra bedroom for family that comes to your house for one day a year. You're not going to do it. The cost-to-benefit analysis, it's not there. So I don't understand the extra parking; the need for it.*

Clerk Karen Davis: *Kevin Hooley.*

Kevin Hooley: *Hello, everybody.*

Commissioner Munro: *Good evening, sir.*
Kevin Hooley: *Good evening. I guess we all can agree to disagree and be cordial with each other, huh?*
Commissioner Munro: *Of course.*

Kevin Hooley: *So I can give some different answers regarding…you know you talked about the impact on the neighbor. I am the neighbor. I'm the neighbor closest to this and I guarantee you I am going to be negatively. My serenity is put at risk and it's going to be…it's going to be a mess for a long time. I moved here when I retired from the Navy because I wanted to have serenity and peace. That's in jeopardy. That's going away. That's just fact. And it really got worse…when I first saw this plan, like Samantha was saying, back in 2022, there was a certain amount of parking up there. But that extra parking lot* *was not added, which left a screen of trees between us and Treasure Point and the project. So when we stood in our yards and we stood on our piers, we didn't have to look at a parking lot and all that. But this newest plan that has the parking takes those trees away and now we've got to look at the mess every day. Another thing to bring up, and I would like to ask one question, if you take the map of the current walking path and you lay it on top of that, those paths go away. That's now a parking lot. So those paths go away. So a couple of things I just want to bring up. I don't know how quickly time goes by. I've never been compressed to three minutes before so if I sound like a boon trying to talk fast and skip over words, forgive me in advance. I'm from Treasure Point. I live there with my neighbors and we all oppose this building, this project. I mean it's a business that's going in there. Some people try to myopically nuance this as it's just the 4-H and pull on the heartstrings. But that's not right. This is a business that's going in and the Cooperative Extension program. They do horticulture, family planning, the whole nine yards. So what we've got is this is a project that's going into a rural residential area with a major commercial plan in hand to cut down trees and declare a pristine area to set up multifunctional business. That's what's happening. And a business doesn't belong there. Now I want to tell Mr. Brown we respect and admire the Cooperative Extension office, what they do. All we're saying is…and if you want to be consistent with the Strategic Plan of 2035 that talks about Village Centers where governance is going to be brought together, they need a brand-new building right down here. That would make more sense. I swore to tell the truth and I've tried to stay away from anecdotal data so I'm going by what I've seen. When asked what the most critical issue facing Camden County residents resoundingly responded that the protection of the county's rural character and small-town experience of its townships. So what are we going to do? We're going to go in and mess around with our rural backdrop. We're going to put in a major commercial plan to run a multifunctional business. That breaks faith with what the people have said is what the people have said is their primary priority. Even the Cooperative Extension Center says they support conservation and environmental protection but we're going to cut a lot of trees down to do all that. The vision talks about being fiscally efficient. We're talking about a huge building with 55 parking lots for five employees. I can't find the fiscal efficiency in that math where once a year people are going to come. It just doesn't work - and again, the Village Center. I'm running out of time. But the big thing is the quality of life for the people that live in Treasure Point – our safety, our serenity; more people, more problems. It can happen someplace else. We can keep our peace, we can keep our serenity, we can keep the beauty of Treasure Point. I'm not against anything, I'm just trying to get everything in the place where it belongs. My time's up. Thank you.*

Commissioner Munro: *Thank you, sir.*

Attorney Morrison: *Madam Planning Director, could you tell us what are the permitted uses of this building; this project?*

Amber Curling: *Of the property? Some would be to develop it into a house just like theirs; would be to do a subdivision. I don't have the Ordinance in front of me. But potentially, they could subdivide it and somebody else could move there and you wouldn't have the park use at all. That would be one.*

Attorney Morrison: *But subject to restrictive covenants, as well. So the restrictive covenants in addition to the Unified Development Ordinance prohibit how the property can legally be used, correct?*

Amber Curling: *Correct.*

Attorney Morrison: *And the restrictive covenants do not allow a business. Is that correct?*

Amber Curling: *Correct.*

Attorney Morrison: *Now he raising some very good concerns. I would have them, as well. Sir, in addition to your three minutes you may cross examine her. You may ask her any questions on this topic you want. Alright, thank you very much.*

Kim Hamby: *The original plan did have substantially fewer parking spaces. When it went to the Planning Department for an initial lookover we found out that we did not leave enough…and that we found out we needed this Use Permit. I believe the Government Office Use is permitted in the zoning and that what we're asking for is the Educational portion that triggered the Use Permit. Is that correct?*

Amber Curling: *Government offices are not permitted.*

Kim Hamby: *Okay I misunderstood that then. I was thinking it was the Educational Use that triggered the Special Use Permit.*

Amber Curling: *It is. The Educational part of it with Agriculture triggered the Special Use Permit. Offices, businesses are not permitted in Rural Residential. But because this is not the Planning Department, it is the Extension Offices that as in the restrictive covenants they have to do with agriculture, they have to do with community, they have to do with fishing, planting trees. That is more of a educational center and that is where the Special Use Permit does allow for that type of agricultural education.*

Commissioner Munro: *Can you come up to the mic, sir?*

Kim Hamby: *This is just to clarify because I don't understand these things. So this organization, the Cooperative Extension Office, is conducting a long list of tasks and they're doing that inter- and intra-county throughout the state and sometimes they're working up the chain. They're probably working at the NC State level and God knows all the way up to the USDA because that has a tie-in with Cooperative Extension. That's not considered business? Is that what you're saying? That's education?*

Amber Curling: *Yes. A lot of what they do is education. There are kids there with the 4-H. They intend to have cooking classes. It's education. The farmers come there and get together, it has to do with the agriculture of Camden County, and I do believe, which Austin could speak better to what they do, they talk to other counties and other farmers that are in other counties and they educate and they do whatever farmers do. Unlike my office is more of a government office. Ordinances…*

Commissioner Munro: May I ask a question about this business / educational thing? Is the Cooperative Extension a not-for-*profit or university…thank you.*

Austin Brown: *So I could go through the whole spiel with the Land Grant University mission. There's Land Grant Universities in each of the 50 states. When those Land Grant Universities were set up, the three primary purposes of those were…I think there was land given to build those universities on; was research, the education, university education; then the Extension component of that, which Extension comes from extending the knowledge that is learned at universities and bringing that to the people to make sure that people in you know all 100 counties in North Carolina and every county in the state has access to the information that is from the universities. So for us the two Land Grant Universities in North Carolina are NC State University and NC A&T State University. So you know we're talking about some of the things…some of our larger agriculture education things. We've actually used this building here for a number of those because we didn't have the space. We've used churches and farm shops. We get specialists that are professors from NC State University to come down. Some of the annual things will be a corn production meeting, soybean production meetings. We do pesticide education and training. That's something that I do, as well. Does that kind of answer your question on some of the things? That's from the agricultural side.*

Commissioner Munro: *It answers the question that you're not-for-profit; a business.*

Austin Brown: *No.*

Commissioner Munro: *You're tied to a Land Grant University for education.*

Austin Brown: *Yes, sir.*

Commissioner Munro: *Thank you.*

Attorney Morrison: *Well this unholy alliance with North Carolina State is troublesome. It's troublesome to me. (laughter)*

Austin Brown: *Was there anything else you'd like me to discuss?*

Commissioner Munro: *No, that was the only question.*

Austin Brown: *Okay.*

Samantha Nadj: *Is the reason we need or they need 56 parking spaces the size of the building?*

Amber Curling: *The intent is because of the size of the building and the occupant load, in addition to there are still people that would be coming to the pier to fish or other activities. Our intent was to make sure that people were not blocked in; that people were not parking on the street; that they were off site. And that was the intent with some of the pervious parking where it would not be all gravel. But there would still be a place somebody could pull up without getting stuff and tearing something up. That was the intent; is to make sure that when events occurred and parking spaces were taken up, that they concrete…the place over here was not full where people couldn't still come there and utilize the pier.*

Samantha Nadj*: We were also told that you guys were going keep a row of trees but now you have that as all parking.*

Amber Curling: *Here?*

Samantha Nadj: *At the first meeting for this, which was maybe back in April, yeah.*

Commissioner Munro: *That is a row of trees.*

Amber Curling: *There will be trees here along the street.*

Kim Hamby: *This has not changed since the one you saw in April. This is the same thing. We're keeping what we can of the strip right here.*

Samantha Nadj: *Okay. I couldn't see that.*

Kim Hamby: *But there is a strip right there. I have noticed that the Commercial Site Plan seems to have caused confusion because it covers institutional uses and everything else.*

Commissioner Munro: *That's a good point, thank you.*

Samantha Nadj: *If the building is made smaller then can you have less parking? Can you do away with the 55 or 56 parking spaces and just have those ones on that little curve; the ones that were on the original 2-22 drawing? Because that drawing, I think it had the same size building so I don't understand why the extra parking. I can't validate it in my mind, why you need that much parking. Because if you're keeping the existing parking that people use now, it's hardly ever full unless somebody's having a wedding there. Even when the Boy Scouts are there it's still not full. Boy Scouts have never bothered* *us, the 4-H kids have never bothered us, the people going fishing down there don't bother us. So you have the Cooperative Extension Office out here, they don't have 55 parking spaces there so I don't see why they need it here.*

Commissioner Munro: *Alright, thank you. Anybody else, Madam Clerk?*

Clerk Karen Davis: *No, sir.*

Commissioner Munro: *Okay.*

Kim Hamby: *--- (inaudible, not at mic) It's hard for me because if we look at the presentation up there, what happens is there's a row of trees here and then there's this added parking space and that joins with the current parking space, does it not? Which means this row of trees at one time in the 2022 plan I saw at Mr. Brown's office, this lane of trees went all the way over to the road. But when they added this extra parking for nine or ten more cars or however many more, that set of trees went away, which means from my house, from Samantha's house, from all my neighbors' houses, we're looking right into all this there and we don't have that benefit of that row of trees guiding us. I mean I'm against this whole project but I'm always open to compromise. And one of the compromises we were looking at is if we could retain that masking of trees, --- (inaudible), that would help us some. I mean I do have a concern about people getting stuck and having to back and need to give them more room, but how about the concern of the people that live right next door and have to look at it? That's what I'm hearing in here. Thank you.*

Commissioner Munro: *Thank you, sir. Is there anybody else written on the schedule to speak? Okay.*

Motion to close the public hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to approve UDO 2024-05-115 Special Use Permit and UDO 2024-05-114 Major Site Plan for Treasure Point Extension Office and Education Center as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 6. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2023	249,403.38	24,921.62
2022	100,980.95	9,334.23
2021	66,880.38	7,075.46
2020	36,914.76	2,701.13
2019	21,074.33	1,799.93
2018	16,370.30	1,073.90
2017	11,167.13	1,287.30
2016	6,741.83	1,023.60
2015	6,026.72	628.26
2014	7,701.88	967.20

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING June 2024
BY TAX ADMINISTRATOR

