Camden County Board of Commissioners
South Camden Water & Sewer District Board of Directors
June 2, 2025
Regular Meeting – 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held in boardroom of the Camden Public Library on June 2, 2025 at 7:00 PM. The Board of Commissioners also met as the South Camden Water & Sewer District Board of Directors during the Regular Meeting.

CALL TO ORDER
The meeting was called to order by Chair Tiffney White at 7:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Dr. Jason Banks.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis.

INVOCATION & PLEDGE OF ALLEGIANCE
Pastor Boyce Porter gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Staff requested that the agenda be amended to add approval of legal services contract and appointment of Interim County Attorney.

Motion to add approval of legal services contract and appointment of Interim County Attorney to the agenda.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to approve the agenda as amended.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Interim County Attorney – Appointment and Contract

Motion to approve the contract with Hornthal, Riley, Ellis & Maland and to appoint Lauren Arizaga-Womble as Interim County Attorney.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Attorney Arizaga-Womble was duly sworn in by Clerk to the Board Karen Davis.

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. PRESENTATIONS

A. Girl Scout Gold Award Recognition - The Board recognized Taylor Westbrook for her achievement in receiving the highest award in Girl Scouts, the Gold Award.
B. Employee Recognition – HR Director Beverly Fonville recognized new Public Works Director, Chas Sawyer.
C. Camden County Tourism Development Authority Photo Contest Ribbon Winners – Staff recognized ribbon winners of the 2025 TDA Photo Contest.

ITEM 4. PUBLIC COMMENTS (AGENDA-RELATED)

None.

ITEM 5. PUBLIC HEARINGS

A. Proposed FY 2025-2026 Budget

Motion to open the Public Hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

County Manager Erin Burke presented the Budget Message and Proposed FY 2025-2026 Budget Ordinance. The complete FY 2025-2026 Budget and accompanying Schedule of Fees is hereby incorporated by reference and is available in its entirety for public inspection in the County Clerk's Office, the County Finance Office and on the County website.

FY 2025-2026 BUDGET MESSAGE

May 12, 2025

To the Camden County Board of Commissioners:

Pursuant to my duties as the County Manager and Budget Officer, I am pleased to present for your consideration the proposed budget for fiscal year beginning July 1, 2025. This budget has been prepared in accordance with the provisions of General Statute 159-11, the Local Government Budget and Fiscal Control Act. In accordance with the Local Government and Fiscal Control Act, all funds have been balanced using a combination of anticipated revenues and existing fund balance monies. Notice of the proposed budget will be duly posted and shared with the media. A public hearing is set for June 2, 2025.

BACKGROUND

The proposed budget builds upon the previous two budgets. Staff adjusted the budget calendar to get an earlier start on the process this year. In January mid-year budget reviews were held with an eye on the upcoming budget cycle and budget books were distributed to department heads in February. The Board of Commissioners held their annual retreat in February and three Budget Work Sessions throughout April and May. During this time staff reviewed revenues, market trends, and tried to accommodate the predicted economic volatility in the coming year. Staff worked to plan for this volatility while keeping in mind the financial health and stability of County resources.

The County acquired the assets of the South Mills Water Association in FY 24-25, along with two employees. This has created the need to address an aging and poorly maintained water system. Previously approved residential growth triggered the need for a 30-month moratorium on residential subdivisions and multifamily development. The County is actively working on testing and planning for a new wastewater treatment plant to address the growth pressures. This budget proposes a higher allocation of fund balance than previous budgets. The fund balance has been allowed to grow but there is a need to start spending these funds to make generational in investments infrastructure and plans for future County needs.

The County's successful launch of Emergency Medical Services (EMS) in February of 2025 sets the tone for more modern "in-house" services for Camden residents and visitors. Agencies throughout the County are also continuing to modernize and reflect the needs of a changing County population.

RECOMMENDED BUDGET

The FY 2025-2026 recommended budget totals $37,229,800.64 for all County operations. The General Fund is $25,138,999.64 of that total.

Revenues

The proposed budget was crafted with no change in the ad valorem tax. The proposed budget has a tax rate of $.74 per $100.00 of valuation. This is possible due to the increase in property values during the 2023 revaluation period. This rate is intended to be sensitive to the cost burden of the tax payers while recognizing the needs of staffing, equipment replacement, and general costs increases. There is a $20.00 increase proposed for the solid waste fee.

The projected revenues for FY 2025-2026 are as follows:

Revenue Source	Projection
Ad Valorem	$9,578,451.00
School Reserve Fund	$2,973,768.00
Special Revenue Fund	$1,070,597.00
Vehicle Tax	$1,092,291.00
Franchise Tax	$750,000.00
Local Sales Tax Option	$1,000,000.00
Article 40	$450,000.00
Solid Waste Fee	$400,000.00
Article 42	$275,000.00
Medicaid Hold Harmless	$500,000.00

Expenditures

Compared to the FY 2024-25 General Fund budget of $19,993,238.00, the FY2025-26 budget proposes $25,138,999.64 which represents an increase of $5,145,761.64. The FY2025-26 proposed general fund budget is balanced with $8,446,466.64 in fund balance to finance additional anticipated County operational expenses. The FY2024-25 proposed general fund budget was balanced with $2,960,637.00 in fund balance to finance County operational expenses. It is important to note that in the FY 2024-2025 there were significant budget amendments for the schools ($1,256,694.00) and the EMS operating budget ($2,724,627.00). While it is common practice to make budget adjustments throughout the year, adjustments of this size significantly alter the fund balance appropriations presented in the budget message for FY24-25. In this case the increase in the budget was $3,981,321.00.

Departmental Budgets

The County has worked diligently on salaries and staffing over the previous two budgets. A modernized compensation plan will be completed in the 2025-2026 fiscal year. This budget includes the addition of four new positions, IT Manager, Water Plant Operator, Wastewater Operator, and a

Sheriff's Office position, with the latter three positions beginning in January of 2026. The 2025-2026 budget reflects an emphasis on information technology (IT) needs in the County, and the importance of modernizing IT practices across many departments. The County's reliance on old systems has become inefficient and this budget moves towards efficiency and security. A focus is being placed on positions in utilities as the County prepares for growth and an expanded customer base. This year will mark the first full year of Camden County EMS and the proposed budget reflects salaries and supplies to operate EMS and ensure our citizens receive high quality medical services. Also included is the purchase of three vehicles for the Sheriff's Office. The County also saw an increase in Property & Liability Insurance, Workman's Comp Insurance, and Health Insurance; as well as increases in retirement contributions for general government employees and law enforcement.

Below is a list of department expenditures proposed for FY2025-26.

Department	Proposed Budget
County Administration	$311,554.00
Debt Service	$1,030,000.00
Economic Development	$48,240.00
Elections	$197,278.00
EMS	$3,248,670.66
Extension	$278,549.00
Finance	$359,517.00
Governing Body	$164,456.00
Information Technology	$99,845.00
JCPC	$118,624.00
Legal	$75,000.00
Library	$360,187.00
Museum	$37,414.00
Non-Departmental	$536,464.00
Parks & Recreation	$607,100.00
Personnel	$267,275.00
Planning/Inspections	$803,733.00
Public Works/Buildings & Grounds	$859,786.00
Register of Deeds	$296,811.00
Senior Center	$220,823.00
Sheriff, SRO, & Animal Control	$4,338,768.11
Soil & Water Conservation	$102,786.00
Tax	$617,569.00

Special Appropriations
The proposed budget includes $9,036,384.87 in special appropriations. Of that total, $5,476,218.39 is associated with school funding. The Board of Commissioners is committed to developing a funding plan to allow both the County and the Schools to anticipate the budget for the coming fiscal years. Appropriations for Albemarle District Jail have increased significantly in this fiscal year. The Jail Board is studying ways to reduce these costs in future years.

Requesting Entity	Proposed Appropriation
School Curriculum	$5,045,818.39
DSS	$872,539.00
Jail Operations	$652,980.00
Central Communications	$494,139.00
School	$430,400.00
Court House & Shiloh $.4 Tax	$407,314.00
Sewer	$366,129.00
South Mills $.4 Tax	$259,811.00
Forestry	$110,129.00
COA	$56,925.00
4H Insurance	$53,004.00
SPCA Contract	$50,000.00
Emergency Management Contract	$47,059.00
District Health Department	$43,643.00
Revaluation Fund	$30,000.00
Nutrition Program	$27,550.00
Trillium	$20,000.00
IC Transportation Authority	$17,147.00
Home/Community Care Match	$12,122.00
Albemarle Tidelands Retirement	$11,000.00
Albemarle Commission	$7,600.00
Albemarle Food Bank	$5,000.00
RC&D	$4,000.00
Hopeline	$3,500.00
Food Pantry	$3,000.00
ICPTA Local Match	$3,000.00
MLK Unity March	$1,000.00
Albemarle United Way	$1,000.00
DOT Rural Transportation	$575.00
TOTAL	**$9,036,384.87**

Other Funds

The county should continue to focus on the needs of water production and wastewater treatment. The Board engaged Timmons Group for planning services for wastewater, particularly in the South Mills service area. This contract will outline the entire permitting, design, and construction process and provide an estimate of overall project cost and schedule. Staff anticipates the need for a new wastewater Treatment Plant in the immediate future.

Staff is investigating the construction of a new one (1) million gallon clear well at the water plant. A portion of the state grant funds will be used for the planning, design, and construction of this project.

The Economic Development Projects fund and property in the associated Commerce Park will be wrapping up in the 2025-2026 fiscal year. There are two properties in the commerce park left to sell and interest has continued to increase.

The total of needs-based grant funding received for the construction of the new Camden County High School, is $62,012,600.00. These funds in addition to those being collected from the 2020 bond referendum will lead to the construction of a new state-of-the-art high school and early college campus. Construction is set to begin in early summer of 2025 with a Fall 2027 opening date.

SUMMARY

The proposed FY2025-2026 budget completes the modernization of salaries for County employees. This plan, begun in spring of 2023, fairly and appropriately compensates employees for education and experience. Additionally, it looks towards retaining employees by progressing them annually through a step and grade pay system. This is an investment in the knowledge and longevity of employees ensuring a continuity of service for the residents and visitors of the County.

While developing this budget, economic uncertainty loomed on the horizon. Potential cost increases and scarcity concerns have been considered. County staff worked diligently to make purchases while prices were still stable and before tariffs had a strong influence on the market. This work resulted in a lower budget estimate than originally anticipated. Prices across the market have remained stable, but this budget contemplates potential increases.