37 NUMBER DELINQUENCY NOTICES SENT

28 FOLLOWUP REQUESTS FOR PAYMENT SENT

3 NUMBER OF WAGE GARNISHMENTS ISSUED

4 NUMBER OF BANK GARNISHMENTS ISSUED

29 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8943-01-17-4388.0000	12,802.61	3	THOMAS REESE	CAMDEN	301 JAPONICA DR
R	02-8934-01-18-8072.0000	8,982.74	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8943-01-06-9013.0000	8,599.42	3	JEWEL H. DAVENPORT	CAMDEN	WINDY HEIGHTS DR
R	02-8935-02-66-7093.0000	8,224.46	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	7,288.42	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	7,235.30	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-9809-00-23-4988.0000	7,110.90	1	WANDA H WELLS	SHILOH	104 HIGH RD
R	02-8934-01-29-4617.0000	6,852.05	1	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8973-00-53-0748.0000	6,775.06	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	6,754.28	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	6,516.41	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	01-7080-00-26-2396.0000	6,275.58	1	CHRISTOPHER A. KINDER	SOUTH MILLS	136 DOCK LANDING LP
R	03-8961-00-68-3593.0000	6,216.82	1	EDWARD LANE MOORE	SHILOH	169 RAYMONS CREEK RD
R	02-8945-00-41-2060.0000	6,166.67	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	03-8972-00-44-8500.0000	5,859.62	3	ABODE OF CAMDEN INC.	SHILOH	343 HWY S
R	03-8943-02-75-4196.0000	5,728.00	3	SHERRILL M PRICE JR	SHILOH	115 COOKS LANDING RD
R	01-7090-00-64-6040.0000	5,538.76	1	LINTON RIDDICK	SOUTH MILLS	129 LILLY RD
R	03-9809-00-24-8236.0000	5,498.14	1	GENE W IRBY	SHILOH	503 SAILBOAT RD
R	01-7979-00-61-7358.0000	5,195.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	02-8935-04-63-0820.0000	5,129.13	1	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	01-7989-00-01-1714.0000	5,048.59	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	4,953.01	3	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	03-8971-00-23-2253.0000	4,850.43	1	ABODE OF CAMDEN, INC.	SHILOH	187 C THOMAS POINT RD
R	02-8934-03-43-2243.0000	4,770.85	1	CAROLYN MCDANIEL	CAMDEN	183 COUNTRY CLUB RD
R	03-8889-00-48-7259.0000	4,597.62	1	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD
R	01-7969-00-79-1235.0000	4,544.56	1	CHARLES A GILLIKIN	SOUTH MILLS	111 NORTH POINTE RD
R	03-8971-00-54-7373.0000	4,509.93	1	DWAYNE HARRIS	SHILOH	125 ONE MILL RD
R	03-8972-00-54-4332.0000	4,474.17	1	GILBERT WAYNE OVERTON &	SHILOH	1330 343 HWY S
R	02-8944-00-75-7172.0000	4,382.24	1	KIM SAWYER	CAMDEN	110 MILL DAM RD N
R	01-7090-00-92-5561.0000	4,022.68	1	MAINSTAY CONSTRUCTION,INC	SOUTH MILLS	GENERALS WAY

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8916-00-68-3801.0000	10	573.78	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	02-8935-02-66-7093.0000	9	8,224.46	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	9	6,166.67	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	9	5,048.59	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	9	3,742.88	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8965-00-37-4242.0000	9	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	03-8962-00-67-1021.0000	9	3,099.18	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	01-7999-00-95-3587.0000	9	2,730.23	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	02-8935-02-75-0867.0000	9	2,687.93	ED SIVELLIS HEIRS	CAMDEN	158 US .W
R	03-8952-00-95-8737.0000	9	2,333.36	AUDREY TILLETT	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	9	2,121.68	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	9	2,038.64	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	9	1,988.81	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	9	1,891.49	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	9	1,837.31	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-45-2682.0000	9	1,612.91	SEAMARK INC.	SHILOH	HOLLY RD
R	03-8899-00-36-2719.0000	9	1,601.30	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	02-8926-00-13-6839.0000	9	1,481.35	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	9	1,303.20	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	9	1,079.21	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	9	882.83	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	9	830.71	DORIS EASON	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	9	788.26	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	9	769.42	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	9	609.71	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	9	478.35	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	9	444.14	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	9	322.84	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	03-9809-00-54-8280.0000	9	305.43	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD
R	03-8980-00-84-1828.0000	9	297.60	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	14,077.22	1	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0002941	2,059.39	3	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0000295	1,126.07	5	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0003721	1,125.00	3	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0001709	947.26	7	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001721	823.09	3	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0000132	703.07	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0003878	652.43	1	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0001046	641.80	1	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0003513	632.07	1	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	594.58	1	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	583.86	2	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0003512	562.02	2	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0001104	505.14	2	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0001072	497.39	9	PAM BUNDY	SHILOH	105 AARON DR
P	0002525	434.51	2	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0003547	408.71	3	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0001545	358.72	3	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003478	356.62	2	JOHN PETER LEARY	SOUTH MILLS	971 343 HWY N
P	0003415	354.93	3	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0000945	336.42	3	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0003850	324.90	2	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003773	312.36	3	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0003662	305.93	3	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0003842	302.89	1	BRANDON PREGMON	SOUTH MILLS	135 OLD FAMILY PL
P	0003892	296.52	2	NOAH KNOWLES	CAMDEN	319 IVY NECK RD
P	0001959	291.98	3	SHAWN H. LEARY	SOUTH MILLS	149 LINTON RD
P	0003075	283.72	3	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0002902	281.09	3	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0003208	271.52	3	RICKY W JOHNSON	CAMDEN	113 PALMER RD

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	9	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	9	641.80	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	9	497.39	PAM BUNDY	SHILOH	105 AARON DR
P	0000738	9	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001106	9	222.47	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0001538	9	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	9	128.34	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	8	1,126.07	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	8	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	8	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0000945	7	336.42	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	7	260.53	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	7	233.74	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	7	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	7	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0002902	6	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0001512	6	256.17	JOHN WESLEY BURGESS,JR.	CAMDEN	431 158 USY W
P	0002942	6	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	5	632.07	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	5	354.93	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003075	5	283.72	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003414	5	263.43	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003096	5	246.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003487	5	246.26	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	5	227.60	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003035	5	223.65	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	5	218.23	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	5	149.85	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	5	135.57	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E
P	0001721	4	823.09	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD

Motion to approve the tax report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

B. Proclamation in Recognition of Child Support Awareness Month – Stephanie Wyche

State of North Carolina
County of Camden
Proclamation
Child Support Awareness Month
August 2024

WHEREAS, Camden County is recognizing August as Child Support Awareness Month, and reaffirms its commitment to strengthening Camden County's families by providing child support services to improve the economic stability and well-being of children; and

WHEREAS, in State Fiscal Year 2023-24, more than $947,786 in child support was collected from parents of Camden County's children; and

WHEREAS, there are nearly 242 child support orders in place, working to ensure that children receive financial support from their parents; and

WHEREAS, the court must order either parent to obtain and maintain medical health insurance coverage for a child if it is actually and currently available to the parent at a reasonable cost.

WHEREAS, Child Support Awareness Month salutes the diligent working parents who spend time with their child and who make regular child support payments to safeguard their children's future; and

WHEREAS, strengthening individuals and families promotes the safety and wellbeing of children, provides stability, improves the lives of children, and provides opportunities for families to be able to enhance their children's futures; and

WHEREAS, children who do not receive adequate financial and emotional support from their parents may experience greater difficulty in becoming healthy, happy, and productive citizens; and

WHEREAS, many concerned and dedicated judges, district attorneys, clerks of court, sheriffs' personnel, and child support professionals work to establish and enforce child support orders for Camden County children, one of our county's most vital resources.

NOW, THEREFORE, we, the Camden County Board of Commissioners, do hereby proclaim August 2024 as "CHILD SUPPORT AWARENESS MONTH" in Camden County, and commend its observance to all citizens.

Adopted this 5th day of August, 2024.

ATTEST:

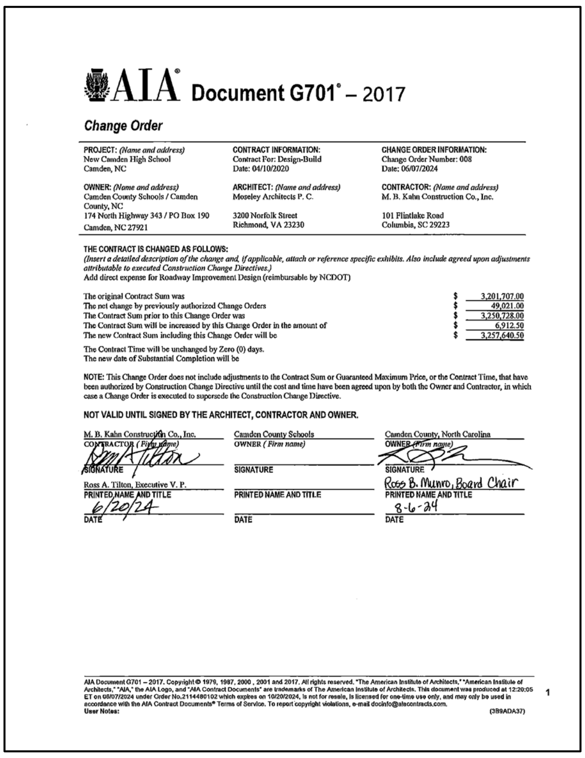
Ross Munro, Chair
Camden County Board of Commissioners

Karen M. Davis
Clerk to the Board of Commissioners

Motion to adopt the proclamation recognizing August 2024 as Child Support Awareness Month.

RESULT:	**PASSED [5-0]**
MOVER:	Randy Krainiak
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

C. Reduction in the Scope of Services for M.B. Kahn – Erin Burke



AIA Document G701® – 2017

Change Order

PROJECT: *(Name and address)*	CONTRACT INFORMATION:	CHANGE ORDER INFORMATION:
New Camden High School Camden, NC	Contract For: Design-Build Date: 04/10/2020	Change Order Number: 008 Date: 06/07/2024
OWNER: *(Name and address)* Camden County Schools / Camden County, NC 174 North Highway 343 / PO Box 190 Camden, NC 27921	ARCHITECT: *(Name and address)* Moseley Architects P. C. 3200 Norfolk Street Richmond, VA 23230	CONTRACTOR: *(Name and address)* M. B. Kahn Construction Co., Inc. 101 Flintlake Road Columbia, SC 29223

THE CONTRACT IS CHANGED AS FOLLOWS:
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)
Add direct expense for Roadway Improvement Design (reimbursable by NCDOT)

The original Contract Sum was	$	3,201,707.00
The net change by previously authorized Change Orders	$	49,021.00
The Contract Sum prior to this Change Order was	$	3,250,728.00
The Contract Sum will be increased by this Change Order in the amount of	$	6,912.50
The new Contract Sum including this Change Order will be	$	3,257,640.50

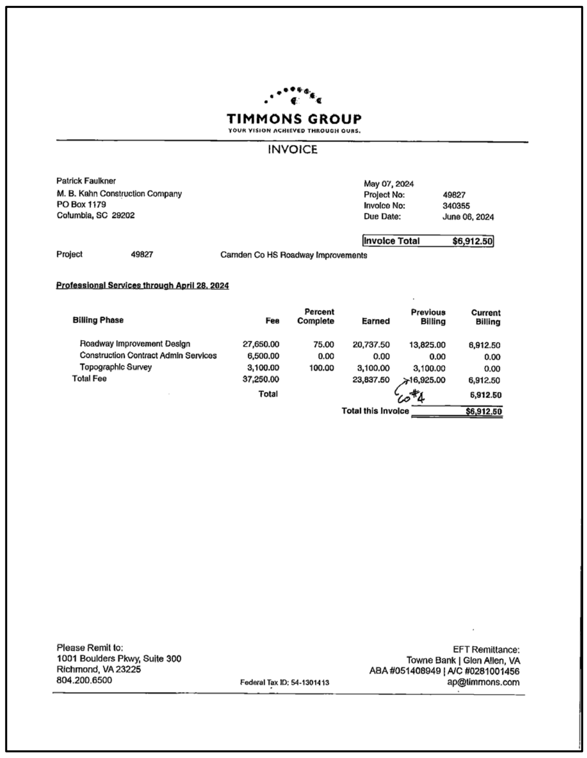
The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

M. B. Kahn Construction Co., Inc. CONTRACTOR *(Firm name)*	Camden County Schools OWNER *(Firm name)*	Camden County, North Carolina OWNER *(Firm name)*
SIGNATURE	SIGNATURE	SIGNATURE
Ross A. Tilton, Executive V. P. PRINTED NAME AND TITLE	PRINTED NAME AND TITLE	Ross B. Munro, Board Chair PRINTED NAME AND TITLE
6/20/24 DATE	DATE	8-6-24 DATE

 1



TIMMONS GROUP
YOUR VISION ACHIEVED THROUGH OURS.