The County will begin a Comprehensive Plan Update in FY 25-26. This plan will be a critical guiding document to support how and where the County grows well into the future. Additionally, results of studies for a wastewater treatment plant discharge will be completed in the fall of 2025. These results will direct decisions regarding the placement and construction of a new wastewater treatment plant to serve the north end of the County. While the pressure to expand services and meet growing demands is real, rapid growth—without careful planning—can lead to structural imbalances, underfunded obligations, and long-term fiscal strain. Our commitment must be to deliver core services efficiently, we must work to ensure that future budgets remain sound, and that our community continues to thrive responsibly.

Respectfully Submitted,

E. B

Erin Burke, County Manager

Ordinance No. 2025-06-01
AN ORDINANCE OF
THE BOARD OF COUNTY COMMISSIONERS OF
CAMDEN COUNTY, NORTH CAROLINA,
RELATING TO THE FY 2025 – 2026 BUDGET

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF CAMDEN COUNTY, NORTH CAROLINA:

ARTICLE I. BUDGET ORDINANCE

This Budget Ordinance per G.S. 159-13 hereby incorporates, in its entirety, this Budget for the County of Camden for FY 2025-2026, adopted by the Board of Commissioners on June 2, 2025. Said Ordinance may hereafter be referred to as the "Budget Ordinance". The levy of the county-wide Tax Rate(s) and Fees affecting any and all county managed Funds will accompany and be adopted simultaneously with this Budget Ordinance unless amended per G.S. 159-15.

ARTICLE II. GENERAL FUND

SECTION 1 – Appropriations: The following amounts are hereby appropriated in the General Fund for the operation of county government and its activities for the fiscal year beginning July 1, 2025 and ending June 30, 2026 in accordance with the Budget Ordinance and the chart of accounts heretofore established for this county.

Governing Body	$164,456
County Administration	311,554
Elections	197,278
Finance	359,517
Personnel	267,275
Tax Supervisor	617,569
Legals	75,000
Register of Deeds	296,811
Planning	387,456
Inspections	416,277
Economic Development Commission	48,240
Building & Grounds	708,080
Sheriff	3,873,640.11
School Resource Officer (SRO)	369,848
Animal Control	95,280
Jury Commission	540
Court Facilities	58,954
Public Works Administration	151,706
Traffic	8,100
Solid Waste	1,059,700
Public Health	148,908
Extension	278,549
Information Technology	99,845
County Public Library	360,187

FY 2025-2026 Budget Page 1

Parks & Recreation	607,100
Museum	37,414
Emergency Medical Services	3,248,670.66
DDJP (JCPC)	118,624
Senior Center	220,823
Non-Departmental	536,464
Soil/Water Conservation	102,786
Capital Outlay/Debt Service	1,030,000
Special Appropriations:	
Albemarle Commission	7,600
Conservation/Forestry	110,129
RC&D	4,000
Central Communications	494,139
Emergency Management	47,059
S. Camden Water & Sewer	366,129
Special Funding	1,000
Albemarle United Way	1,000
CH&S Fire Commission Four Cents	407,314
South Mills Fire Commission Four Cents	259,811
Social Services	872,539
Schools – Contribution to Capital Reserve	430,400
Schools – Current Expense	5,045,818.39
Albemarle Hopeline	3,500
College of the Albemarle	56,925
Revaluation Fund	30,000
Camden Food Pantry	3,000
Albemarle Food Bank	5,000
Alb. Dist. Jail Operations	652,980.48
4-H Insurance	53,004
Albemarle Tidelands Retiree	11,000
Contingency	20,000

TOTAL GENERAL FUND **$25,138,999.64**

SECTION 2 – Revenues: It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Ad Valorem and Vehicle Taxes:	
Budget Year	$10,670,742
Prior Years Summary	277,800
Penalties and Interest	40,000
House Bill 1779	100
Other Taxes and Licenses:	
State 1 cent Sales Tax	1,000,000
Local Sales Tax - Art. 40	450,000
Local Sales Tax - Art. 42	275,000
Local Sales Tax – Art. 44	100

FY 2025-2026 Budget Page 2

Unrestricted Intergovernmental:	
ABC Profits	36,000
Refuge Revenue Sharing	8,500
Utilities Franchise Fees	750,000
Medicaid Hold Harmless	500,000
Restricted Intergovernmental:	
State Grants – JJDP	64,812
Soil/Water Funds	25,000
Capital Reserve & Transfer Tax for Capital Debt Service	538,397
Court Facilities Fees	30,000
Alb. Comm. Nutrition Site	4,000
School Resource Officer	161,350
School Capital Reserve Fund for School Debt Service	520,000
Fees and Permits:	
Register of Deeds Fees	199,600
Building Permits and Planning Fees	178,050
Land Use Fees	15,000
Leased Property	40,000
Tire Disposal Dist	17,000
White Goods Disposal Dist	4,500
Recyclables	30,000
Disposables Tax Distribution	10,000
Solid Waste Fee	400,000
Cable Franchise Fee	40,000
Gun Permit Fees	18,000
Golf Cart Fees	300
Pet/Privilege Licenses	450
5 Cents Per Bottle Fees	6,000
Extension Fees	500
Library Fees	2,700
Recreation Fees	45,000
Senior Center Participation Fees	12,000
Sales and Services:	
Jail Fees	5,000
Sheriff's Office Fees	25,000
Sale of Fixed Assets	30,000
Fines & Forfeitures	85,000
Other:	
Interest	100,000
Library Grant	18,932
Museum Grant	5,000
Veterans Grant	2,000
Miscellaneous	10,000
Beer/Wine	40,000
Lieu of and Rental Fees	700
Appropriated Fund Balance	8,446,466.64
TOTAL GENERAL FUND	**$25,138,999.64**

ARTICLE III. SOUTH CAMDEN WATER/SEWER DISTRICT FUND

The following amounts are hereby appropriated in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

R/O Plant Operation Expenses	938,131
Waste Water Operation Expenses	670,132
Distribution Expenses	1,100,968
Debt Service	329,492
	$3,038,723

It is estimated that the following revenues will be available in the South Camden Water/Sewer District Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Sale of Water	2,028,780
Sewer Fees	175,000
Connection Fees	120,000
Miscellaneous	45,500
Fund Balance Appropriated	100,000
Capital Reserve Fund	203,314
General Fund Contribution	366,129
	$3,038,723

ARTICLE IV. WATER/SEWER CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the System Development Fee Capital Reserve Fund for the purpose of collecting funds from new construction projects which will have an impact on the infrastructure of Camden County and establishing Membrane Reserve for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Fund Balance Reserve	54,250
Membrane Reserve	20,250
	$74,500

It is estimated that the following revenues will be available in the System Development Fee Capital Reserve Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

System Development Fees	23,250
Interest	3,000
R/O Upgrade	48,250
	$74,500

ARTICLE V. COURTHOUSE & SHILOH FIRE COMMISSION FUND

The following amounts are hereby appropriated in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

General Expenses	445,143
Debt Service	100,000
	$545,143

It is estimated that the following revenues will be available in the Courthouse and Shiloh Fire Commission Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Fire Tax	101,829
4 Cent County Match	407,314
Leased Property	36,000
	$545,143

ARTICLE VI. SOUTH MILLS FIRE COMMISSION FUND

The following amounts are hereby appropriated in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

General Expenses	234,764
Debt Service	105,000
	$339,764

It is estimated that the following revenues will be available in the South Mills Fire Commission Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Fire Tax	64,953
4 Cent County Match	259,811
Leased Property	12,000
Interest	3,000
	$339,764

ARTICLE VII. SOCIAL SERVICES

The following amounts are hereby appropriated in the Social Services Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Public Assistance	210,926
Administrative Expenses	1,455,721
	$1,666,647

It is estimated that the following revenues will be available in the Social Services Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

County Appropriations	872,539
State/Federal Funds	794,108
	$1,666,647

ARTICLE VIII. JOYCE CREEK DRAINAGE PROJECT FUND

The following amounts are hereby appropriated in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Watershed Projects & Expenses	$44,675

It is estimated that the following revenues will be available in the Joyce Creek Drainage Project Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Watershed Improvement Fee	41,675
Miscellaneous	3,000
	$44,675

ARTICLE IX. REVALUATION RESERVE FUND

The following amounts are hereby appropriated in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Reserved for Revaluation Expenses	$30,500

It is estimated that the following revenues will be available in the Revaluation Reserve Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Fund Balance Appropriated	30,000
Interest	500
	$30,500

ARTICLE X. CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the Capital Reserve Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Debt Service	530,297
USDA Debt Reserve	540,300
	$1,070,597

It is estimated that the following revenues will be available in the Capital Reserve Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Land Transfer Tax Collections	750,000
Investment Earnings	50,000
General Fund Contribution	270,597
	$1,070,597

ARTICLE XI. SCHOOL CAPITAL RESERVE FUND

The following amounts are hereby appropriated in the School Capital Reserve Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Debt Service	520,000
Fund Reserves	1,873,368
School Capital Outlay	430,400
Camden Plantation Funds for Capital Outlay	150,000
	$2,973,768

It is estimated that the following revenues will be available in the School Capital Reserve Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Local Option & Restricted Sales Tax	1,100,000
Investment Earnings	30,000
New High School Debt Service Revenue	1,693,768
Camden Plantation	150,000
	$2,973,768

ARTICLE XII. DISMAL SWAMP VISITOR CENTER FUND

The following amounts are hereby appropriated in the Dismal Swamp Visitor Center Fund for the purpose of operating the Center with funds received from NCDOT for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Center Operating Expenses	$204,440

DOT Funds	160,000
Gift Shop Contribution	22,000
Tourism Authority Contribution	2,500
County Contribution	19,940
	$204,440

The following amounts are hereby appropriated in the Dismal Swamp Gift Shop Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Gift Shop Revenues	$47,150
Gift Shop Expenses	$47,150

ARTICLE XIII. FEREBEE COURTHOUSE TRUST FUND

For purposes of summary only, the following amounts are hereby appropriated in the Nancy M. & H. C. Ferebee, III Courthouse Trust for the restoration of the 1847 Camden County Courthouse for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Fund Reserves	$1,771
Trust Fund Balance	$1,771

ARTICLE XIV. REGISTER OF DEEDS AUTOMATION ENHANCEMENT AND PRESERVATION FUND

The following amounts are hereby appropriated in the Register of Deeds Automation Enhancement and Preservation Fund for the purpose of funding for computer and imaging technology for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Technology	$6,550

Register of Deeds Technology Funds	5,000
Interest	20
Fund Balance	1,530
	$6,550

ARTICLE XV. CODE ENFORCEMENT REVOLVING FUND

The following amounts are hereby appropriated in the Code Enforcement Revolving Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Demolition Expenses	$60,000

Fee Collection	4,500
Interest	500
Fund Balance Appropriated	55,000
	$60,000

ARTICLE XVI. STORMWATER MANAGEMENT UTILITY FUNDS

At the May 5, 2014 Board of Commissioners meeting Ordinance No. 2014-05-01 was approved. This Ordinance established the South Mills Watershed, the Sawyer's Creek Watershed, the North River Watershed and the Shiloh Watershed and the parcel fee rates relating to each watershed. Any changes to the fee schedule will be adopted simultaneously with this budget ordinance. The billing and collection will be in the same manner as property taxes.