INVOICE

Patrick Faulkner
M. B. Kahn Construction Company
PO Box 1179
Columbia, SC 29202

May 07, 2024
Project No: 49827
Invoice No: 340355
Due Date: June 06, 2024

Invoice Total $6,912.50

Project 49827 Camden Co HS Roadway Improvements

Professional Services through April 28, 2024

Billing Phase	Fee	Percent Complete	Earned	Previous Billing	Current Billing
Roadway Improvement Design	27,650.00	75.00	20,737.50	13,825.00	6,912.50
Construction Contract Admin Services	6,500.00	0.00	0.00	0.00	0.00
Topographic Survey	3,100.00	100.00	3,100.00	3,100.00	0.00
Total Fee	37,250.00		23,837.50	16,925.00	6,912.50
Total				CO #4	6,912.50
			Total this Invoice		$6,912.50

Please Remit to:
1001 Boulders Pkwy, Suite 300
Richmond, VA 23225
804.200.6500

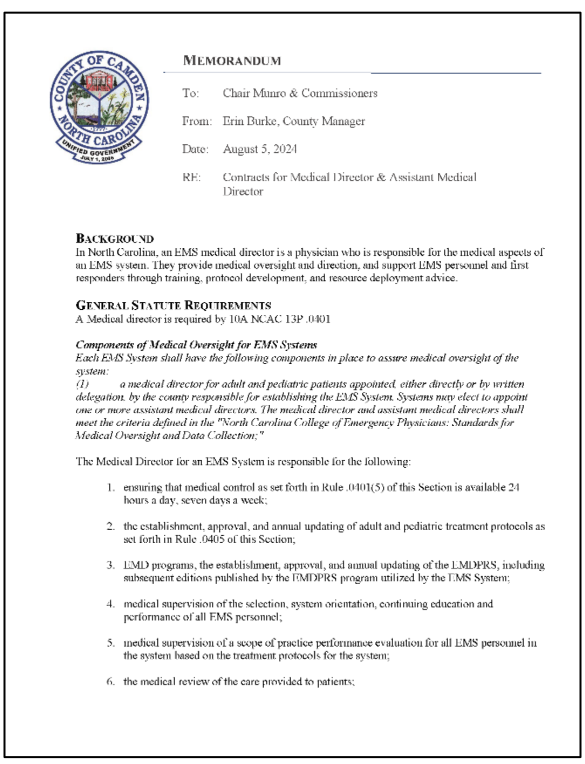
Federal Tax ID: 54-1301413

EFT Remittance:
Towne Bank | Glen Allen, VA
ABA #051408949 | A/C #0281001456
ap@timmons.com

Motion to authorize the County Manager to sign the reduction of scope of services for M.B. Kahn as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

D. EMS Medical Director / Assistant Director Contracts – Erin Burke



MEMORANDUM

To: Chair Munro & Commissioners
From: Erin Burke, County Manager
Date: August 5, 2024
RE: Contracts for Medical Director & Assistant Medical Director

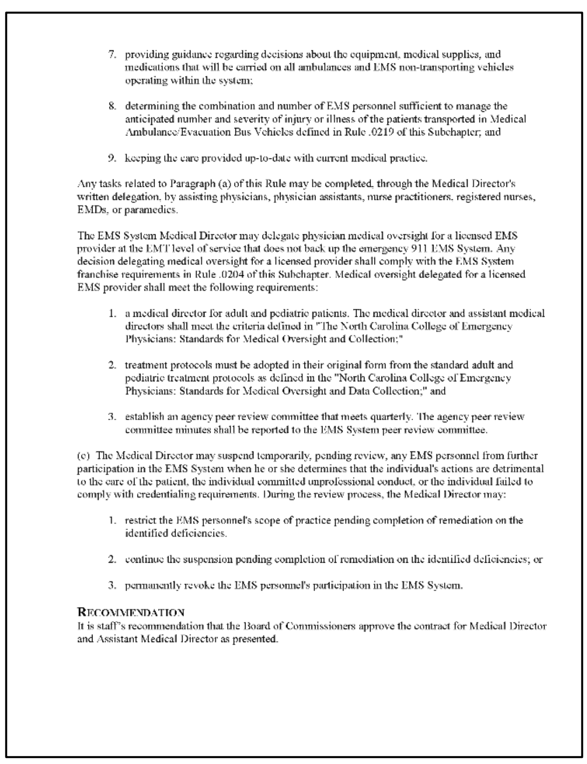
BACKGROUND
In North Carolina, an EMS medical director is a physician who is responsible for the medical aspects of an EMS system. They provide medical oversight and direction, and support EMS personnel and first responders through training, protocol development, and resource deployment advice.

GENERAL STATUTE REQUIREMENTS
A Medical director is required by 10A NCAC 13P .0401

Components of Medical Oversight for EMS Systems
Each EMS System shall have the following components in place to assure medical oversight of the system:
(1) a medical director for adult and pediatric patients appointed, either directly or by written delegation, by the county responsible for establishing the EMS System. Systems may elect to appoint one or more assistant medical directors. The medical director and assistant medical directors shall meet the criteria defined in the "North Carolina College of Emergency Physicians: Standards for Medical Oversight and Data Collection;"

The Medical Director for an EMS System is responsible for the following:

1. ensuring that medical control as set forth in Rule .0401(5) of this Section is available 24 hours a day, seven days a week;
2. the establishment, approval, and annual updating of adult and pediatric treatment protocols as set forth in Rule .0405 of this Section;
3. EMD programs, the establishment, approval, and annual updating of the EMDPRS, including subsequent editions published by the EMDPRS program utilized by the EMS System;
4. medical supervision of the selection, system orientation, continuing education and performance of all EMS personnel;
5. medical supervision of a scope of practice performance evaluation for all EMS personnel in the system based on the treatment protocols for the system;
6. the medical review of the care provided to patients;



7. providing guidance regarding decisions about the equipment, medical supplies, and medications that will be carried on all ambulances and EMS non-transporting vehicles operating within the system;
8. determining the combination and number of EMS personnel sufficient to manage the anticipated number and severity of injury or illness of the patients transported in Medical Ambulance/Evacuation Bus Vehicles defined in Rule .0219 of this Subchapter; and
9. keeping the care provided up-to-date with current medical practice.

Any tasks related to Paragraph (a) of this Rule may be completed, through the Medical Director's written delegation, by assisting physicians, physician assistants, nurse practitioners, registered nurses, EMDs, or paramedics.

The EMS System Medical Director may delegate physician medical oversight for a licensed EMS provider at the EMT level of service that does not back up the emergency 911 EMS System. Any decision delegating medical oversight for a licensed provider shall comply with the EMS System franchise requirements in Rule .0204 of this Subchapter. Medical oversight delegated for a licensed EMS provider shall meet the following requirements:

1. a medical director for adult and pediatric patients. The medical director and assistant medical directors shall meet the criteria defined in "The North Carolina College of Emergency Physicians: Standards for Medical Oversight and Collection;"
2. treatment protocols must be adopted in their original form from the standard adult and pediatric treatment protocols as defined in the "North Carolina College of Emergency Physicians: Standards for Medical Oversight and Data Collection;" and
3. establish an agency peer review committee that meets quarterly. The agency peer review committee minutes shall be reported to the EMS System peer review committee.

(c) The Medical Director may suspend temporarily, pending review, any EMS personnel from further participation in the EMS System when he or she determines that the individual's actions are detrimental to the care of the patient, the individual committed unprofessional conduct, or the individual failed to comply with credentialing requirements. During the review process, the Medical Director may:

1. restrict the EMS personnel's scope of practice pending completion of remediation on the identified deficiencies.
2. continue the suspension pending completion of remediation on the identified deficiencies; or
3. permanently revoke the EMS personnel's participation in the EMS System.

RECOMMENDATION
It is staff's recommendation that the Board of Commissioners approve the contract for Medical Director and Assistant Medical Director as presented.

PROFESSIONAL SERVICES AGREEMENT FOR MEDICAL DIRECTOR
for CAMDEN COUNTY EMS EMERGENCY MEDICAL SERVICES – 2025

THIS AGREEMENT, made and entered into this 1st day of January, 2025 by and between Camden County, North Carolina ("County"), and Samantha Furia M.D. ("Medical Director"), provides as follows:

WHEREAS, County desires to obtain the services of Medical Director for the purpose of acting as the Medical Director to the Camden County Emergency Medical Service as provided by regulations and rules currently promulgated by the North Carolina Medical board and the North Carolina office of EMS ("Services"), and as more fully detailed below; and **WHEREAS**, Medical Director desires to provide the services pursuant to this agreement and the parties wish to memorialize their understanding; **NOW, THEREFORE**, in consideration of the covenants, promises and agreements contained herein, County and Medical Director agree as follows:

Scope of Services. Medical Director shall act as the Medical Director under the direction of Camden County EMS and shall provide all necessary oversight as required by the regulatory rules of the North Carolina College of Emergency Medical Directors standards for medical oversight and data collection and GS 10A NCAC 13P. Medical Director shall comply with all of the duties and responsibilities as set forth in said rule as well as all other applicable federal, state or local rules and regulations. The parties understand and recognize that the Medical Director's services under this agreement may fall generally into two categories, one being administrative functions performed on behalf of Camden County EMS ("Administrative Duties") and the second being those duties and responsibilities performed by Medical Director in his medical capacity ("Medical Function"). "Administrative Duties" shall be things such as training provided to representatives of Camden County EMS, quality control functions, record keeping, oversight of Camden County EMS personnel in accordance with rules and statutes of the State of North Carolina and other similar tasks performed for the benefit of Camden County EMS that do not require a medical diagnosis or other medical directives and are not involved in patient care. "Medical Functions" shall be such things as advising Camden County EMS personnel on medical directives or giving other medical guidance; prescribing medications or other treatments for a patient in the care of Camden County EMS; diagnostics and other medical activities executed for Camden County EMS that require the Medical Director to perform according to state rules and regulations regarding patient treatment.

Availability. The parties agree that Medical Director shall be accessible by phone, email, or scheduled meeting on an on-call basis based on physician's availability to the maximum of 10 hours commitment per month.

Employment. The parties agree that Medical Director shall be a part time employee and shall not be entitled to any additional benefits other than listed in this agreement. Medical Director, is not entitled to unemployment or insurance benefits. Medical Director shall have no authority to enter into contracts with third parties on behalf of the County or to bind the County in any way. This is a non-exclusive agreement of employment.

Professional Responsibility. Medical Director shall be responsible for ensuring that all of Medical Director's required licenses and qualifications set forth by North Carolina office of EMS are maintained current and valid; that all necessary continuing medical education requirements are met and shall use the "best practices" available when offering direction and guidance to Camden County EMS and is qualified to perform the services described herein. County shall be entitled to rely upon Medical Director's expertise and experience and County shall not be required to provide direct supervision, or training for Medical Director. Medical Director shall comply with all federal, state, county and municipal laws, ordinances, rules and regulations required of a person performing the services as herein contemplated and shall make all reports or recommendations as may be required by any federal, state, county or municipal law, ordinance, rule or regulation.

County Representatives. The Medical Director position reports to the Camden County board of Commissioners, County Manager, and/or EMS director.

Term. The term of this Agreement shall commence on January 1, 2025 through December 31, 2025 and may be renewed on an annual basis by mutual agreement reduced to writing, subject to annual appropriations.

Method of Payment. County agrees to pay Medical Director for services rendered pursuant to this Agreement in the sum of $12,000.00 for January 1, 2025 through December 31, 2025 which shall be paid to

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Medical Director by check on a monthly basis. Payments checks shall be issued the 1st of every month, no later than the 15th. County has pledged adequate cash reserves for fiscal year 2025 to cover the obligations of this Agreement.

Insurance Requirements. County shall procure and maintain the minimum insurance coverage listed below. Such coverage shall be continuously maintained from the date of commencement of services hereunder.

Medical Director's Professional Liability. Medical Director medical professional liability policy will be maintained by County by North Carolina Association of County Commissioners (NCACC) risk group insuring Medical Director with a limit of at least $2,000,000.00 per claim. County shall maintain certificates of insurance policies evidencing the required coverage. County shall maintain such coverage throughout the term of this Agreement. County shall not cancel, terminate, or materially change the policy except after ninety (90) days' prior written notice to Medical Director. The Medical Director reserves the right to request and receive a certified copy of any policy and endorsement thereto. Medical Director shall not do nor permit to be done anything that shall invalidate the insurance policy referred to in this section and county shall immediately advise Medical Director in writing if a reduction in coverage or other modification of the insurance coverage occurs. County shall procure and keep in force during the term of this Agreement workers' compensation and such other insurance as may be required by any law, ordinance or governmental regulation.

County Responsibilities. County shall be finically responsible for one annual registration cost, travel, room, and board associated with required annual registration for North Carolina office of EMS medical director update offered twice annually by the North Carolina Association of EMS administrators.

Medical Director Responsibilities. In addition to such responsibilities as may be set forth in this Agreement and the regulatory rules of the State of North Carolina, Medical Director shall have the following specific responsibilities: To coordinate with Camden County EMS Director to ensure a continuous quality improvement process is in place and functioning. To serve as interface between regional hospital systems and other interest groups at the receiving facility, and Camden County EMS.