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **South Mills Watershed Fund** (Fund 36) for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Watershed Expenses & Reserve	$14,125
Estimated Revenue	$14,125

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **Sawyer's Creek Watershed Fund** (Fund 37) for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Watershed Expenses & Reserve	$20,050
Estimated Revenue	$20,050

The following amounts are hereby appropriated for funding the programs designed to protect and manage water quality and quantity in the **North River Watershed Fund** (Fund 38) for the fiscal year July 1, 2025 and ending June 30, 2026.

Watershed Expenses	$13,885
Estimated Interest & Fees Collected	$13,885

The following estimated revenues will be available for funding the programs designed to protect and manage water quality and quantity in the **Shiloh Watershed Fund** (Fund 39) for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Watershed Expenses	$14,279
Estimated Interest & Fees Collected	$14,279

ARTICLE XVII. TOURISM DEVELOPMENT AUTHORITY

The following amounts are hereby appropriated in the Tourism Development Authority budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

General Expenses	35,660
Dismal Swamp Visitor Center	2,500
	$38,160

Donations	1,000
Occupancy Tax Collections	20,000
Interest Earnings	1,000
Appropriated Fund Balance	16,160
	$38,160

ARTICLE XVIII. TAX PENALTIES SCHOOL FUND

The following amounts are hereby appropriated in the Tax Penalties School Fund budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

School Current Expense	$8,100

It is estimate that the following revenues will be available in the Tax Penalties School Fund for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

Tax Penalties	3,000
Interest on Investments	250
Fund Balance Appropriated	4,850
	$8,100

ARTICLE XIX. SCHOOL APPROPRIATIONS

SECTION 1 – The appropriations to the Board of Education, first, shall be made from any such funds which are dedicated to the use of the schools, and secondly, shall be made from the general county fund revenues to the extent necessary to meet the approved appropriation.

SECTION 2 – For purposes of summary only as the actual figures are contained in the Budget Ordinance, the total appropriation for Current Expense is $5,045,818.39 and for Capital Expense is $430,400.

SECTION 3 – Except as otherwise provided in this Budget Ordinance, this Budget Ordinance hereby incorporates by reference in its entirety the "PROPOSED BUDGET OF THE CAMDEN COUNTY BOARD OF EDUCATION FOR THE FISCAL YEAR BEGINNING JULY 1, 2025 and ENDING JUNE 30, 2026" as presented to the Board of Commissioners, and all language in said Proposed Budget is incorporated into this Ordinance as if it were included within the body of this Ordinance. Said Proposed Budget may hereafter be referred to as the "School Budget". The county budget does not include any special appropriation for the supplement for teachers' salaries. This will have to be included in the school budget.

ARTICLE XX. TAX LEVY

SECTION 1 – There is hereby levied at the rate of seventy-four cents (74 cents) per One Hundred Dollar ($100) valuation of property listed for taxes as of January 1, 2025, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance.

Ten cents (10 cents) of the seventy-four cents (74 cents) is allocated for the debt service of the new high school as approved in the 2020 referendum. This shall be applied to the additional debt service incurred for the financing of $30M over 30 years.

SECTION 2 – There is hereby levied at the rate of four cents (4 cents) per One Hundred Dollar ($100) valuation of property listed for taxes as of January 1, 2025, for the purpose of raising the revenue listed in the General Fund, Article II., Section 2, of this Ordinance to equal the expenditures listed as CH&S Fire Commission Four Cents and South Mills Fire Commission Four Cents in the General Fund, Article II, Section 1, of this Ordinance.

SECTION 3 – The rate of tax as shown in Section 1 above is based upon a total valuation of property for the purpose of taxation of $1,759,664,356 and an estimated collection rate of ninety-four percent (94.37%) for real property and ninety-eight percent (98.47%) for vehicles.

SECTION 4 – There is hereby levied a tax at the rate of one cent (1 cent) per One Hundred Dollar ($100) valuation of property listed for the taxes as of January 1, 2025, located within the South Mills Fire Protection District for the purpose of raising the revenue listed in the South Mills Fire Commission Fund, Article V., of this Ordinance.

SECTION 5 – The rate of tax as shown in Section 4 above is based upon a total valuation of property for the purpose of taxation of $685,402,670 with an estimated collection rate of ninety-four percent (94.37%) for real property and ninety-eight percent (98.47%) for vehicles.

SECTION 6 – There is hereby levied at the rate of one cent (1 cent) per One Hundred Dollar ($100) valuation of property listed for taxes as of January 1, 2025, located within the Courthouse-Shiloh Fire Protection District for the purpose of raising the revenue listed in the Courthouse-Shiloh Fire Commission Fund, Article IV, of the Ordinance.

SECTION 7 – The rate of tax as shown in Section 6 above is based upon a total valuation of property for the purpose of taxation of $1,074,261,686 and an estimated collection rate of ninety-four percent (94.37%) for real property and ninety-eight percent (98.47%) for vehicles.

ARTICLE XXI. OTHER PROVISIONS

SECTION 1 – The Camden County Budget Officer is hereby authorized to transfer appropriations within a fund as contained herein under the following conditions:

(a) They may transfer amounts between objects of expenditure within a department except salary amounts without limitations.

(b) They may transfer amounts up to ten thousand dollars ($10,000.00) between departments of the same fund with an official report on such transfers at the next regular meeting of the Board of Commissioners.

(c) They may not transfer any amounts between funds or from any contingency appropriation within any fund.

(d) They will assign legal costs to departments based upon the legal issue involved.

(e) They are authorized to approve expenditures up to ten thousand dollars ($10,000.00).

(f) They may approve acceptance and expenditure of emergency funding from state or federal sources (i.e. LIEAP) up to ten thousand dollars ($10,000.00) with an official report on such funding at the next regular meeting of the Board of Commissioners.

SECTION 2 - The Budget Officer and Finance Officer are hereby directed to make any changes in the budget or fiscal practices that are required by the Local Government Budget and Fiscal Control Act.

(a) As provided by G.S. 159-25(b), the Board has authorized dual electronic signatures for each check or draft that is made on County funds. The signatures on the County accounts have been approved by the Board of Commissioners.

FY 2025-2026 Budget Page 11

(b) All legal outstanding encumbrances at June 30, 2025 are hereby carried forward and re-appropriated as an amendment to the budget for the fiscal year beginning July 1, 2025 and ending June 30, 2026.

(c) The Board authorizes one principal account as the central depository for funds received by the Finance Director. Other accounts authorized by the Board can be used for special purposes such as the enterprise fund and various trust accounts. Current accounting techniques shall be used to assure that all funds will be properly accounted for in the financial records of the County.

(d) Amendments to this Budget Ordinance and any accompanying fee schedule, taxes or appropriations are allowed as provided herein or by board approval in accordance with G.S. 159-15.

SECTION 3 - The Budget Officer and Finance Officer are hereby authorized to enter into contracts/agreements, within funds included in the Budget Ordinance or other actions authorized by the Board of Commissioners for the following purposes:

1. Lease of routine business equipment;
2. Consultant, professional, or maintenance service agreements;
3. Purchase of supplies, materials, or equipment where formal bids are not required by law;
4. Applications for and agreements for the acceptance of grant funds from Federal, State, public, private and non-profit organizations' sources, and other funds from other government units, for services to be rendered which have been approved by the Board of Commissioners;
5. Construction and repair projects within the budget limits or as approved by the Board of Commissioners;
6. Liability, health, life, disability, casualty, property or other insurance or performance bonds;
7. Other administrative contracts which include agreements approved by the Board of Commissioners.

All other contracts must be approved by the Board of Commissioners and signed by the Chairman of the Board. No other employees or officials may sign contracts on behalf of the County unless duly appointed to do so by the Board of Commissioners.

SECTION 4 - County funded agencies are required to submit an audit or other detailed financial reports to the County Finance Officer each year. Approved payments may be delayed pending receipt of financial information.

FY 2025-2026 Budget Page 12

SECTION 5 -It is the policy of Camden County to not absorb any reduction in State or Federal grant funds. Any decrease shall be absorbed in the budget of the agency or department receiving funding by reducing personnel or department expenditures to stay within the County appropriations as approved.

SECTION 6 -Copies of this Budget Ordinance shall be furnished to the Clerk to the Board, the Budget Officer, Finance Director, and the Tax Administrator for direction in the carrying out of their duties.

A public hearing on this Budget Ordinance was held on June 2, 2025.

This Budget Ordinance was adopted on the 2nd day of June, 2025

CAMDEN COUNTY BOARD OF COMMISSIONERS

Tiffney White, Chair

Troy Leary, Vice-Chair

ATTEST:

Karen Davis
Clerk to the Board

Erin Burke
Budget Officer/County Manager

COUNTY OF CAMDEN NORTH CAROLINA

FY 2025-2026 Budget Page 13

Public Comments – None.

Motion to close the Public Hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to approve the FY 2025-2026 Budget and Schedule of Fees as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

B. Proposed 2025-2030 Capital Improvement Program

Motion to open the Public Hearing for the Proposed 2025-2030 Capital Improvement Program.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

County Manager Burke presented the proposed 2025-2030 Capital Improvement Program.

May 12, 2025

Camden County Board of Commissioners

Re: Capital Improvement Program (CIP) 2025-2030

Chair White and Members of the Board:

The provision of adequate public infrastructure remains a top priority for the County. Being the 21st year having a Capital Improvement Program (CIP) process, the Board of Commissioners have undertaken significant thought, discussion and consideration to estimate critical facility needs and the costs therein for the County.

Financial policy specific to how the County governs the issues of debt, fees & user charges, fund balances, competitive employment, and the ad valorem tax rate are shown in the attached Resolution No. 2007-05-04. This Resolution puts in place measures to ensure the financial strength of the County government as well as protecting the taxpayer. In addition, the Board of Commissioners created a Capital Reserve Fund as a mechanism with which to fund critical, non-school, county infrastructure projects.

With Camden County being a recipient of significant grant awards in furtherance of the Board of Commissioners capital improvement policy goals, key infrastructure projects are moving forward. Over the past five years the County has been fortunate to receive grants to assist with placing critical infrastructure where it is needed.

A significant project included in the 2025-2030 CIP is the engineering and design of a new Waste Water Treatment plant in the South Mills area. The plans and studies associated with the final engineering of the plant are being funded with grants allocated to the County by the State for water and sewer infrastructure. Another portion of this money is being earmarked for the design of a new clear well at the Water Plant to accommodate new production capacity from new well site 4 and anticipated well site 5.

During the November 2020 election the citizens had the opportunity to vote as to whether they supported building a new high school. The question was placed as a referendum on the ballot and the citizens voted overwhelmingly in support of moving forward with a new high school. In the intervening years design, permitting and bidding have been completed with the final portion of funding secured in May of 2025. Construction is anticipated to begin in early summer of 2025 with a planned opening date of Fall 2027.

The Board of Education was awarded grant funding from the Needs Based Funding Program totaling just over $62million to be applied toward the construction of the new school. These funds will help ensure the County builds a first-class high school that Camden students and citizens will be proud of for many years to come.

2026 will bring the completion of the Treasure Point Rural Education Center and the relocation of the Cooperative Extension Office. This project has moved up on the CIP with the award of $452,000.00 from a PARTF grant received in Fall 2022.

2

Camden County has moved forward with incredible strides over the last year. It is sure with the bold work of the Board of Commissioners going forward that the citizens of the County will be well served.

Respectfully Submitted,

E. B

Erin Burke,
County Manager

Introduction
The Capital Improvements Program (CIP) is a community planning and fiscal management tool used to coordinate the location, timing and financing of capital improvements over a multi-year period - usually 4-6 years. Capital improvements refer to major, non-recurring physical expenditures such as land, buildings, public infrastructure and equipment. The Camden County CIP is a five-year plan that consists of capital projects for various departments/agencies of the county government. The CIP includes a description of proposed capital improvement projects ranked by priority, a year-by-year schedule of expected project funding, and an estimate of project costs and financing sources. The CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities and funding opportunities.

Purposes of Capital Improvement Planning:
- Ensure the timely repair and replacement of aging infrastructure.
- Provide a level of certainty for residents, businesses and developers regarding the location and timing of public investments.
- Identify the most economical means of financing capital improvements.
- Provide an opportunity for public input in the budget and financing process.
- Eliminate unanticipated, poorly planned, or unnecessary capital expenditures.
- Eliminate sharp increases in tax rates, user fees and debt levels to cover unexpected capital improvements.
- Ensure that patterns of growth and development are consistent with the comprehensive plan.
- Balance desired public improvements with the community's financial resources

Planning Process
Preparation of the CIP and annual budget are closely linked. The first year of the CIP, known as the capital budget, outlines specific projects and appropriates funding for those projects. It is usually adopted in conjunction with the government's annual operating budget. Projects and financing sources outlined for subsequent years are not authorized until the annual budget for those years is legally adopted. The out years serve as a guide for future planning and are subject to further review and modification. Department heads submit to the County Manager information relating to items that will cost in excess of $300,000 in at least one year of the CIP planning period. The County Manager will review and study all items submitted by the department heads and prepare a recommended plan that is provided to the Board of Commissioners. After review by the Board, a public hearing is set to receive citizen input. When the plan is complete the Board of Commissioners will adopt it with a resolution with the intent to include the first-year projects in the annual budget. By providing funding for strategic investments at a given time and location, the CIP helps ensure that development occurs consistent with a community's plans and vision.

Financial Policy
The following financial guidelines were adopted by the Board of Commissioners on June 4, 2007:
- Debt service should be equal to or less than 15% of General Fund expenditures.
- The county will strive to pay outstanding principal debt within 15-20 years.
- The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.
- The county will strive to maintain an available fund balance equal to 25% of the General Fund

4

budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.
- General Fund balances in excess of targeted levels may be transferred to the County's Special Capital Reserve Fund.

Adoption of these policies will further ensure the county's financial strength and future success in capital planning.

For the past 17 years Camden County has embarked on a very conservative fiscal policy working to ensure growth in the fund balance and a stronger financial position for the county government. The total unreserved and undesignated general fund balance was $15,517,144 at the end of FY2023-24. The maintenance of a healthy fund balance must be continued so the County has the ability to arrange financing for large projects that have been identified.

Project Evaluation
Project evaluation was done through interaction and discussion between the County Manager and the Commissioners as well as input from the Department Heads. As noted above the CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities and funding opportunities.

Project Evaluation Criteria

Sections	**Questions Considered When Evaluating Projects**
Department Ranking	➢ What is the departmental priority/ranking for project?
Legal Mandates/Safety	➢ Does the project enable the County to fulfill a new or existing state of federal mandate? ➢ Does the project eliminate an immediate safety hazard for County citizens or employees?
Demonstrated Need/Timing	➢ When does the project need to be completed? Is the project related to another priority project?

5

Impact on Operating & Maintenance Costs	➢ Will the project save the County future operating costs? ➢ Will the project improve operating efficiency? ➢ Will maintenance cost be reduced if the project were undertaken? ➢ Will the project generate additional operating revenue or will it generate additional expense?
Impact on Quality of Life	➢ Will the project improve the quality of life of the County's citizens?
Addresses a deficiency in provision of public services	➢ Is the County unable to provide basic services if the project is not completed? ➢ Are current services in the project area inadequate? ➢ Does the project improve County
Linkage to Board of Commissioners' Vision Statement, other Long Range Plans, or Community Support	➢ Does the project help to meet the priorities established by the Vision Statement/goals or other long-range plans? ➢ How will the project help further these priorities? ➢ Does the project have citizen or community support? ➢ Does the project service a special need of the community?
Funds/grants available from state, federal, and other sources	➢ Besides County general fund revenues, what funding sources are available to fund this project? ➢ Can fees or revenues other than taxes be raised to cover this project's cost?
Extent of secondary benefits	➢ Are there intangible benefits to completing the project? ➢ Are there benefits to the project that are not otherwise considered in the evaluation?
Comments	➢ What comments do you have about the project that needs to be considered by the Board of

Revenue Sources & Debt Service
One of the most important factors of financing a major project is the county's ability to pay the debt service or the annual costs of the financing. There are several funding sources that will be used to fund projects in the CIP. These sources are dependent on the type of project and the financial impact on the taxpayers of the county:

1. **General Fund Revenues -** May be used to fund Pay as You Go capital projects with amounts under $300,000.
2. **General Obligation (GO) Bonds** - The County may issue General Obligation Bonds for larger projects such as schools. These bonds are legally binding and are a pledge of the county's full faith, credit and taxing power.
3. **Installment Financing Agreements_-** In exchange for bank financing, County assets are used as security for private placement of debt. This type of funding can be used for any capital projects.
4. **Certificates of Participation (COP)** - Essentially a large installment financing agreement (banks are limited in terms of how much they can lend). COPs are usually rated a step below a GO rating.
5. **State and Federal Revenues -** Projects may be financed through low interest federal loans from USDA Rural Development such as the completed Camden Intermediate School Project. Additionally, several projects have been financed by the use of state and federal grants such as the Wastewater Treatment and Collection System.
6. **Private Contributions -** Private contributions from developers or adjoining landowners that will become a part of a larger project.

Note: There are some limited recurring revenues that are to be used for debt service purposes. Portions of the Article 40 and 42 Sales Taxes are restricted for the purpose of school-related debt service or school capital outlay. The county also receives funds from the state Public School Building Capital Fund (these funds are generated by the state corporate income taxes) that can be used for debt service; however, the status of these funds is uncertain based on the unpredictability of the NC Education Lottery proceeds and other economics.

Revenue Sources:

- Restricted portions of Article 40 & 42 Sales Tax
- Annual contributions to the Special Capital Reserve Fund per proposed policies
- Accumulated funds in the Special Capital Reserve Fund & School Capital Reserve Fund

Revenue Sources & Debt Service

Resources	Project Types	Advantages	Disadvantages
Pay As You Go	Assets with short useful lives, or where most of the benefit is achieved early. Assets for which matching local funds are required. Assets that are not expensive to acquire and relative to the total Pay As You Go Plan. Projects can be phased with reasonable annual expectations.	Saves interest and other costs of issuance. Preserves financial flexibility. Protects barrowing capacity. Enhances credit quality.	Limits funding for capital needs. Creates an uneven flow of expenditures.
General Obligation Bonds	Assets with long useful lives. Projects that are expensive to acquire or that exceed capacity of Pay As You Go plan.	Permits governments to acquire assets as needed. Levels out capital expenditures.	Adds financial and administrative cost of procuring capital assets. Limits flexibility by committing revenues for life of bond issue. Requires voter approval.
Certificates of Participation	Projects that are expensive to acquire or that exceed capacity of Pay As You Go plan. Used frequently for purchases of equipment, buildings, and real property.	Permits governments to acquire assets as needed. No voter approval.	Interest cost may be higher relative to issuing debt.
Grants	Assets qualifying for grant assistance.	Expands size of service with little or no cost to local taxpayers.	Limited amount of unrestricted grants availability. Added administrative or compliance costs.
Private	Facilities adjacent to private properties.	Lowers government capital and/or operating costs.	Added staff time required to identify contributors and coordinate activities.

Funding Method for County Capital Reserve Fund

Land Transfer Tax: The Land Transfer Tax is placed in a Capital Reserve fund to support projects in the Capital Improvement Plan and transfers from General Fund balance when it is in excess of targeted levels (Resolution No. 2007-05-04). It is projected that the Land Transfer tax will generate approximately $750,000 in FY 2025-2026. These funds are applied to approved capital projects and debt service. Currently $.01 of the county-wide ad valorem tax rate generates approximately $171,332.19 in taxes collected by Camden County.

School Capital Reserve Fund
The School Capital Reserve Fund will continue to be the primary means the county uses to fund school capital projects. Currently capital projects are funded by that portion of the Article 40 & 42 sales tax that is earmarked for school construction by the state. The county also may request funds through the State Public School Building Capital Fund. Lottery proceeds are annually appropriated to this Fund and reserved for School Capital projects. Articles 40 & 42 Sales Tax will generate approximately $675,000 annually that goes into the School Capital Reserve Fund.

Enterprise Fund

South Camden Water & Sewer District: The South Camden Water & Sewer District is an Enterprise Fund that provides water and sewer to residents of Camden County who live in the South Mills, Courthouse and Shiloh Townships. Water service is available throughout the three townships and sewer service is available only in a smaller area that is along the US158 / NC343 corridor. The County did make sewer available in the Core village of South Mills due to failing septic systems a few years back. This fund has been in operation since 1996.

A Reverse Osmosis Water Treatment Plant was constructed and became operational in 2002 along the Pasquotank River in Camden Township near the central area of the county. This facility was built with partial funding from the NC Rural Center.

There are two Wastewater Treatments Plants constructed and in operation in South Mills township and the Courthouse township. The most recent in Courthouse which was partially funded through an EDA Grant.