Amendments. This Agreement may not be modified or amended without the prior written consent of both parties.

Termination. This Agreement may be terminated by either party, with or without cause, upon ninety (90) days prior written notice to the other party.

Attorney's Fees. The prevailing party in any action to interpret the terms of this Agreement or to enforce any of the rights, obligations or conditions of this Agreement shall collect all reasonable costs and expenses incurred, including, but not limited to, reasonable attorney fees.

HIPAA Compliance. Both parties acknowledge and agree that they will comply with all of the provisions of the Health Insurance Portability and Accountability Act ("HIPAA") and will be bound by the provisions of HIPAA and the regulations promulgated thereunder (including privacy and security rules), all as may be amended from time to time. Should any provision of this Agreement be determined to be inconsistent with the requirements of HIPAA and/or any regulation promulgated thereunder, then the parties shall promptly amend such provision as necessary to comply with HIPAA and its regulations.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

Medical Director	Camden County
By: Sam Furia MD	By:
Samantha Furia M.D	Erin Burke
Physician	Camden County Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Stephanie B Jackson
Signature of Finance Officer

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PROFESSIONAL SERVICES AGREEMENT FOR ASSISTANT MEDICAL DIRECTOR
for CAMDEN COUNTY EMS EMERGENCY MEDICAL SERVICES – 2025

THIS AGREEMENT, made and entered into this 1st day of January, 2025 by and between Camden County, North Carolina ("County"), and Michael Whitehurst NP ("Assistant Medical Director"), provides as follows:

WHEREAS, County desires to obtain the services of Assistant Medical Director for the purpose of acting as the Assistant Medical Director to the Camden County Emergency Medical Service as provided by regulations and rules currently promulgated by the North Carolina Medical board and the North Carolina office of EMS ("Services"), and as more fully detailed below; and **WHEREAS**, Assistant Medical Director desires to provide the services pursuant to this agreement and the parties wish to memorialize their understanding; **NOW, THEREFORE**, in consideration of the covenants, promises and agreements contained herein, County and Assistant Medical Director agree as follows:

Scope of Services. Assistant Medical Director shall act as the Assistant Medical Director under the direction of Camden County EMS and shall provide all necessary oversight as required by the regulatory rules of the North Carolina College of Emergency Assistant Medical Directors standards for medical oversight and data collection and GS 10A NCAC 13P. Assistant Medical Director shall comply with all of the duties and responsibilities as set forth in said rule as well as all other applicable federal, state or local rules and regulations. The parties understand and recognize that the Assistant Medical Director's services under this agreement may fall generally into two categories, one being administrative functions performed on behalf of Camden County EMS ("Administrative Duties") and the second being those duties and responsibilities performed by Assistant Medical Director in his medical capacity ("Medical Function"). "Administrative Duties" shall be things such as training provided to representatives of Camden County EMS, quality control functions, record keeping, oversight of Camden County EMS personnel in accordance with rules and statutes of the State of North Carolina and other similar tasks performed for the benefit of Camden County EMS that do not require a medical diagnosis or other medical directives and are not involved in patient care. "Medical Functions" shall be such things as advising Camden County EMS personnel on medical directives or giving other medical guidance; prescribing medications or other treatments for a patient in the care of Camden County EMS; diagnostics and other medical activities executed for Camden County EMS that require the Assistant Medical Director to perform according to state rules and regulations regarding patient treatment.

Availability. The parties agree that Assistant Medical Director shall be accessible by phone, email, or scheduled meeting on an on-call basis based on Assistant Medical Director availability to the maximum of 5 hours commitment per month.

Employment. The parties agree that Assistant Medical Director shall be a part time employee and shall not be entitled to any additional benefits other than listed in this agreement. Assistant Medical Director, is not entitled to unemployment or insurance benefits. Assistant Medical Director shall have no authority to enter into contracts with third parties on behalf of the County or to bind the County in any way. This is a non-exclusive agreement of employment.

Professional Responsibility. Assistant Medical Director shall be responsible for ensuring that all of Assistant Medical Director's required licenses and qualifications set forth by North Carolina office of EMS are maintained current and valid; that all necessary continuing medical education requirements are met and shall use the "best practices" available when offering direction and guidance to Camden County EMS and is qualified to perform the services described herein. County shall be entitled to rely upon Assistant Medical Director's expertise and experience and County shall not be required to provide direct supervision, or training for Assistant Medical Director. Assistant Medical Director shall comply with all federal, state, county and municipal laws, ordinances, rules and regulations required of a person performing the services as herein contemplated and shall make all reports or recommendations as may be required by any federal, state, county or municipal law, ordinance, rule or regulation.

County Representatives. The Assistant Medical Director position reports to the Camden County board of Commissioners, County Manager, and/or EMS director.

Page 1 of 3

Term. The term of this Agreement shall commence on January 1, 2025 through December 31, 2025 and may be renewed on an annual basis by mutual agreement reduced to writing, subject to annual appropriations.

Method of Payment. County agrees to pay Assistant Medical Director for services rendered pursuant to this Agreement in the sum of $6,000.00 for January 1, 2025 through December 31, 2025 which shall be paid to Assistant Medical Director by check on a monthly basis. Payments checks shall be issued the 1st of every month, no later than the 15th. County has pledged adequate cash reserves for fiscal year 2025 to cover the obligations of this Agreement.

Insurance Requirements. County shall procure and maintain the minimum insurance coverage listed below. Such coverage shall be continuously maintained from the date of commencement of services hereunder.

Assistant Medical Director's Professional Liability. Assistant Medical Director medical professional liability policy will be maintained by County by North Carolina Association of County Commissioners (NCACC) risk group insuring Assistant Medical Director with a limit of at least $2,000,000.00 per claim. County shall maintain certificates of insurance policies evidencing the required coverage. County shall maintain such coverage throughout the term of this Agreement. County shall not cancel, terminate, or materially change the policy except after ninety (90) days' prior written notice to Assistant Medical Director. The Assistant Medical Director reserves the right to request and receive a certified copy of any policy and endorsement thereto. Assistant Medical Director shall not do nor permit to be done anything that shall invalidate the insurance policy referred to in this section and county shall immediately advise Assistant Medical Director in writing if a reduction in coverage or other modification of the insurance coverage occurs. County shall procure and keep in force during the term of this Agreement workers' compensation and such other insurance as may be required by any law, ordinance or governmental regulation.

County Responsibilities. County shall be finically responsible for one annual registration cost, travel, room, and board associated with required annual registration for North Carolina office of EMS Assistant Medical Director update offered twice annually by the North Carolina Association of EMS administrators.

Assistant Medical Director Responsibilities. In addition to such responsibilities as may be set forth in this Agreement and the regulatory rules of the State of North Carolina, Assistant Medical Director shall have the following specific responsibilities: To coordinate with Camden County EMS Director to ensure a continuous quality improvement process is in place and functioning. To serve as interface between regional hospital systems and other interest groups at the receiving facility, and Camden County EMS.

Amendments. This Agreement may not be modified or amended without the prior written consent of both parties.

Termination. This Agreement may be terminated by either party, with or without cause, upon ninety (90) days prior written notice to the other party.

Attorney's Fees. The prevailing party in any action to interpret the terms of this Agreement or to enforce any of the rights, obligations or conditions of this Agreement shall collect all reasonable costs and expenses incurred, including, but not limited to, reasonable attorney fees.

HIPAA Compliance. Both parties acknowledge and agree that they will comply with all of the provisions of the Health Insurance Portability and Accountability Act ("HIPAA") and will be bound by the provisions of HIPAA and the regulations promulgated thereunder (including privacy and security rules), all as may be amended from time to time. Should any provision of this Agreement be determined to be inconsistent with the requirements of HIPAA and/or any regulation promulgated thereunder, then the parties shall promptly amend such provision as necessary to comply with HIPAA and its regulations.

Page 2 of 3

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first written above.

Assistant Medical Director	Camden County
By:	By:
Michael Whitehurst NP	Erin Burke
Assistant Medical Director	Camden County Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Stephanie B Jackson
Signature of Finance Officer

Page 3 of 3

Motion to approve the EMS Medical Director and Assistant Director Contracts as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

After a five-minute recess, Chair Munro reconvened the Board.

E. Emergency Medical Services Budget Amendment

Director Joe Zaller presented the EMS 2024-2025 Proposed Budget which included information on the following:
- Proposed Staffing Plan
- Regional EMS Pay
- Community Paramedicine
- Medical Director / Assistant Medical Director Roles / Salaries
- Colleton EMS Billing Proposal
- Stryker Equipment Lease Proposal
- Budget Summary

2024-25-BA011

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	$524,208	
Expenses			
106190-545110	Software Maintenance	$12,762	
106190-545000	Contracted Services	$19,000	
106190-553000	Dues & Subscriptions	$39,272	
101690-510000	Training & Registration		$3,500
106190-514000	Travel		$ 228
106190-532000	Office Supplies	$ 7,750	
106190-512000	Printing		$3,500
106190-533000	Supplies	$36,747	
106190-516000	Maintenance – Equipment		$7,500
106190-515000	Maintenance – Buildings	$ 1,500	
106190-545118	Lease Payment	$ 4,500	
106190-531000	Gas & Oil	$15,000	
106190-574000	Capital Outlay	$251,477	
106190-566000	Capital Outlay – Inventory	$ 6,414	
106190-523100	Equipment – Leased	$92,233	
106190-511000	Telephone & Postage	$ 481	
106190-516020	Medical Oxygen	$ 1,300	
106190-545118	Lease Payment	$ 4,500	
106190-554000	Insurance	$49,500	

This Budget Amendment is made to appropriate monies expected to receive from EMS Collections & Grants for 2024-2025 through various expense lines.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis

Clerk to Board of Commissioners

Chair, Board of Commissioners

COUNTY OF CAMDEN NORTH CAROLINA UNIFIED GOVERNMENT

Motion to approve the EMS Budget Amendment as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to authorize the County Manager, in consultation with the County Attorney, to sign the Stryker lease as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

The Stryker Lease is hereby incorporated by reference and is available for public inspection in the County Finance Office.

Motion to authorize the County Manager, in consultation with the County Attorney, to sign the Colleton contract as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

The Colleton Contract is hereby incorporated by reference and is available for public inspection in the County Finance Office.

F. SPCA Contract – Erin Burke

CONTRACT FOR ANIMAL CARE AND SHELTER SERVICES

CAMDEN COUNTY, NORTH CAROLINA

THIS CONTRACT is entered into this ________day of _________________, 2024 by and between the SPCA of Northeastern North Carolina, Incorporated, located at 102 Enterprise Drive, Elizabeth City, NC 27909, Camden County, hereinafter referred to as the **"CONTRACTOR"** and the County of Camden, hereinafter referred to as the **"COUNTY"**, the parties hereto.

DEFINITIONS *"STRAY OR LOST ANIMALS"*.

Camden County Animal Control and Protection Ordinance Chapter 93

Any stray animal impounded is dealt with as provided in Chapter 93, Article 5 of the Camden County Animal Ordinance. "Stray or Lost" means any animal found within the county wandering at large which does not have an owner and does not bear evidence of identification of any owner, or any animal whose owner, if determinable, has failed to attach a valid rabies tag or identification tag for the animal pursuant to Camden County Animal Ordinance Chapter 93, Article 1 §1.

§ 130A-184. Definitions NCGS Public Health
4(a) Feral-An animal that is not socialized.
6(a) Stray-An animal that meets both of the following conditions:
(a) Is beyond the limits of confinement or lost.
(b) Is not wearing any tags, microchips, tattoos, or other methods of identification.

WHEREAS CONTRACTOR operates an animal shelter at 102 Enterprise Drive, Elizabeth City, NC 27909 (the "Facility"); and

WHEREAS, the COUNTY, through its Sheriff's Office, operates an Animal Control Unit that has various responsibilities for dealing with animals, and the Animal Control regularly takes custody of animals for various reasons, and must provide custodial services for those animals while they are in the custody of the Sheriff's Office, and

WHEREAS CONTRACTOR can provide these custodial services at the Facility for the **COUNTY**.