County Fire Districts
There are two fire districts in the county, the South Mills Fire District and the Courthouse-Shiloh Fire District. The South Mills Fire Department station is located on Keeter Barn Road near South Mills. The South Camden Fire Department has a fire station located on Sawyers Creek Road near the Courthouse with a second station located in the Shiloh Community along NC343 South. Residents in both districts currently pay a total of .05 tax (.01 fire tax plus a .04 general fund contribution). These revenues fund the operation and capital needs of the fire departments. The county has contracts with both volunteer fire departments detailing how the fire commissions will oversee the operation of the fire departments which includes special approval of all expenditures of $5,000 or more.
In consideration of the current revenue generated from property tax county-wide, it is expected that both districts will have adequate funds to provide for their operational needs and debt service for capital needs for the next five years.

Adoption of Unified County Government
In May of 2006 the voters of Camden County approved the adoption of Unified County Government. Effective July 1, 2006 the change was implemented granting Camden County both the powers of a county as well as those of municipal government (excluding the creation of a police department). This change in form of government restricts the creation of any other municipal governments within the county thus assuring citizens of only one layer of local government and one layer of taxation.

Utility Franchise Tax: A major benefit of the change in form of government is that it allows the County to receive a quarterly allocation of the Utility Franchise Taxes which are typically only received by municipalities. As the County grows and develops additional commercial tax base this allocation increases.

Capital Project Narrative Descriptions:
The Capital Project narratives are organized in the following categories:

A. **Approved/Funded** - Approved and Funded by vote of the Camden County Board of Commissioners;

B. **Recommended/Unfunded** - Recommended projects by the Camden County Manager but currently Unfunded; and

C. **Identified/Unfunded** - Projects that have been identified by Staff but currently not funded.

Capital Project Narratives

A. Approved/Funded:

1. South Mills Waste Water Expansion and Disposal (Plant)

Project Description: The South Mills Wastewater Treatment Plant will need additional treatment capacity and disposal to handle the increased flow demands from the residential developments that are currently proposed. A PER was conducted to evaluate the options for increased wastewater treatment capacity and the cost for each. The cost to add 100,000 GPD of capacity to the existing treatment plant and disposal was approximately $9M. This expansion would handle the first two building phases in the residential development and provide information on how much additional treatment capacity is needed.

Priority Level: **1**

Define Problem: Current Treatment Plant has approximately 100,000 GPD of treatment capacity left and two large residential subdivisions are under development.

Recommend Solution: Construct a new modern plant capable of being expanded as the need arises.

Alternatives: Expand at existing wastewater plant.

Stage of the Project: A PER was completed to determine the most cost-effective alternatives for increased wastewater treatment capacity. Design and study is underway for the best location and disposal method.

Professional Design Work Detail: Presentation provided to the Board of Commissioners at the April 16, 2025 budget work session.

Operating Impact: The operating impact would likely require an increase in staffing and operational costs.

2. Administration Complex

Project Description: Construction of an Administration Complex that will serve the needs of county residents in a safe and efficient manner. This project will be built in three phases. The Library (1st Phase) was completed June 2022. The remaining development on this property will include an Administration Building and a Parks & Recreation/Senior Center.

Priority Level: **1**

Define Problem: To house all administrative facilities on one campus, and allow for the Sheriff's Office to absorb the entirety of the building they current co-occupy with Parks and Recreation and the Senior Center. Phase III will include the construction of a building to house the following departments: County Manager's Office, Human Resources, Finance Office, Tax Administration, Utilities, Planning & Inspections Department Parks & Recreation, Senior Center. The Community needs a Parks & Recreation/Senior Center designed for that purpose.

Recommended Solution: Construction of a Parks & Recreation/Senior Center building on the acreage already purchased across the road from the Courthouse Complex.

Alternatives: Continue business in current structure.

Stage of Project: County purchased 7.69 acres across the road from the Courthouse Complex. A formal space-needs study was conducted by Wooten Company in March 2016. An architectural design firm will need to be secured to develop plans for a design build model of construction.

Relation to Other Projects: Completion of this project will free up space currently occupied by the Senior Center for use by the Sheriff's Office. It will also allow for the demolition of the space that is currently occupied by the Planning Department, Water and Sewer, and Tax Administration.

Professional Design Work Detail: Design services will be solicited to work on a design build model of construction.

Operating Impact: Increased efficiency in daily operations and improved services to the public.

3. New High School

Project Description: Construction of a new High School/Early College campus with capacity for

800 students. Campus will include parking and athletic facilities.

Priority Level: **1**

Define Problem: The current campus does not meet the needs of a modern high school facility. Buildings are over capacity and the use of mobile classrooms to hold the early college does not allow for growth in this portion of the school. Current athletic facilities are scattered and insufficient to meet the needs of the athletic program. A bond referendum from November 2020 led to vote to add up to $33 million to the construction costs for the school. As of July 2022 the Board of Education has secured $50million in needs-based funding grants from the State.

Recommended Solution: Construction of a new High School/Early College Campus.

Alternative: Do nothing and remain at existing campus.

Stage of the Project: Moseley Architecture has been contracted to conduct a design build of a new high school. Heartland Construction has been contracted as the Construction Manager At Risk (CMAR) for the project.

Relation to Other Projects: None

Professional Design Work Detail: Construction Plans are complete and permits should be issued in spring of 2025.

Operating Impact:
Construction will likely commence 12-18 months from May of 2023. The Construction time period will be approximately two years. The new campus should open in Fall of 2027.

4. Treasure Point Rural Education Center

Project Description: Construction of the Treasure Point Rural Education Center to house the NC State

Cooperative Extension Offices, Soil & Water Conservation Officer, and 4H.

Priority Level: **1**

Define Problem: The NC State Cooperative Extension Offices, Soil & Water Conservation Officer, and 4H are currently operating out of a mobile office trailer. There is inadequate storage and no public meeting space. Cooking classes have to be arranged with other facilities and summer camps are limited to fair weather days.

Recommended Solution: Construction of a facility to include offices, demonstration kitchen, and large meeting room along with ancillary storage and restroom facilities. The Campus will have new improved parking and a new septic system.

Alternatives: Make no changes

Stage of the Project: A PARTF grant was secured in 2022 in the amount of $452,000.00 towards the construction of the new facility. An architectural firm was been selected and the design was finalized in 2024 after some value engineering was completed. Construction should begin in 2025 and be completed in Summer 2026.

Relation to Other Projects:
This new facility will allow for the elimination of the mobile office trailer from the future administrative campus.

Professional Design Work Detail:
Mark Kasten of Cahoon and Kasten Architecture will lead the design/build process for this project. The Board of Commissioners voted at the March 2023 meeting to secure the services of this firm.

Operating Impact:
The new facility will increase the workload of the Buildings and Grounds Division. Public use of the building is planned, and additional resources will be necessary to maintain the facility for this use.

5. South Mills Boat Ramp and Park

Project Description: Plan and construct a small Community Park in the South Mills Township area.

Priority Level: **3**

Define Problem: As the County's population grows, demand for recreation space and activities will increase. Parks are an integral element of strong communities and promote healthy living activities, especially when located in or near residential areas. Currently all county park facilities are located in the Courthouse township at Grandy Elementary School. The distance from South Mills to the one central community park is an obstacle to pursuing both organizational and independent recreation, and the existing community park has little if any room for expansion of park or parking areas.

Recommended Solution: Use the 42 acres of land adjacent to the Dismal Swamp Canal from the purchase of the South Mills Water Association to begin planning for construction of a community park with both active and passive recreation areas including baseball/soccer fields, playground equipment, and picnic shelter. Limited funding may be generated from requiring fees in lieu of land dedications for new residential subdivisions. As part of this process, the County is pursuing the construction of a boat ramp and parking area adjacent to the canal.

Alternatives: N/A

Stage of Project: Master Planning the site is proposed in the FY 25-26 budget.

Relation to Other Projects: Allows expansion of outdoor recreational offerings.

Professional Design Work Detail: None started at this time. Will need a master plan to ensure effected use of the property and community engagement to meet the needs of the citizens.

Operating Impact: The project will increase Parks and Recreation operations and maintenance budget and will likely bring on the need to add one additional staff person.

B. Recommended/Unfunded:

1. South Mills Waste Water Treatment Plant (High-Rate Filtration Pond)

Project Description: Increase wastewater disposal capacity to prepare for increased flows from sanitary sewer expansions.

Priority Level: 3

Define Problem: The increased wastewater flow because of increased residential and commercial development will require added wastewater disposal capacity.

Recommended Solution: Study the feasibility of high-rate infiltration ponds for wastewater disposal as opposed to the current spray field acreage located near South Mills WWTP. The benefits include using less land area and lower operations and maintenance costs together with the ability to use this technology for adequate disposal during winter months

Alternatives: Continue utilizing the existing spray fields in South Mills Township.

Stage of the Project: Eastern Carolina Engineering has prepared a preliminary soils boring test analysis at the current WWTP spray fields site. The testing shows the soils at the spray field site would support the high-rate disposal system.

Professional Design Work Detail: None to date.

Operating Impact: The operating impact will be minimal except for normal wear and tear.

2. New South Mills Convenience Center & Transfer Station

Project Description: A new larger convenience center and new transfer station to serve the residents of South Mills.

Priority Level: 1

Define Problem: The currently convenience center is undersized and difficult to navigate if there are multiple customers present. It is also difficult for the contractor to service. The County uses a transfer station in a neighboring jurisdiction paying fees for the service.

Recommend Solution: The County should seek land that is adequately sized to provide service to current and future development in South Mills. The site should be centrally located and easily accessible to the contractor.

Alternatives: None

Stage of the Project: Research.

Professional Design Work Detail: None to date.

Operating Impact: Maintenance of new facility and infrastructure improvements would primarily affect the Building & Grounds Division of Public Works.

3. Broadband

Project Description: Eastern Shore Communication (ESC) is working with NCDOT and NCDENR (North Carolina Department of Environment and Natural Resources) to secure county wide permits to continue to install fiber along Route 343 North and South.

Priority Level: 1

Define Problem: There is a critical lack of internet and broadband infrastructure throughout the entire County. The COVID-19 pandemic proved that internet access is paramount for communications and commerce. There has been significant improvement with hardware acquisition and installment, however there is much more to do before the County will be to a point covering 95% of the area with internet accessibility.

Recommended Solution: Continue to install fiber and wireless hardware throughout the County and provide affordable and competitive prices for the citizens. Also continue to seek out grant opportunities and enlist other outside agencies as needed to move this project along.

Alternatives: N/A

Stage of Project: Phase 1 brough fiber from the North Water Tower to the South Water Tower via the County Office and Library (Community Center). The point of connection to MCNC (Microelectronics Center of North Carolina) will be at the Shipyard Road/343 intersection. ESC is also extending the fiber to the Camden Business Park and is moving forward with fiber installation in the Shiloh area of the County.

Relation to Other Projects: Broadband installation throughout the County will improve communications with other business, education, and global networks. This will also have a positive impact on the emergency response times of local first responders.

Professional Design Work Detail: Eastern Shore Communications has performed a feasibility study for Camden County and is well on the way to having internet access from the Courthouse area to the Camden Commerce Park in South Mills.

Operating Impact: Increased internet coverage accessibility for 75 % of Camden County.

4. South Mills Water System Study

Project Description: The acquisition of the South Mills Water Association assets in 2024 has led to the need to conduct a full study of the system to allow the County to appropriately allocate resources for repairs and improvements to the system. Before being acquired the Association purchased bulk water from the County as well as producing their own water to provide service to the citizens of South Mills. The system is significantly older than the system serving the other two townships in the County and thus has different needs for repairs and line replacement.

Priority Level: 1

Define Problem: The need to have a full picture of the system and prioritization of repair and replacement.

Recommend Solution: Conduct an engineering study of the system to provide a road map for repair and replacement.

Alternatives: Repair and replace lines on an as needed basis with no regard for growth or condition of the lines.

Stage of the Project: No work has been conducted.

Professional Design Work Detail: None to date.

Operating Impact: Will require staff to assist with the locating and reviewing of existing and proposed lines.

C. Identified/Unfunded:

1. Public Beach

Project Description: Provide protected shallow-water access to the public for swimming and sailing.

Priority Level: 3

Define Problem: Currently there is no protected shallow-water access for the public to swim or launch small watercraft. A public beach would allow access to the water and would encourage residents and visitors to enjoy the natural resources of the county.

Recommend Solution: Seek land in a suitable location to provide access, parking, and public facilities.

Alternatives: None

Stage of the Project: Research.

Professional Design Work Detail: None to date.

Operating Impact: Maintenance of new park space and infrastructure improvements would primarily affect the Parks and Recreation Department and Buildings & Grounds.

2. Dismal Swamp Trail Extension

Project Description: Complete the last section of the Dismal Swamp Trail to the Virginia State Line, thus providing another off-road link in the East Coast Greenway.

Priority Level: 3

Define Problem: Significant investment was made in the early 2000s on the Dismal Swamp Trail. The trail currently terminates at the Dismal Swamp Welcome Center. The remaining portion north to the Virginia state line remains to be constructed. The completion of this link would provide safe cycling access for residents and visitors.

Recommend Solution: Prioritize state funding, seek interstate commerce grants to support the design work and construction for the project.

Alternatives: None

Stage of the Project: Research.

Professional Design Work Detail: None to date.

Operating Impact: Maintenance of new park space and infrastructure improvements would primarily affect the Parks and Recreation Department.

3. Dismal Swamp Canal Boating Amenities

Project Description: The provision of land-based facilities, such as restrooms, showers, laundry, fuel, pump-out, and a ship's store to provide service to boaters traversing the Dismal Swamp Canal.

Priority Level: 3

Define Problem: There is a lack of boater services between Elizabeth City and Chesapeake/Portsmouth Virginia. A facility that serves the Boaters would encourage visitors to stay in Camden instead of just passing through. The Welcome Center receives regular inquiries on the distance to amenities and have to send them on to Elizabeth City or Virginia leading to potentially lost revenue.

Recommend Solution: The County could seek land adjacent to the Canal that would provide access and support the landward facilities. Solicit private investment supported through an updated Comprehensive Plan. Work would have to be closely coordinated with the Army Corp of Engineers.

Alternatives: None

Stage of the Project: Research.

Professional Design Work Detail: None to date.

Operating Impact: A privately operated facility would have a minimal operating impact to the County, but has the potential for tax revenue generation.

22

Resolution No. 2007-05-04

A Resolution of the Camden County Board of Commissioners Regarding Setting Financial Policies

Whereas, stability in fiscal affairs is a desirable objective, but a difficult goal for counties to attain because many factors some of which are the relationship of the various units of government, mandates, the changing economies and the limited authority of local government; and

Whereas, the Board of Commissioners is of the opinion that the statement of minimum standards of fiscal policy would help present and future boards and staff to adapt to the changes that occur and help them to attain a reasonable measure of fiscal stability;

Now, Therefore Be It Resolved, that the Camden County Board of Commissioners does hereby adopt the following financial policies:

Debt –

Debt service will not exceed 15% of general fund expenditures. In any year where debt service is less than or equal to 14% of general fund expenditures at least 1% of the operating budget may be transferred to capital reserve.

The county will strive to pay outstanding principle debt within 15-20 years.

The county will strive to maintain its debt at no greater level than 2% of the assessed valuation of taxable property in the county.

Fees & User Charges –

As part of the annual budget process the County shall review the fees and user charges. All changes to the schedule of fees must be approved by the Board of Commissioners.

The County should charge fees if allowable, when a specific group of beneficiaries can be identified, when it is feasible to charge the beneficiaries, and when there is no reason to subsidize the service wholly or in part. Fee levels should be set to recover the full costs of the services provided, unless it is deemed necessary to partially subsidize the services.

Factors to consider in deciding whether a subsidy is appropriate include the burden on property tax payers, the degree to which the service benefits a particular segment of the population, whether beneficiaries can pay the fee, and whether the service provides a broader benefit to the community.

Fund Balance –

The county will strive to maintain an available fund balance equal to 25% of the General Fund budget at the end of each fiscal year which is substantially higher than the minimum recommended by the Local Government Commission.

General Fund balances in excess of targeted levels may be transferred to the County's capital improvement plan.

Competitive Employment –

The county will strive to maintain competitive pay rates by making annual cost of living adjustments when economically feasible for the county based on the consumer price index.

Tax Rate –

In an effort to stabilize the county's tax rate, the Board of Commissioners will adopt a tax rate that considers the succeeding four years anticipated expenditures and will strive not to change the tax rate prior to the next revaluation.

The Board of Commissioners will seek to limit the growth of the annual operating budget to an amount that can be accommodated by growth in the tax base as well as other state and federal revenues, without a tax increase wherever possible.

The County will strive to annually review and develop revenue projections, expenditures, and the fund balance for the next five years.

Adopted this 4th day of June, 2007.

(SEAL)

Jeffrey B. Jennings, Chairman
Camden County Board of Commissioners

Attest:
Ava J. Gurganus
Clerk to the Board

Public Comments – None.

Motion to close the public hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to approve the 2025-2030 Capital Improvement Program as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 6. OLD BUSINESS

A. Moratorium Update - County Manager Erin Burke
- Timmons Group reported at Budget Work Session
- Met with Kelly Bowers, Timmons Group Economic Development Specialist – Actively working on grant funding
- River Study completion anticipated in July with results sampling results later in Fall 2025 with recommendation from the engineering firm with regard to location and discharge for the wastewater plant.

ITEM 7. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2024	292,867.55	34,055.74
2023	126,211.48	22,403.92
2022	58,048.00	8,655.34
2021	41,775.59	6,780.75
2020	21,915.79	2,658.48
2019	18,385.80	1,758.14
2018	14,688.77	1,035.24
2017	11,082.92	1,278.56
2016	6,741.83	1,029.13
2015	5,837.55	635.05

TOTAL REAL PROPERTY TAX UNCOLLECTED	597,555.28
TOTAL PERSONAL PROPERTY UNCOLLECTED	80,290.35
TEN YEAR PERCENTAGE COLLECTION RATE	99.36%
COLLECTION FOR 2025 vs. 2024	160,122.15 vs. 112,938.44

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2024	97.20%
2023	98.71%
2022	99.32%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING April 2025
BY TAX ADMINISTRATOR

43	NUMBER DELINQUENCY NOTICES SENT
29	FOLLOWUP REQUESTS FOR PAYMENT SENT
3	NUMBER OF WAGE GARNISHMENTS ISSUED
5	NUMBER OF BANK GARNISHMENTS ISSUED
32	NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER
0	NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)
0	PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR
0	NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY
0	NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)
0	REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS
0	NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-18-8072.0000	10,703.02	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	9,889.10	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	8,702.16	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8962-00-05-0472.0000	8,664.23	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	03-8973-00-53-0748.0000	8,479.24	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	02-8916-00-39-5170.0000	8,205.10	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	8,110.61	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	02-8934-01-29-4617.0000	7,853.08	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	03-8965-00-56-8601.0000	7,753.50	1	FSC II LLC	SHILOH	370 SANDY HOOK RD
R	02-8945-00-41-2060.0000	6,989.42	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-8000-00-04-8444.0000	6,729.89	1	MID ATLANTIC RECYCLING	SOUTH MILLS	140 CONNER FARM RD
R	03-8953-00-44-8561.0000	6,098.91	1	ANTHONY TWIFORD	SHILOH	145 BEECH RIDGE RD
R	02-8943-01-16-4159.0000	6,003.33	1	PAULA MARIE REECE	CAMDEN	114 WINDY HEIGHTS DR
R	03-8889-00-48-7259.0000	5,859.45	2	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD
R	01-7989-00-01-1714.0000	5,737.38	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	5,687.18	4	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	01-7979-00-61-7358.0000	5,019.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7081-00-20-8262.0000	4,851.41	1	GEORGE TAYLOR AND ANNIE TAYLOR	SOUTH MILLS	178 CULPEPPER RD
R	03-8971-00-30-9999.0000	4,820.89	1	WILLIAM MICHAEL SARGENT	SHILOH	203 ONE MILL RD
R	02-8943-01-29-4931.0000	4,712.26	1	JATORI POWELL-CARR	CAMDEN	177 SAND HILLS RD
R	01-7979-00-13-4667.0000	4,670.49	2	SUSAN CHARLENE BEARD ET AL	SOUTH MILLS	409 HORSESHOE RD
R	03-8990-00-17-3935.0000	4,434.21	4	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	02-8925-00-58-8351.0000	4,362.87	1	KEITH S SAWYER	CAMDEN	109 SCOTLAND RD
R	02-8935-01-08-8786.0000	4,324.31	1	LINWOOD GREGORY HEIRS	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8936-00-23-4750.0000	4,277.64	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8935-04-63-0820.0000	4,197.32	2	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8945-00-58-2869.0000	4,190.27	3	JAMES WHITLEY, MARY WHITLEY,	CAMDEN	215 PINCH GUT RD
R	03-8965-00-13-1025.0000	4,110.04	1	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	03-8963-00-10-1500.0000	4,056.05	1	KENNETH & PEGGY S. PIERCE	SHILOH	111 HAWKINS LN
R	02-8944-00-87-7021.0000	3,875.93	1	MARK M. BRIGMAN SR & LISA L.	CAMDEN	175 MCKIMMEY RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8935-02-66-7093.0000	10	9,889.10	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	10	6,989.42	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	10	5,737.38	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	10	4,277.64	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8962-00-67-1021.0000	10	3,528.19	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	10	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7999-00-95-3587.0000	10	3,105.63	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	02-8935-02-75-0867.0000	10	3,048.41	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	03-8952-00-95-8737.0000	10	2,652.68	AUDREY TILLETT	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,424.16	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	2,331.13	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,270.72	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,191.28	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	2,086.76	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-2719.0000	10	1,876.31	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	03-8899-00-45-2682.0000	10	1,726.89	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8926-00-13-6839.0000	10	1,696.42	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	10	1,514.23	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	10	1,221.17	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	10	1,016.27	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0936.0000	10	955.32	DORIS EASON HEIRS	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	10	917.52	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	895.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	10	627.69	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	10	537.26	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	468.69	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	377.24	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	02-8916-00-68-3801.0000	10	369.84	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	03-8980-00-84-1828.0000	10	368.36	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD
R	03-9809-00-54-8280.0000	10	347.95	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	25,885.55	2	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0002941	2,067.80	4	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0003721	1,424.70	4	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0003878	1,171.77	2	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0000295	1,127.40	6	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001721	1,009.92	4	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0001709.	947.26	8	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003513	808.64	2	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	800.70	2	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	791.57	3	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001046	734.19	2	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001104	729.30	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003512	721.68	3	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000132	621.20	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002525	601.19	3	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0002817	561.69	1	EASTERN CAROLINA	CAMDEN	154 US 158 HWY E
P	0001072	547.10	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003547	521.06	4	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002480	472.58	1	FSC II, LLC	SHAWBORO	360 SANDY HOOK RD
P	0001545	444.74	4	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003099	431.21	1	AARON M BROWN	SHILOH	106 CHERRY BLOSSOM WAY
P	0003892	416.36	3	NOAH KNOWLES	CAMDEN	319 IVY NECK RD
P	0003850	414.72	3	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003415	398.74	4	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003773	393.20	4	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0004084	391.98	1	252 IMPROVEMENTS	SOUTH MILLS	581 OLD SWAMP RD
P	0000945	376.74	4	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001959	373.14	4	SHAWN H. LEARY	SOUTH MILLS	149 LINTON RD
P	0003662	372.28	4	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0003167	345.15	3	MICHAEL LANCE GREGORY	CAMDEN	121 CAMDEN AVE