NOW THEREFORE, in consideration of mutual covenants hereinafter set forth and other good and valuable consideration, including the compensation to be paid as in hereinafter set forth, the parties hereto agree for themselves as follows:

I. SERVICES TO BE PROVIDED BY CONTRACTOR AND AGREED CHARGES

For service and/or materials to be furnished under this contract (hereinafter referred to collectively as **"SERVICES"**) and agreed charges are as follows:

A. For services rendered **COUNTY** shall pay **CONTRACTOR** the total sum of **$40,000** which allocation shall be paid in twelve (12) monthly installments.
B. Cost of Dangerous Dogs, Court Case Animals and/or Large-Scale Seizures:

1. Dangerous Dogs will be held at the shelter awaiting Animal Control Board hearing. Every day past one week will result in a fee of $25.00 per day per animal for the first day and $10.00 per day per animal for every day thereafter. Said fees are to provide for food, shelter and vaccines. Said fees shall be paid by the **COUNTY** to the **CONTRACTOR** and shall not be contingent on the **COUNTY'S** collection of said fees from the pet owner. Further, said fees shall be above and beyond the allocation referenced above in paragraph IA.
2. Court Case Animals will be held at the shelter for up to three (3) weeks. Every day past 3 weeks will result in a fee of $25.00 per day per animal for the first day and $10.00 per day per animal for every day thereafter. Said fees are to provide for food, shelter and vaccines. Said fees shall be paid by the **COUNTY** to the **CONTRACTOR** and shall not be contingent on the **COUNTY'S** collection of said fees from the pet owner. Further, said fees shall be above and beyond the allocation referenced above in paragraph IA.
3. Large-Scale Seizures create an extreme burden on the **CONTRACTOR.** "Large-Scale Seizures" shall mean any group of animals brought to the **CONTRACTOR'S** facility at one time together in excess of ten (10) animals. In these instances, the **COUNTY** will notify the **Contractor** in advance in order to coordinate delivery of said animals in a timely and efficient manner.
4. In all such cases the **COUNTY** will file a Bond and Forfeiture notice with the Court within seven (7) days of seizure of animal(s).

C. **CONTRACTOR** shall operate the animal shelter, hereinafter referred to as "the Facility" pursuant to the following conditions:

1. The Facility shall operate within the guidelines and requirements of the NC Department of Agriculture as it relates to capacity of animals and limits set on the number of animals that the Facility can maintain. Current licensed capacity is 118 cats and 69 dogs although the parties recognize and acknowledge that **CONTRACTOR** only has 66 cat cages and 42 dog kennels.
2. The **COUNTY** shall direct any Owner Surrender callers to contact the **CONTRACTOR** for follow up.
3. The **COUNTY** shall notify the **CONTRACTOR** of any and all Animal Control intakes that are arriving at the Facility in advance.
4. The **COUNTY** will use appropriate forms, generated by the **COUNTY** to identify the animals that are being transferred to the shelter. These forms shall be fully and accurately completed as well as signed by the Animal Control Officer. Both the Animal Control Officer and a **CONTRACTOR** staff member must sign the forms. Said forms shall include, at a minimum, the following information:

   a. Record Date
   b. Detailed Animal Information: Species, color, breed, sex, age, weight
   c. Reason taken into custody
   d. Specific location where custody was taken (full address)
   e. Owner name and contact information if known
   f. Documentation of communication with owner, if any, or of any legally required attempt to contact owner
   g. Disposition in Court Case Animals
   h. Reports on Dangerous or Bite Dogs

5. All forms will be specific in detail regarding the animal, especially bite animals or dangerous dogs.
6. If an animal is tagged and/or chipped, the **COUNTY** shall make every effort to identify the owner(s) and return the animal to them. In the event the owner cannot be found, the **COUNTY** may transfer the animal to **CONTRACTOR'S** facility.
7. Under no circumstances shall the **COUNTY** deliver any critically ill or injured animals (as defined below) to the facility after the facility's normal operating hours. All care, including medical care and/or euthanasia, for such animals will be the sole responsibility and expense of the **COUNTY.** It shall be the **COUNTY'S** responsibility to arrange for an "after hours" veterinarian to be on call or to transport such animals to an emergency veterinarian.
8. "Critically injured or ill" shall include but not be limited to an animal severely injured beyond the scope of minor injuries, non-responsive animals, an animal not able to ambulate on all four limbs or ill to the point of significant lethargy.

II. TERM OF CONTRACT

The term of this Contract is from July 1, 2024 to June 30, 2025. Either party may nonetheless cancel this Contract upon no less than thirty (30) days written notice to the other party by certified mail or personal delivery.

III. CONTRACTOR'S RESPONSIBILITY TO THE PUBLIC

A. The **CONTRACTOR** shall operate the Facility as an Animal Shelter in accordance with all applicable law, including but not limited to the NC General Statutes Chapter 19A-60 Protection of Animals, NC Dept. of Agriculture Veterinary Division, NCDHHS Controlled Substance Act and
B. County Ordinance Chapter 91-Animals.
C. The Facility will operate as an Animal Shelter as defined in NCGS: 91A-23(5), which states the definition of a animal shelter to be "Animal Shelter" meaning a facility which is used to house or contain seized, stray, homeless, quarantined, abandoned or unwanted animals and which is under contract with a county, city, town, or other municipality, or by a duly incorporated humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization devoted to the welfare, protection, rehabilitation, or humane treatment of animals.
D. The Facility will receive all sick and injured cats and dogs during the Facility's normal operating hours. 'Sick and injured" is defined as visible injuries such as significant visible scarring, open wounds, significant and consistent limping. The Shelter Manager shall assess the severity of the animal(s)' condition to determine the best response for the animal(s)' welfare and that of the shelter population and staff. If the animal(s) is/are critically injured as defined in I.C.8. above, the Shelter Manager may divert the animal(s) to a veterinarian at the expense of the **CONTRACTOR** during the facility's normal operating hours. Small domestic mammals, domestic birds, reptiles, exotic animals, or livestock will be at the discretion of the shelter management.
E. The Facility will provide isolation runs for bite dogs for their ten-day quarantine and isolation runs for dogs deemed dangerous pending their Animal Control Board hearing. Additionally, the Facility will provide two temporary intake runs for dogs which are located in the Animal Control Officer's room of the Facility. In no case shall an Animal Control Officer ever leave a critically ill animal (as defined above in paragraph I.C.8.) in said temporary intake runs after the facility's normal operating hours.
F. The Facility will receive **COUNTY** animals, impound them, feed them, house them, and obtain necessary veterinary services for them following the legal transfer of custody.
G. Legal transfer of custody occurs upon receipt of a signed form referenced in paragraph I.C.4. above.

IV. CONTRACTOR'S RESPONSIBILITIES TO THE COUNTY AND COUNTY'S RESPONSIBILTIES TO CONTRACTOR

A. **CONTRACTOR** shall be responsible for all utility bills, heating, telephone, internet, all supplies, and operating expenses of the animal shelter.

B. **CONTRACTOR** shall be responsible for maintenance of the Facility to include cleaning, painting, repairs, and the cost of maintaining the facility's reasonable normal wear and tear.

C. **CONTRACTOR** shall be responsible for staffing the shelter seven (7) days a week.

D. **CONTRACTOR** shall be responsible for providing food for all animals in residence at the shelter, and all supplies that are required by animals.

E. **CONTRACTOR** shall keep records on all animals placed in **CONTRACTOR'S** care, adopted, euthanized, fostered, died on property, or transferred.

F. **COUNTY** will accept euthanized animals from **CONTRACTOR** and dispose of them in a legally appropriate manner.

G. **CONTRACTOR** shall furnish **COUNTY** with a copy of its audit report performed by a certified public accountant. No later than six (6) months following the **CONTRACTOR'S** fiscal year end. The **CONTRACTOR** shall make available all of the Facility's records/reports for inspection at reasonable times upon reasonable notice by authorized representatives of the County. The records should include, but not be limited to, intake/outcome, certification status, and state inspections.

H. **CONTRACTOR** shall be responsible for the payment of all Local, State and Federal taxes, Social Security tax, Unemployment tax, Unemployment Insurance taxes, and all required professional licensing associated with **CONTRACTOR'S** personnel.

I. The **COUNTY** and **CONTRACTOR** agree to work together collaboratively to resolve the issues set forth in the attached Addendum to this contract in accordance with the proposed resolutions set forth therein in a reasonable and timely manner. The **COUNTY** and **CONTRACTOR** shall meet six (6) months after this contract is executed to review the progress on addressing these issues.

V. INDEPENDENT CONTRACTOR

In performing these services, **CONTRACTOR** is acting as an independent contractor, and shall perform services in accordance with the currently approved methods and practices in the **CONTRACTOR'S** professional capacity, with the facility operating procedures, and in accordance with the standards, and requirements of the **COUNTY**, State regulations as well as the NC Department of Agriculture, the NC DHHS, and the DEA Controlled Substance Act. All decisions regarding the treatment of animals brought to the shelter shall be made in the best interests of the animal's welfare and the safety and well-being of the shelter population, the staff and volunteers.

VI. INSURANCE AND INDEMNITY

The **CONTRACTOR** shall indemnify and save harmless the **COUNTY**, its agents and employees from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the **COUNTY** or which the **COUNTY** must pay and incur by reason of or in a manner resulting from injury, loss or damage to persons or property resulting from negligent performance of or failure to perform an of its obligations under the terms of the Contract.

The **CONTRACTOR** shall be fully responsible to the **COUNTY** for the acts and omissions of its sub-contractors and of persons either directly or indirectly employed by it, as the **CONTRACTOR** is the for the acts and omission of persons directly employed by it.

In addition, the **CONTRACTOR** shall comply with the NC Workers Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event the **CONTRACTOR** is excluded from the requirements of such Act and does not voluntarily carry workers compensation coverage, the **CONTRACTOR** shall carry or cause its employees to carry adequate medical accident insurance to cover an injury sustained by its employees or agents during the performance of **SERVICES**.

The **CONTRACTOR** agrees to furnish the **COUNTY** proof of compliance with said Act. Or adequate medical/accident insurance coverage upon request.

The **CONTRACTOR,** upon request by the **COUNTY** shall furnish a Certificate of Insurance from an insurance company, licensed to do business in the State of North Carolina. And acceptable to the **COUNTY** verifying the existence of any insurance coverage required by the **COUNTY.** The Certificate will provide for sixty (60) days advance notice in the event of termination or cancellation of coverage.

VII. HEALTH AND SAFETY

The **CONTRACTOR** shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. The **CONTRACTOR** shall take all necessary precautions for the safety of and shall provide the necessary protection to prevent damage, injury, or loss to all employees from the work and other persons who may be affected there.

VIII. NON-DISCRIMATION IN EMPLOYMENT

The **CONTRACTOR** shall not discriminate against any employee or applicant for employment because of age, sex, race creed or national origin. The **CONTRACTOR** shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their age, sex race creed or national origin. In the event the **CONTRACTOR** is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state, or local law or this provision this Contract may be cancelled terminated or suspended in whole or in part by the **COUNTY** and **CONTRACTOR** may be declared ineligible for further **COUNTY** contracts.

IX. GOVERNING LAW

This contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this contract shall be brought in the General Court of Justice of the State of North Carolina or in the Federal District Court for the Eastern District of North Carolina.

X. OTHER PROVISIONS

This contract is subject to such additional provisions as are set forth in any addendum executed separately by each party and attached hereto.

XI. CONTRACT DOCUMENTS/AMENDMENTS

This document together with any attached exhibits constitutes the entire Contract between the said two parties and may only be modified by a written mutual agreement signed by the parties and attached hereto.

WITNESSES OR ATTESTED BY:

Karen M. Davis

CAMDEN COUNTY

By: ______________________

Title: Board Chair

Date: 8/6/24

CONTRACTOR

____

By: ______________________

Title: ______________________

Date: ______________________

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Stephanie B Jackson
Finance Officer

Approved as to Form and Legal Sufficiency

J Morrison
County Attorney

ADDENDUM

ISSUE
1. Ignoring capacity level warnings for feral cats and owner surrender policy.

Proposed Resolution

a. When the SPCA calls and lets the animal control officer or the animal control supervisor know we are close to or at capacity, immediately cease bringing animals, pull all traps and advise any county residents that are trapping cats to release them.

b. Any resident wanting to surrender their animal must contact the SPCA for an appointment, and not be delivered to the shelter by animal control or deputies. When we receive the phone call for a surrender appointment, we will offer resources and home-to-home placement while they wait for an available appointment.