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	734.19	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	547.10	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	244.67	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0000738	10	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	10	128.34	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	9	1,127.40	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	9	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	9	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0002592	9	107.98	SCOTT BRIAN GRANDY	SOUTH MILLS	156 KEETER BARN RD
P	0000945	8	376.74	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	8	297.58	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	8	261.91	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	8	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	8	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0001512	7	297.74	JOHN WESLEY BURGESS,JR.	CAMDEN	431 158 USY W
P	0002902	7	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0002942	7	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	6	808.64	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	6	398.74	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003414	6	325.41	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003487	6	317.24	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	6	304.23	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003075	6	304.04	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003096	6	298.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003035	6	266.77	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	6	257.32	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	6	205.12	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	6	160.67	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E

Motion to approve the tax reports as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

B. Resolution 2025-06-01: Salaries & Compensation for Various Boards and Commissions – Erin Burke

Resolution No. 2025-06-01

A RESOLUTION OF THE
CAMDEN COUNTY BOARD OF COMMISSIONERS
SALARIES AND COMPENSATION
FOR VARIOUS BOARDS AND COMMISSIONS
FISCAL YEAR 2025-2026

Whereas, the Camden County Board of Commissioners desires to provide reasonable compensation for service on various boards and commissions of the County;

Now, Therefore, Be It Resolved that the Camden County Board of Commissioners meeting this 2nd day of June 2025 in Camden Village, Camden County, North Carolina does hereby amend the following salaries and compensation for the stated boards and commissions for the period beginning July 1, 2025 and ending June 30, 2026,

Section 1: **BOARD OF COMMISSIONERS**

Chair — $750.00 per month plus mileage.

Vice-chair/ Board Member — $725.00 per month plus mileage.

1. The monthly "salary" of the Board members shall be considered as compensation for regularly scheduled meetings of the board per the annual Meeting Calendar. Same day attendance at meetings will not be eligible for reimbursement – i.e., a closed session in advance of a board meeting.

2. Board members attending Special Meetings and Budget Work Sessions will be compensated at a rate of $75 per meeting. Board members will be compensated up to $75 for attendance at other board meetings to which they have been appointed and not already compensated for by those boards.

3. For purposes of reimbursement, eligible meetings would include those in which the board members serve and participate by virtue of their position and/or in representation of their position as a board member and/or are an invited "participant" by staff or agency/department and may include Association Ad Hoc Committee meetings, Ground Breakings and Ribbon Cuttings or any meeting at the request of the Board of Commissioners in the Commissioner's official capacity.

4. The following are not reimbursable expenses: Attendance to social occasions (banquets, meals (except as part of a participatory meeting), entertainment, sports, galas, fundraisers, clubs, etc.), or informal or telephonic conversations; alcoholic beverages, political contributions, tips greater than 18%, parking or traffic violations / fines, entertainment expenses such as tickets to sporting events or theaters, and in room movies. For any fundraisers the board decides to attend, the County will pay for the ticket if the Commissioners agree that the event benefits Camden County residents and serves a public purpose. However, they will not receive meeting pay for attendance. (Must be non-partisan and non-profit.)

5. Attendance at Board appointed Board Meetings (i.e. Library, DSS, ADJ) will not be reimbursable to Commissioners who are not appointed to those boards unless they are requested to attend by the appointee who is unable to attend or at the request of the Board of Commissioners in the Commissioner's official capacity.

6. Commissioners with a commitment of greater than four (4) hours for travel and/or meeting out of the county (90-mile radius of the Courthouse) shall be compensated at a rate of $150 a day.

7. Board members are required to submit in writing a payment request in the form of an expense report (via internal form) to the Finance Officer not later than the last business day of each month. The report will contain all expenses including compensation along with a description of the meeting, date, time and place.

8. Special meeting reimbursement requests that exceed seven (7) in a month will require Board approval.

Section 2: **BOARD OF ELECTIONS**

Chair — Compensation - $50 for meeting with Board. $50 per day for Election Day, canvass day, and instruction day plus mileage.

Board Members — Compensation - $40 per meeting with Board. $40 per day on Election Day and canvass day plus mileage.

Chief Judge — Compensation - $40 per day for instruction day and canvass day plus mileage. $280.00 per day for Election Day plus mileage. $20 for pick-up day.

Judges — Compensation - $20 for instruction day. Election Day at $250.00 per day.

Assistants — Compensation - $20 for instruction day. Election Day at $225.00 per day.

**Chief Judges, Judges & Assistants working during Elections will be paid at $15 an hour for all additional hours called back for recounts and necessary Election certification tasks.

Section 3: **PLANNING BOARD AND ZONING BOARD OF ADJUSTMENTS**
Compensation - $50.00 per meeting plus mileage.

Section 4: **SOCIAL SERVICES BOARD**

Chair — Compensation - $50.00 per meeting plus mileage.

Board Members — Compensation - $40.00 per meeting plus mileage.

Section 5: **AGING ADVISORY COUNCIL**
Compensation - $40.00 per meeting, plus mileage and meal if required.

Section 6: **PARKS & RECREATION ADVISORY BOARD**
Compensation - $40.00 per meeting, plus mileage.

Section 7: **JURY COMMISSION**
Compensation - $ 100 per day for work to compile jury list.

Section 8: **ECONOMIC DEVELOPMENT COMMISSION**
Compensation - $40.00 per meeting, plus mileage.

Section 9: **SENIOR CENTER ADVISORY BOARD**
Compensation - $40.00 per meeting, plus mileage.

Section 10: **LIBRARY BOARD**
Compensation - $40.00 per meeting, plus mileage.

Section 11: **POTENTIALLY DANGEROUS DOG APPEALS BOARD**
Compensation - $40.00 per meeting, plus mileage.

Section 12: **EMERGENCY MEDICAL SERVICES ADVISORY BOARD**
Compensation - $40.00 per meeting, plus mileage.

Section 13: **AGRICULTURAL ADVISORY BOARD & FIRE COMMISSIONS**
No Compensation

Section 14: **ALL OTHER BOARDS AS APPOINTED BY THE BOARD OF COMMISSIONERS**
Compensation - $40.00 per meeting, plus mileage

Section 15: **TRAVEL & MILEAGE REIMBURSEMENT**
All Boards and Commissions are subject to the approved Camden County Travel Policy. Mileage will be computed based on home of record and return. Mileage will be reimbursed at the rate established by the Federal Mileage Reimbursement Rate for travel as allowed in IRS Publication 15 for all compensable meetings. Any volunteer or non-paid meetings will not qualify for travel or mileage reimbursement without Board of Commissioners approval.

Adopted this the 2nd day of June 2025.

ATTEST:

Tiffney White, Chair
Camden County Board of Commissioners

Karen M. Davis, NCMCC
Clerk to the Board of Commissioners

Motion to adopt Resolution 2025-06-01: Salaries & Compensation for Boards and Commissions as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

C. Resolution 2025-06-02: Hazard Mitigation Plan – Brian Parnell

Albemarle Regional Hazard Mitigation Plan 2025: Emergency Management is seeking a resolution of adoption of the new Albemarle Regional Hazard Mitigation Plan. The plan was recently updated by State-approved contractors WSP and Insight Consulting and has been approved by NC Emergency Management (NCEM). NCEM has sent the plan to FEMA Regional 4 for final approval. NCEM and the consulting team have requested that each jurisdiction begin the formal adoption process now while waiting the approval letter from FEMA.

RESOLUTION 2025-06-02
ADOPTING ALBEMARLE REGIONAL
HAZARD MITIGATION PLAN

WHEREAS, the citizens and property within Camden County are subject to the effects of natural hazards that pose threats to lives and cause damage to property, and with the knowledge and experience that certain areas of the region are particularly vulnerable to drought, excessive heat, hurricane and coastal hazards, thunderstorm, tornado, winter weather, flooding, wildfire, hazardous substances, cyber threat, terrorism, and infrastructure failure; and

WHEREAS, Camden County desires to seek ways to mitigate the impact of identified hazard risks; and

WHEREAS, the Legislature of the State of North Carolina has in Article 5, Section 160D-501 of Chapter 160D of the North Carolina General Statutes, delegated to local governmental units the responsibility to adopt regulations designed to promote the public health, safety, and general welfare of its citizenry; and

WHEREAS, the Legislature of the State of North Carolina has enacted General Statute Section 166A-19.41 (*State emergency assistance funds*) which provides that for a state of emergency declared pursuant to G.S. 166A-19.20(a) after the deadline established by the Federal Emergency Management Agency pursuant to the Disaster Mitigation Act of 2002, P.L. 106-390, the eligible entity shall have a hazard mitigation plan approved pursuant to the Stafford Act; and

WHEREAS, Section 322 of the Federal Disaster Mitigation Act of 2000 states that local governments must develop an All-Hazards Mitigation Plan in order to be eligible to receive future Hazard Mitigation Grant Program Funds and other disaster-related assistance funding and that said Plan must be updated and adopted within a five year cycle; and

WHEREAS, Camden County has performed a comprehensive review and evaluation of each section of the previously approved Hazard Mitigation Plan and has updated the said plan as required under regulations at 44 CFR Part 201 and according to guidance issued by the Federal Emergency Management Agency and the North Carolina Division of Emergency Management.