ISSUE
2. Leaving animals in traps (county or resident traps) for extended periods of time when the animal control officer is off duty, during inclement weather, or in times of extreme hot or cold weather.

Proposed Resolutions

a. Do not set traps unless an animal control officer will be there the next day to check the traps.

b. If an animal control officer is aware that a resident is setting traps, please advise the resident when it is an acceptable to set traps. For example, if the animal control officer has set days, let the resident know they can set the trap the night before coming on duty.

c. If the Sheriff's department receives a call about a trapped animal and the Animal Control Officer is not on duty, call the SPCA to confirm there is space for a feral cat.

i. If there is space advise the **resident** they must bring the animal in the trap to the SPCA themselves as there is no animal control officer on duty.

ii. If there is no space at the shelter advise the resident to release the animal.

d. If inclement weather is expected in the forecast do not set traps and/or take up the traps set.

e. If temperatures are expected to be 40 degrees or below or 90 degrees or above, do not trap.

ISSUE
3. Bringing in seized animals without having all of the information regarding their health or providing reasonable notice so the shelter can make space for the animals being brought to the shelter. For example, we have had instances where parvo exposure was disclosed to animal control but was **not** relayed to the shelter.

Proposed Resolutions

a. All health issues or possible health issues must be disclosed prior to bringing an animal to the shelter.

b. If there is a planned seizure or possible seizure provide prior notice regarding approximately how many animals are being seized. The shelter needs to be able to have time to shuffle animals around and even close the shelter if it's an "all hands on deck" situation.

ISSUE
4. Not sanitizing traps or the dog box **EVERY TIME** between animals which is essential to control the spread of potentially contagious diseases to healthy animals, avoid contaminating our shelter as well as preventing an animal control officer from taking things home to their personal pets.

Proposed Resolution

a. We have given Officer Sawyer, Officer Markham, and Officer Heinrich a spray bottle of chemicals with which to clean the vehicle and traps. The only one that does this consistently is Officer Markham who consistently comes back for refills.

ISSUE
5. Failing to fill out paperwork properly and completely when bringing in animals via animal control officers or deputies who also need to provide us their information rather than telling shelter staff "we don't need it".

Proposed Resolutions

a. All paperwork and blanks must be filled out completely.

b. Anyone that brings an animal on behalf of Camden County Sheriff's Office needs to provide their information and associated number on the form where it says "signature", particularly if they are in street clothes.

c. Animals need to stay in the truck until the animal control officer or deputy gets an SPCA staff member.

ISSUE
6. Training Animal Control Officers

Proposed Resolutions

a. NACA offers training courses

b. Speak to Pasquotank ACO supervisor about having ACO's do a ride along with Pasquotank County Animal Control Officers.

Motion to approve the SPCA Contract as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

G. One Mill Park Boat Ramp Parking Ordinance – Erin Burke

At the request of the Board of Commissioners, staff has drafted the following language to address parking concerns in the vicinity of the One Mill Park boat ramp. The Sheriff has reviewed the proposed language and is satisfied that his agency will be able to enforce the proposed ordinance.

Ordinance Language:
No person shall park or leave standing any vehicle, other than for purposes of launching and retrieving watercraft, in or adjacent to the cul-de-sac at the One Mill Park boat ramp. Parking for One Mill Park and boat ramp shall be in the designated parking lot.

Sheriff Jones added that the ordinance may need to be amended in the future to include all 'no parking' areas countywide.

Motion to approve the One Mill Park Boat Ramp Parking Ordinance language as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

H. Proposed Legislative Goals – Erin Burke

Background
Every two years, in the months preceding a long session of the General Assembly, the North Carolina Association of County Commissioners (NCACC) engages in a thorough and deliberative process to determine the legislative goals it will pursue in the best interest of the counties. This process is time-intensive and designed to allow input from as many county commissioners, county officials and stakeholders as possible.

The first stage of this member-driven, policy-setting process involves accepting legislative goal proposals. All counties and affiliate organizations are invited and encouraged to participate in this initial stage. Legislative goal proposals may include changes to statutes or requests for funding and should have an impact on all 100 counties.

Proposed Legislative Goal Statement
Seek consistency in school funding increases that accurately reflect the state-mandated increases and to seek consistency on the timing of school funding announcements to allow for local Boards of Education and Boards of Commissioners to consider funding needs in the budget planning process.

Statewide Applicability
The unpredictable increase in costs of unfunded mandates by the General Assembly puts an undue burden on local Boards of Education and ultimately Boards of Commissioners to make up the difference. Mandated raises and benefit cost increases have been underfunded by the state, leaving the local tax base to make up the difference.

Funding numbers are often delayed by the state. For example, this year 2024, preliminary allocation numbers were not released until early May. Local governments frequently start their budgeting process in January or February, and by early May the numbers have been finalized and the public hearing has been set for the budget. This delay in allocation announcements leads to governing bodies having to delay decision making on budgetary items until the last minute, and in some cases when large allocations are required from the local authority, a complete rework of a budget document is required that took months to prepare to ensure the budget is adopted by the statutorily-mandated June 30th deadline.

Proposed Legislative Goal Statement
Seek legislation, funding, and other efforts to ensure Medicaid coverage for incarcerated individuals.

Statewide Applicability
Medical bills for incarcerated individuals, particularly those with long-term healthcare needs, can be particularly cost burdensome for local governments. These individuals are often uninsured, and currently not eligible for Medicaid, leaving Counties to pay for all healthcare expenses often leading to unexpected spikes in costs for local and regional jails.

Recommendation
It is staff's recommendation that the Board of Commissioners approve the two proposed legislative goal statements for submission to the NCACC.

Motion to approve the proposed Legislative Goals as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 7. BOARD APPOINTMENTS

A. NCACC Annual Conference Voting Delegate

Motion to appoint Commissioner Leary as the NCACC Annual Conference Voting Delegate.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to appoint Commissioner White as the NCACC Annual Conference Alternate Voting Delegate.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

B. NCACC Legislative Goals Conference Voting Delegate

Motion to appoint Commissioner Leary as the NCACC Legislative Goals Conference Voting Delegate.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to appoint Commissioner White as the NCACC Legislative Goals Alternate Voting Delegate.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

<u>South Camden Water & Sewer District Board of Directors</u>

Chair Munro recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

<u>Consideration of the Agenda</u>

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Ross Munro, Randy Krainiak, Troy Leary, Sissy Aydlett

<u>New Business</u>

A. Monthly Report – Chuck Jones

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: June 2024

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	117	117	100%	0
Sewer/Collection	2	2	100%	0

Collections/Distribution

Water line locates	56
Sewer line locates	12
Water & Sewer locates same ticket	12
Hydrants tested	9
New services installed	2

Water Treatment

Total water treated	20 582 000 gallons
Daily average	686 067 gallons per day (95% of capacity)
Current capacity	720 000 gallons per day

Waste Water Treatment

Facility	Gallons per day	Permitted Capacity
South Mills WWTP	6 523 gallons per day	100 000 gallons per day (6% Capacity)
Courthouse Area WWTP	18 242 gallons per day	50 000 gallons per day (36% Capacity)

Ten work orders have been reviewed for accuracy

<u>2024 High Service Pump Flows</u>

Month	Monthly Total	Average Daily Use
January 2024	18,510,758	.597,121
February 2024	15,736,140	.542,654
March 2024	16,815,820	.542,446
April 2024	17,969,000	.598,967
May 2024	19,278,000	.621,871
June 2024	20,582,000	.686,067
July 2024		.
August 2024		.
September 2024		.
October 2024		.
November 2024		.
December 2024		.
Yearly Totals		.

SOUTH CAMDEN WATER & SEWER BOARD
MONTHLY WATER STATISTICS REPORT

Date	Work Orders Submitted	Percentage Complete	Uncomplet	Water/Distrib	Sewer/Collec	Water Loca	Sewer Loca	Water/Sew	Hydrant Flo	New Svc
					2022					
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
					2023					
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
					2024					
Jan	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5
March	87	100%	0%	84	3	65	6	30	8	1
April	72	100%	0%	72	0	10	5	65	12	1
May	82	100%	0%	80	2	10	4	46	5	0
June	119	100%	0%	117	2	56	12	12	9	2

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT

month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer Core	sewer collected Core	sewer cust Core	gallons sold meters sewer S. Mills	sewer collected S. Mills	sewer cust S. Mills
							2021						
January	2,229	102	107	1	14,409,048	$8,000.00	$129,184.92	527,020	$7,987.76	54	291,760	$3,098.79	88
February	2,232	87	108	3	12,472,543	$28,000.00	$160,585.13	551,050	$8,593.99	54	228,970	$3,738.52	89
March	2,240	86	152	1	12,047,251	$12,000.00	$150,411.28	503,510	$8,656.06	54	208,440	$3,597.83	89
April	2,251	65	139	5	14,759,968	$66,833.00	$192,635.30	565,960	$9,257.62	54	201,240	$3,348.69	89
May	2,256	88	115	2	15,271,509	$4,000.00	$141.268.11	617,470	$9,195.13	54	322,120	$3,572.33	90
June	2,261	101	92	2	15,376,790	$4,000.00	$153,214.83	523,050	$9,215.37	54	261,700	$3,274.74	89
July	2,272	87	104	0	14,246,240	$98,967.00	$243,922.11	500,330	$9,368.09	54	236,290	$3,936.63	90
August	2,276	89	125	4	17,838,990	$4,000.00	$139,706.73	531,930	$7,445.29	54	455,480	$4,238.87	90
September	2,283	120	92	3	13,813,320	$16,000.00	$174,303.27	619,170	$7,978.48	54	418,660	$3,268.90	90
October	2,287	95	81	0	14,815,201	$0.00	$127,114.75	1,196,860	$9,904.44	54	315,360	$3,746.87	90
November	2,293	72	39	2	13,763,517	$3,500.00	$145,643.68	770,130	$16,643.68	54	264,430	$6,370.61	90
December	2,298	86	58	0	13,930,906	$0.00	$145,160.49	761,500	$12,600.22	54	286,870	$4,002.82	89
							2022						
January	2,298	90	108	0	13,739,659	$4,000.00	$136,306.83	555,880	$11,704.03	55	244,676	$3,781.90	89
February	2,299	108	82	0	12,108,415	$2,500.00	$135,512.42	589,080	$9,851.08	55	234,674	$3,980.47	89
March	2,275	90	77	1	12,047,251	$65,667.00	$194,073.56	503,510	$7,234.28	54	237,641	$3,557.94	87
April	2,320	82	91	5	22,574,098	$8,000.00	$117,609.55	716,960	$10,988.75	54	257,949	$3,588.01	88
May	2,328	95	71	1	13,617,980	$16,000.00	$160,306.33	674,480	$13,045.03	54	269,770	$3,335.55	89
June	2,334	126	91	2	16,466,975	$35,700.00	$166,905.67	624,410	$8,810.69	56	267,930	$3,404.49	88
July	2,339	121	97	1	16,136,579	$500.00	$142,712.18	542,530	$11,113.40	56	253,630	$3,135.85	91
August	2.345	129	50	1	14,628,312	$4,300.00	$155,258.49	523,100	$8,497.51	56	280,139	$4,187.02	91
Sept	2,346	96	96	0	15,285,732	$8,000.00	$149,488.63	2,346	$8,986.17	56	293,411	$3,618.25	91
Oct	2,349	84	125	1	14,538,209	$16,300.00	$159,619.57	738,250	$10,157.62	56	312,640	$3,676.01	90
Nov	2,351	76	89	2	13,309,510	$12,200.00	$154,779.18	777,510	$10,759.43	56	282,225	$4,064.97	90
Dec	2,354	86	78	0	12,132,198	$300.00	$144,828.03	723,210	$14,333.64	56	273,925	$4,131.12	90
							2023						
January	2,352	87	124	0	24,185,560	$77,001.00	$207,841.11	625,700	$11,788.69	56	356,585	$3,805.19	89
Feb	2,362	73	83	3	12,828,862	$16,300.00	$143,633.26	759,740	$8,371.22	57	189,330	$4,049.99	89
March	2,365	74	95	4	12,465,862	$13,967.00	$152,264.00	669,430	$12,870.57	58	178,400	$4,262.81	85
April	2,372	80	74	2	13,002,292	$16,200.00	$149,165.83	823,450	$11,612.19	58	305,060	$3,368.05	85
May	2,375	89	204	2	13,361,244	$14,467.00	$158,428.61	606,290	$11,070.58	60	217,790	$2,669.83	85
June	2,381	90	24	1	20,802,455	$28,100.00	$168,578.13	689,200	$11,199.22	60	234,090	$3,817.58	85
July	2,390	65	74	0	22,567,978	$4,000.00	$185,382.89	621,528	$10,979.56	59	269,370	$3,636.70	84
August	2,392	57	111	1	18,177,536	$17,667.00	$144,487.45	632,482	$9,869.06	61	279,490	$3,222.69	82
Sept	2,398	63	53	1	26,509,735	$8,000.00	$156,868.21	811,834	$10,510.54	61	273,090	$3,915.30	82
Oct	2,397	130	56	2	12,881,724	$0.00	$166,859.48	189,613	$14,027.26	60	315,820	$3,828.18	82
Nov	2,397	206	69	1	21,221,672	$42,500.00	$173,217.73	1,330,357	$6,759.66	61	261,025	$3,658.54	85
Dec	2,400	75	65	1	13,689,890	$0.00	$173,067.45	841,209	$18,516.89	61	285,730	$2,946.04	87
							2024						
January	2,400	112	30	1	22,069,376	$8,000.00	$183,857.26	498,511	$16,857.22	61	296,760	$4,665.47	87
Feb	2,401	76	60	5	16,274,414	$4,000.00	$117,817.13	716,679	$8,311.88	61	263,055	$3,562.03	87
March	2,400	87	71	1	14,153,472	$11,334.00	$170,210.00	673,630	$8,089.58	61	236,475	$3,298.59	88
April	2,410	72	80	1	12,591,422	$154,925.00	$295,617.61	489,300	$10,409.16	64	272,460	$3,847.68	87
May	2,422	82	60	0	22,055,398	$108,400.00	$245,835.57	855,650	$11,613.11	64	280,130	$4,089.46	85
June	2438	119	68	2	20,128,333	$49,467.00	$216,847.74	680,990	$13,275.01	71	251980	$4,445.12	87

2024 SMWA USAGE

Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	211,900	170,400	172,767	237,100	181,800							
2	186,200	189,634	172,767	188,900	207,100							
3	211,600	189,633	172,767	172,400	203,434	214,000						
4	196,000	189,633	245,600	180,100	203,433	210,300						
5	203,267	168,400	184,200	204,100	203,433	258,400						
6	203,267	173,600	174,100	204,100	177,800	208,600						
7	203,267	175,500	180,300	204,100	168,700	250,367						
8	145,400	173,700	188,567	205,400	209,500	250,367						
9	192,600	187,600	188,567	196,800	192,100	250,367						
10	170,600	187,600	188,567	175,800	225,400	165,600						
11	227,500	187,600	189,400	180,600	225,400	175,000						
12	193,667	236,100	170,400	215,767	225,400	173,000						
13	193,667	165,100	179,600	215,767	245,500	190,000						
14	193,667	167,600	187,900	215,767	192,100	253,534						
15	194,000	177,600	230,800	214,000	157,800	253,533						
16	186,800	184,067	230,800	194,400	168,100	253,533						
17	197,800	184,067	230,800	208,700		235,600						
18	190,800	184,066	169,100	199,800		338,200						
19	212,667	197,100	177,200	194,533		163,400						
20	212,667	173,300	185,500	194,533	190,200	232,700						
21	212,667	172,700	181,500	194,533	189,100	259,534						
22	199,900	184,500	181,167	216,800	255,400	259,533						
23	181,200	187,500	181,167	166,100	206,300	259,533						
24	184,700	187,500	181,167	179,200	225,000	255,100						
25	181,700	187,500	180,600	167,400	225,000	200,700						
26	205,434	174,100	184,600		225,000	204,900						
27	205,433	177,500	171,600		192,700	196,900						
28	205,430	203,400	171,100	241,800	215,800							
29		165,500	191,267	241,800	209,600							
30			191,267		201,900							
31			191,267									
TOTAL	5,503,800	5,302,500	5,826,404	5,410,300	5,523,000	5,712,701						
Average	196,564	182,845	187,949	200,381	204,556	228,508						
Maximum	227,500	236,100	245,600	241,800	255,400	338,200						

Motion to approve the monthly report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

B. Policy for Write-Off of Uncollectible Accounts Receivable – Chuck Jones

BOARD OF COMMISSIONERS
ROSS B. MUNRO
Chair
TROY LEARY
Vice Chair
RANDY KRAINIAK
TIFFNEY WHITE
SISSY AYDLETT

ADMINISTRATION
ERIN BURKE
County Manager
KAREN M. DAVIS
Clerk to the Board
JOHN S. MORRISON
County Attorney

POLICY FOR WRITE-OFF OF UNCOLLECTIBLE ACCOUNTS RECEIVABLE
South Camden Water & Sewer District Camden County, NC

Purpose
It is the intent of the South Camden Water & Sewer District to establish a policy to reflect the accurate value of its accounts receivable. All outstanding accounts receivable are reviewed to ensure that resources are used efficiently and not solely devoted to the recovery of the uncollectible receivables. Collection efforts should be made to pursue the timely collection of all accounts receivable.

Provisions
If it is determined that accounts receivable is unrecoverable, and after an allowance is created on the books, then a receivable may be written off after due diligence under any one of the following circumstances:
1. SCWD collection procedures have been followed, as well as all reasonable means of securing payment have been exhausted and the account remains unpaid.
2. The debtor cannot be located.
3. The debtor is deceased.
4. The debtor has moved out of state.
5. The debtor has no social security number on file, thus cannot submit to Debt Setoff.
6. Accounts receivable is over 10 years old and the account remains unpaid.

Authority Levels of Write-Off
The Finance Department shall promptly review all miscellaneous accounts receivable recommended for write off in accordance with the following guidelines:
1. For accounts to be written off, the Water Department's Accounts Receivable staff, will complete a Bad-Debt Write-Off Request describing the debt, collection procedures followed, and action taken to support the write off.
2. The Finance Department may approve write-off amounts, up to $3,000 per fiscal year.

Adopted this 5th day of August, 2024.

Ross B. Munro, Chair

ATTEST:

Karen M. Davis
Karen Davis, Clerk to the Board

P. O. Box 190 • 330 East Hwy 158 • Camden, NC 27921 • Phone (252) 338-6363 • Fax (252) 331-7831
www.camdencountync.gov

Motion to approve the policy for Write-off of Uncollectible Accounts Receivable for the South Camden Water & Sewer District.

RESULT:	**PASSED [5-0]**
MOVER:	Ross Munro
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Motion to adjourn South Camden Water & Sewer District Board of Directors

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

Chair Munro adjourned the South Camden Water & Sewer District Board of Directors and reconvened the Board of Commissioners.

ITEM 8. CONSENT AGENDA

A. BOC Meeting Minutes – Herein incorporated by reference; available for public inspection in the County Clerk's office and via the County website.
- June 24, 2024
- June 25, 2024
- July 1, 2024

B. Budget Amendments

2024-25-BA002

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
51330800-437350	Trustee Revenue		$18,312
Expenses			
518000-537350	Trustee Expense		$18,312

This Budget Amendment is made to appropriate funds due to a trustee being reassigned.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2024-25-BA003

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10385510-434844	Sheriff's Fundraisers	$8,012.33	
10360510-434706	Dare Program	$44,411.15	
Expenses			
105100-551400	Sheriff's Fundraisers	$8,012.13	
105100-565205	Dare Program	$44,411.15	

This Budget Amendment is made to appropriate funds received in 23-24 that needed to be carried over to 24-25.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2024-25-BA004

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
52330610-434903	E & E GAP MA FUNDS	$28,811.53	
Expenses			
526100-525300	E & E GAP MA FUNDS	$28,811.53	

This Budget Amendment is made to appropriate funds received in 23-24 that needed to be carried over to 24-25.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2024-25-BA005

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
40360530-434810	Grant Revenues	$59,000.70	
Expenses			
405300-574400	Grant Expenses	$59,000.70	

This Budget Amendment is made to appropriate Grant funds that were approved to be received during budget 24-25 but notified after budget approval.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2024-25-BA006

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10330510-402003	LESO Disposal Revenue	$15,569.89	
Expenses			
105100-557003	LESO Property Expense	$15,569.89	

This Budget Amendment is made to appropriate received in 23-24 that needed to be carried over to 24-25.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis
Clerk to Board of Commissioners

Chair, Board of Commissioners

2024-25-BA007

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
30350720-430100	Sale of Water	$ 190,922	
Expenses			
307200-502000	Salaries	$ 128,583	
307200-505000	FICA	9,837	
307200-506000	Health Insurance	26,640	
307200-506200	Life Insurance	500	
307200-507000	Retirement	17,565	
307200-507100	401(k)	6,429	
307500-502000	Salaries	1,073	
307500-505000	FICA	83	
307500-506200	Life Insurance	10	
307500-507000	Retirement	147	
307500-507100	401(k)	55	

This Budget Amendment is made to appropriate addition sales of water to new positions from the purchase of South Mills Water Association.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis
Clerk to Board of Commissioners

Chair, Board of Commissioners

2024-25-BA008

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10360619-434898	Grant Revenues	$ 9,497.89	
Expenses			
106190-574000	Capital Outlay	$ 6,018.00	
106190-533000	Supplies	$ 3,479.89	

This Budget Amendment is made to appropriate grant monies received in 2023-2024 from OSBM funds to EMS Capital Outlay for 2024-2025.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis
Clerk to Board of Commissioners

Chair, Board of Commissioners

2024-25-BA009

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
40360530-434810	Grant Revenues	$40,000	
Expenses			
405300-574400	Grant Expenses	$40,000	

This Budget Amendment is made to appropriate grant monies received after budget approval.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis
Clerk to Board of Commissioners

Chair, Board of Commissioners

2024-25-BA010

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10330510-402002	Insurance Proceeds	$26,809	
Expenses			
105100-574103	Capital Outlay – Vehicle	$26,809	

This Budget Amendment is made to appropriate insurance monies received in 2023-2024 to current budget.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $40,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 5th day of August, 2024.

Karen M. Davis
Clerk to Board of Commissioners

Chair, Board of Commissioners

C. Pickups, Releases & Refunds

NAME	REASON	NO.
Steven Daniel McFadden	Turned in plates - Refund	Pick-up/23803
	$108.85	72962705
Alton Wyman Prentice	Turned in plates - Refund	Pick-up/23789
	$120.40	74963068
James R. Williams	Deferred Taxes-Pick-up	Pick-up/23796
	$2,821.93	R-138038-2021
		R-160195-2022
		R-167751-2023
Simeon and Catherine Williams	Deferred Taxes-Pick-up	Pick-up/23660
	$127.75	R-138058-2021
		R-160215-2022
		R-16771--2023

D. Tax Collection Report

Tax Collection Report
JUNE 2024

Day	Amount	Amount		Deposits	Simplify - 23	PSN - 69
	$	$		$	$	$
3	4,752.98		Refund - $13.46	4,752.98		
4	1,278.54			1,278.54		
5	840.00			840.00		
6	3,254.10			3,254.10		
7	904.49			904.49		
10	18,915.39		Refund - $1,161.85		18,915.39	
	1,696.72					1,696.72
	1,190.56			1,190.56		
11	105.76			105.76		
12	957.24					957.24
	1,135.24				1,135.24	
	1,315.82			1,315.82		
13	1,693.06			1,693.06		
14	1,038.49			1,038.49		
16	800.00				800.00	
	1,271.00			1,271.00		
17	2,282.98					2,282.98
18	3,700.00				3,700.00	
	5,991.37			5,991.37		
	125.00			125.00		
20	100.00			100.00		
24	318.18			318.18		
25	666.02					666.02
26	2,304.80			2,304.80		
	1,200.00				1,200.00	
27	52.88			52.88		
	396.68			396.68		
28	7,350.00				7,350.00	
	2,634.79					2,634.79
	60.00			60.00		
		-				
TOTAL	$ 68,332.09					
				$ 26,993.71	$ 33,100.63	$ 8,237.75
Total Bank Deposit	$ 68,332.09					
Simplyfy & PSN				$ 68,332.09		
Refund	$ (1,175.31)		PSN Check fees - $6.60 - for info only, fees were paid to PSN			
Over	$ -					
Short	$ -					
Other adjustment	$ -					
Other adjustment	$ -					
NET TOTAL	$ 67,156.78					

Submitted by: Lisa S. Anderson Date: 7-17-24
Approved by: [signature] Date: 8-5-24

E. Vehicle Refunds Over $100

North Carolina Vehicle Tax System

Pending Refund Report

VEHICLE REFUNDS OVER $100.00 JULY 2024

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MCFADDEN, STEVEN DANIEL	MCFADDEN, STEVEN DANIEL		316 NC HIGHWAY 34 N	CAMDEN, NC 27921	Proration	0072962705	JLM9157	AUTHORIZED	209689348	Refund Generated due to proration on Bill #0072962705-2023-2023-0000-00	Tag Surrender	7/12/2024	7/15/2024	1843	TAX	($107.38)	$0.00	($107.38)
														2	TAX	($1.47)	$0.00	($1.47)
																	Refund	$108.85

Submitted by Lisa S. Anderson Date 7-25-24
Lisa S. Anderson, Tax Administrator Camden County

Approved by [signature] Date 8-6-24
Ross Munro, Chair Camden County Board of Commissioners

F. Annual Agreement for Home & Community Care Block Grant – on file in the Finance Office, herein incorporated by reference.

G. America 250 NC Grant

The America 250 NC Grant program will open up a second round of funding for grant applicants. This second round provides grants up to $30,000 and includes a match component. Camden's Tier 3 ranking requires a 15% match. Matches can be made with "in-kind" matches as well as cash matches. Staff is seeking authorization to apply for a grant up to $30,000.00 which would require a match not to exceed $4,500. Projects under consideration include:

- Banners/Flags on Light Poles in the Courthouse area & at the library
- Pre-packaged copies of Declaration of Independence for every student in county
- American Revolution Experience Traveling Exhibit
- Speaker/Thomas Jefferson Portrayal

- Reproduction games/toys/living history activities for Heritage Museum
- Mini American Flags for July 4th Celebrations

H. Surplus Property

Department	Item	Disposal Method	Suggested Value	Reason for Surplus
Sheriff's Office	2007 Chev. Truck	GovDeals	$9250 - $11025	Out of Service

I. Travel Policy

Amend current Travel Policy to remove subsistence allowance pay schedule in order to pay per IRS annual rates. Paying *Daily Travel (not overnight)* will also be amended to read *Daily Travel (not overnight – outside a 25-mile radius)*.

J. Cooperative Extension Lease Extension

Cooperative Extension has a lease through Boxx Modular for building space at 119 North Highway 343. That lease was due to renew on April 29, 2024 for a period or three or five years. Recommendation: Approve the lease extension for three years.

BOXX MODULAR

June 14th, 2024

Camden County
Attn: Stephanie Jackson
330 US Highway 158 East
Camden, NC 27921

Dear Stephanie:

Please accept our thanks for the confidence you have shown by using BOXX Modular, Inc. to meet your building space needs. **Your current lease for building** B21842 (OC-00733) **located at** 119 NC Highway 343 N, Camden, NC 27921 **will expire on** April 29th, 2024.

We are offering to extend your lease for an additional term. To extend your lease, please initial next to the desired lease extension option below. If extended, dismantle and return will be billed at current rates at time of return at the end of the lease extension.

Extension Period (mos.)	Extension Dates	Lease #	Monthly Rate	Personal Property Fee	Additional Carry-Ons	Total Monthly Rate	Initials
36	4/30/24– 4/29/27	BRD00038	$1,264.00	N/A	N/A	$1,264.00	
60	4/30/24- 4/29/29	BRD00038	$1,118.00	N/A	N/A	$1,118.00	
	-						
Month-to-Month							

Notes:

If you are renewing and would like an estimated quote for teardown and return, please initial ______. We can amortize into your new lease rate (*only applicable for 12-month renewal*).

Renewal offer is valid until the expiration date of the current lease.

If you are not interested in extending your lease or purchasing the building(s), please initial ______ to authorize inspection and pick-up at the end of the current lease period.

Please initial and sign the bottom of this letter and return it. We will promptly return a copy of the signed letter to you. The Lease Extension is made an integral part of the Lease Agreement by this reference. All terms and conditions of the Lease Agreement shall remain in full force and effect during the lease extension period, with the exception of the addition of a personal property fee of eight percent (8%) of the Monthly Rate and the adjusted dismantle and return rate on the Schedule A of your lease agreement.

Sincerely,

Jim Crosby
Area Sales Manager
BOXX Modular, Inc.

IN WITNESS WHEREOF, the parties hereto have executed this Lease Extension by their duly authorized agents.

LESSOR	LESSEE
BOXX Modular, Inc.	Camden County
By: ______	By: EB
Title: ______	Title: County Manager
Date: ______	Date: 8.7.24

728 Three Sisters Road, Knightdale, NC 2759 • o: 919-841-0709 • f:

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Stephanie B. Jackson
Signature of Finance Officer

K. Set Public Hearing for September 3, 2024 – Text Amendment to the Unified Development Ordinance Article 151.4 Use Regulations section 4.3.10 Principal Use Table

Motion to approve the Consent Agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Ross Munro, Troy Leary, Randy Krainiak, Tiffney White, Sissy Aydlett

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report:

- Attended the following meetings:
  - Tourism Development Authority
  - Jail Board
  - Pasquotank-Camden EMS Board
  - Public Safety
  - NC 250 Committee
  - Broadband Expansion – Albemarle Commission
  - Camden County Heritage Festival Planning
  - Planning Board
- Public Safety Camp Graduation
- BCBS North Carolina Community
- Senior Center Cookout & County Update Presentation
- EMS Deputy Chief Interviews
- School Supply Drive – Rosenwald Community Center

ITEM 10. COMMISSIONERS' REPORTS

Commissioners Krainiak & Munro – Expressed appreciation to the local volunteer fire departments and community for the support of the John Delano fundraiser dinner.

Commissioner Aydlett
- SECU School Supply Drive
- Appreciation for support during the loss of her mother-in-law, Joyce Aydlett.

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

A. Register of Deeds Report

Camden County Register of Deeds: Tammie Krauss
June 2024 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
06/03/24	$ -	$ -	$ 495.88	$ 516.12	$ 3.54	$ 21.19	$ 31.00	$ 180.27	$ 1,248.00
06/04/24	$ -	$ -	$ 798.70	$ 831.30	$ 5.14	$ 31.09	$ 37.20	$ 269.57	$ 1,973.00
06/05/24	$ -	$ -	$ 88.69	$ 92.31	$ 1.17	$ 5.82	$ 18.60	$ 52.41	$ 259.00
06/06/24	$ 5.00	$ 30.00	$ 435.12	$ 452.88	$ 6.27	$ 33.64	$ 55.80	$ 287.29	$ 1,306.00
06/07/24	$ -	$ -	$ -	$ -	$ 2.07	$ 13.39	$ 12.40	$ 110.14	$ 138.00
06/10/24	$ -	$ -	$ -	$ -	$ 3.30	$ 17.84	$ 43.40	$ 155.46	$ 220.00
06/11/24	$ -	$ -	$ 168.07	$ 174.93	$ 5.60	$ 33.38	$ 49.60	$ 284.82	$ 716.40
06/12/24	$ 5.00	$ 30.00	$ -	$ -	$ 3.29	$ 17.88	$ 6.20	$ 155.63	$ 218.00
06/13/24	$ -	$ -	$ 151.90	$ 158.10	$ 3.65	$ 22.47	$ 24.80	$ 191.88	$ 552.80
06/14/24	$ -	$ -	$ -	$ -	$ 5.04	$ 30.32	$ 43.40	$ 257.24	$ 336.00
06/17/24	$ -	$ -	$ 245.00	$ 255.00	$ 2.85	$ 17.27	$ 24.80	$ 145.08	$ 690.00
06/19/24	$ -	$ -	$ 514.99	$ 536.01	$ 1.62	$ 8.79	$ 18.60	$ 78.99	$ 1,159.00
06/20/24	$ -	$ -	$ -	$ -	$ 3.81	$ 22.95	$ 31.00	$ 196.24	$ 254.00
06/21/24	$ -	$ -	$ 0.49	$ 0.51	$ 0.78	$ 3.88	$ 12.40	$ 34.94	$ 53.00
06/24/24	$ 5.00	$ 30.00	$ 117.60	$ 122.40	$ 5.79	$ 31.74	$ 43.40	$ 270.07	$ 626.00
06/25/24	$ -	$ -	$ -	$ -	$ 4.05	$ 25.19	$ 24.80	$ 215.96	$ 270.00
06/26/24	$ -	$ -	$ 184.24	$ 191.76	$ 7.71	$ 48.83	$ 24.80	$ 432.66	$ 890.00
06/27/24	$ -	$ -	$ -	$ -	$ 1.49	$ 7.89	$ 18.60	$ 71.02	$ 99.00
06/28/24	$ -	$ -	$ 720.30	$ 749.70	$ 8.28	$ 51.16	$ 68.20	$ 424.36	$ 2,022.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
									$ -
TOTAL	$ 15.00	$ 90.00	$ 3,920.98	$ 4,081.02	$ 75.45	$ 444.72	$ 589.00	$ 3,814.03	$ 13,030.20

Ledger Report Fee Distribution
TAMMIE KRAUSS, REGISTER OF DEEDS
Camden, NC
Date Range From Saturday, June 01, 2024 to Sunday, June 30, 2024

Name	Amount
NC Children's Trust Fund	$15.00
NC Domestic Violence Fund	$90.00
State Revenue Stamp	$3,920.98
County Revenue Stamp	$4,081.02
Land Transfer Fee	$0.00
Floodplain Map Fund	$0.00
Supplemental Retirement	$75.45
ROD Automation Fund	$444.72
Dept Of Cultural Resources	$0.00
Vital Records Fund	$0.00
State General Fund	$0.00
State Treasurer Amount	$589.00
ROD General Fund	$3,814.03
Total Distribution For Period	$13,030.20
Cash Total	$483.00
Check Total	$3,876.20
Pay Account Total	$0.00
ACH Total	$8,671.00
Escrow Account Total	$0.00
Overpayment Total	$0.00
Total Deposit For Period	$13,030.20

B. Library Report

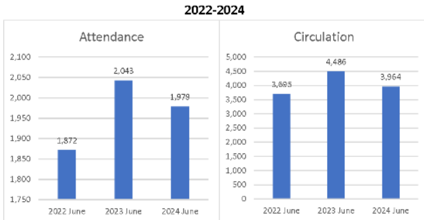
Camden County Public Library

July 2024 Statistics

Visitor Count	1,979
Materials Check Outs & Renewals	3964
Libby – Overdrive (magazines, eBooks & audiobooks)	344
Computer/ Wireless Use	295/165
Questions Answered	203
Children's Programs/Attendance	12/344
Teen Program/Attendance	0
Adult Programs/Attendance	8/237
Outreach Programs/Attendance	0
Study Room Usage/Attendance	25/36
Meeting Room Usage/Attendance	2/4
Days/Hours Open	23/187
# Items in Collection	22,478
Library Card Holders	2,935

Comparison by Year

2022-2024



ITEM 12. OTHER MATTERS

Commissioner Munro, due to job demands, resigned from the position of Chair. This required the Board to hold an election for a new Board Chair and Vice Chair for the remainder of his chairmanship term.

A. Election of Board Chair

County Attorney John Morrison opened the floor for nominations for Board Chair.

Commissioner Leary was nominated for Chair by Commissioner Munro
Commissioner White was nominated for Chair by Commissioner Aydlett.

- 3 votes in favor of Troy Leary – Commissioners Munro, Leary and Krainiak
- 2 votes in favor of Tiffney White – Commissioners White and Aydlett

Commissioner Leary was elected on a 3-2 vote to serve as Board Chair.

B. Election of Board Vice Chair

Chair Leary opened the floor for nominations for Board Vice Chair.

Commissioner Krainiak was nominated for Vice Chair by Commissioner White. Commissioner Krainiak expressed appreciation but declined the nomination.

Commissioner White was nominated for Vice Chair by Commissioner Aydlett.
Commissioner Munro was nominated for Vice Chair by Commissioner Krainiak.

- 3 votes in favor of Ross Munro – Commissioners Munro, Leary and Krainiak
- 2 votes in favor of Tiffney White – Commissioners White and Aydlett

Commissioner Munro was elected on a 3-2 vote to serve as Board Vice Chair.

ITEM 13. ADJOURN

There being no further matters for discussion Chair Leary adjourned the meeting at 9:50 PM.