WHEREAS, it is the intent of the Board of Commissioners of Camden County to fulfill this obligation in order that Camden County will be eligible for federal and state assistance in the event that a state of disaster is declared for a hazard event affecting the County.

NOW, THEREFORE, be it resolved that the Board of Commissioners of Camden County, North Carolina hereby:

1. Adopts the Albemarle Regional Hazard Mitigation Plan.

1

2. Vests Pasquotank-Camden Emergency Management with the responsibility, authority, and the means to:

   (a) Inform all concerned parties of this action.
   (b) Cooperate with Federal, State and local agencies and private firms which undertake to study, survey, map and identify floodplain areas, and cooperate with neighboring communities with respect to management of adjoining floodplain areas in order to prevent exacerbation of existing hazard impacts.

3. Appoints Pasquotank-Camden Emergency Management to assure that the Hazard Mitigation Plan is reviewed annually and every five years as specified in the Plan to assure that the Plan is in compliance with all State and Federal regulations and that any needed revisions or amendments to the Plan are developed and presented to the Camden County Board of Commissioners for consideration.

4. Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

Adopted this the 2nd day of June, 2025.

Tiffney White, Chair
Camden County Board of Commissioners

ATTEST:
Karen M. Davis
Karen M. Davis, NCMCC
Clerk to the Board of Commissioners

Certified by: EB (SEAL)

Date: 6-2-2025

COUNTY OF CAMDEN NORTH CAROLINA

2

Motion to adopt Resolution 2025-06-02 Adopting the Albemarle Regional Hazard Mitigation Plan as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

D. Teasure Point Extension Center Bid Award – Erin Burke

cahoon+kasten
ARCHITECTS

May 12, 2025

Erin Burke, County Manager
Camden County, North Carolina
PO Box 190 - 330 East Hwy 158
Camden, North Carolina, 27921

Re: Treasure Point Extension Center

Dear Erin:

This letter is a recommendation that A.R. Chesson should be awarded the construction contract for the Treasure Point Extension Center as they are the lowest responsible bidder.

On Monday, April 21, 2025, we received four qualified bids which were opened and read publicly.

The following were the bids:

Bidder	License #	Bid	
Muter Construction	73095	$2,754,000	
Sussex Development Corporation	47542	$2,689,000	
Turner Strategic Technologies, LLC	L77584	$2,549,499	
A. R. Chesson Construction Company, Inc.	13540	$2,398.000	(Low Bidder)

A. R. Chesson Construction Company, Inc. was the lowest bidder and included all required attachments with their bid. A. R. Chesson has shown recently the ability to complete projects on time and in compliance with the construction documents.

Please let me know if you have any questions or comments.

Regards,

Mark Kasten, AIA, LEED AP

118 WEST WOODHILL DRIVE • NAGS HEAD, NORTH CAROLINA 27959 P.252.441.0271 F.252.441.8724 outerbanksarchitects.com

This project has been included in the Capital I$452,000 in grant funds from The North Carolina Parks and Recreation Trust Fund (PARTF) will be used towards this project, in addition to insurance funds from the destruction of the previous structure due to fire.

Motion to award the Treasure Point Extension Center Project to A.R. Chesson Construction Company, Inc. in the amount of $2,398,000.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

E. Proclamation in Recognition of World Elder Abuse Awareness Day – Commissioner Banks

WORLD ELDER ABUSE AWARENESS DAY
Building Strong Support for Elders

Proclamation of the Camden County Board of Commissioners
In Recognition of World Elder Abuse Awareness Day

WHEREAS: Older adults deserve to be treated with respect and dignity to enable them to serve as leaders, mentors, volunteers and vital participating members of our communities; and

WHEREAS: In 2006, the International Network for the Prevention of Elder Abuse, in support of the United Nations International Plan of Action, proclaimed a day to recognize the significance of elder abuse as a public health and human rights issue; and

WHEREAS: 2025 marks the 19th Annual World Elder Abuse Awareness Day. Its recognition will promote a better understanding of abuse and neglect of older adults; and

WHEREAS: The National Center on Elder Abuse (NCEA), Albemarle Commission Area Agency on Aging and Camden County recognize the importance of taking action to raise awareness, prevent and address elder abuse; and

WHEREAS: As our population lives longer, we are presented with an opportunity to think about our collective needs and future as a nation; and

WHEREAS: Ageism and social isolation are major causes of elder abuse in the United States; and

WHEREAS: Recognizing that it is up to all of us to ensure that proper social structures exist so people can retain community and societal connections, reducing the likelihood of abuse; and

WHEREAS: Preventing abuse of older adults through maintaining and improving social supports like senior centers, human services and transportation will allow everyone to continue to live as independently as possible and contribute to the life and vibrancy of our communities; and

WHEREAS: Where there is justice there can be no abuse; therefore, NCEA urges all people to restore justice by honoring older adults. Join us in our engaging and empowering movement, putting an end to abuse.

THEREFORE, the Camden County Board of Commissioners hereby proclaims June 15, 2025 as World Elder Abuse Awareness Day in Camden County and encourages all of our communities to recognize and celebrate older adults and their ongoing contributions to the success and vitality of our community and country.

This the 2nd day of June 2025.

Tiffney White, Chair
Camden County Board of Commissioners

ATTEST:
Karen M. Davis, NCMCC
Clerk to the Board of Commissioners

Motion to adopt the proclamation in Recognition of World Elder Abuse Awareness Day as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 8. BOARD APPOINTMENTS

A. Juvenile Crime Prevention Council – Appointment of Jennifer Lilly and Shainaya McCoy
B. Tourism Development Authority – Reappointment of Michele Ward
C. College of the Albemarle Board of Trustees – Reappointment of Clayton Riggs
D. Planning Board – Reappointment of Tom White, Ray Albertson and Nathan Lilley
E. Board of Adjust Terms Update in Accordance with the UDO which states that terms shall run from July 1 – June 30.

Motion to approve the board appointments as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

A. Monthly Report – Chas Sawyer

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: April 2025

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	*154*	*154*	*100%*	*0*
Sewer/Collection	*0*	*0*	*100%*	*0*

Collections/Distribution

Water line locates	82
Sewer line locates	8
Water & Sewer locates same ticket	74
Hydrants tested	0
New services installed	0

Water Treatment

Total water treated	17,701,000 gallons
Daily average	590,033 gallons per day (75% capacity)
Current capacity	720,000 gallons per day

Waste Water Treatment

Facility	Gallons per day	Permitted Capacity
South Mills WWTP	4,478 gallons per day	100 000 gallons per day (5% Capacity)
Courthouse Area WWTP	30,567 gallons per day	50 000 gallons per day (50% Capacity)

SOUTH CAMDEN WATER & SEWER BOARD
MONTHLY WATER STATISTICS REPORT

Date	Work Orders Submitted	Percentage Complete	Uncomplet	Water/Distri	Sewer/Collec	Water Loca	Sewer Loca	Water/Sew	Hydrant Fl	New Svc
	2022									
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
	2023									
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
	2024									
Jan	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5
March	87	100%	0%	84	3	65	6	30	8	1
April	72	100%	0%	72	0	10	5	65	12	1
May	82	100%	0%	80	2	10	4	46	5	0
June	119	100%	0%	117	2	56	12	12	9	2
July	107	100%	0%	105	2	60	0	15	10	2
August	95	100%	0%	91	4	55	0	23	10	1
Sept	175	100%	0%	173	2	75	1	14	25	1
Oct	136	100%	0%	136	1	52	0	23	15	5
Nov	203	100%	0%	201	2	21	0	55	11	0
Dec	143	100%	0%	143	0	12	0	40	10	0
					2025					
Jan	153	100%	0%	152	1	26	0	52	113	1
Feb	127	100%	0%	127	0	8	0	24	8	2
March	171	100%	0%	169	2	17	0	65	5	1
April	154	100%	0%	154	0					6

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT														
month	active	work	locates	new	gallons	tap fees	total	gallons	sewer	sewer	gallons	sewer	sewer
	meters	orders		serv	sold		collected	sold	collected	cust	sold	collected	cust
					meters			meters		Core	meters	S. Mills	S. Mills
					water			sewer			sewer		
											S. Mills		
2021													
January	2,229	102	107	1	14,409,048	$8,000.00	$129,184.92	527,020	$7,987.76	54	228970	$3,738.52	89
February	2,232	87	108	3	12,472,543	$28,000.00	$160,585.13	551,050	$8,593.99	54	208440	$3,597.83	89
March	2,240	86	152	1	12,047,251	$12,000.00	$150,411.28	503,510	$8,656.06	54	201240	$3,348.69	89
April	2,251	65	139	5	14,759,968	$66,833.00	$192,635.30	565,960	$9,257.62	54	322120	$3,572.33	90
May	2,256	88	115	2	15,271,509	$4,000.00	$141.268.11	617,470	$9,195.13	54	261700	$3,274.74	89
June	2,261	101	92	2	15,376,790	$4,000.00	$153,214.83	523,050	$9,215.37	54	236290	$3,936.63	90
July	2,272	87	104	0	14,246,240	$98,967.00	$243,922.11	500,330	$9,368.09	54	455480	$4,238.87	90
August	2,276	89	125	4	17,838,990	$4,000.00	$139,706.73	531,930	$7,445.29	54	418660	$3,268.90	90
September	2,283	120	92	3	13,813,320	$16,000.00	$174,303.27	619,170	$7,978.48	54	315360	$3,746.87	90
October	2,287	95	81	0	14,815,201	$0.00	$127,114.75	1,196,860	$9,904.44	54	264430	$6,370.61	90
November	2,293	72	39	2	13,763,517	$3,500.00	$145,643.68	770,130	$16,643.68	54	286870	$4,002.82	89
December	2,298	86	58	0	13,930,906	$0.00	$145,160.49	761,500	$12,600.22	54	244676	$3,781.90	89
2022													
January	2,298	90	108	0	13,739,659	$4,000.00	$136,306.83	555,880	$11,704.03	55	234674	$3,980.47	89
February	2,299	108	82	0	12,108,415	$2,500.00	$135,512.42	589,080	$9,851.08	55	237641	$3,557.94	87
March	2,275	90	77	1	12,047,251	$65,667.00	$194,073.56	503,510	$7,234.28	54	257949	$3,588.01	88
April	2,320	82	91	5	22,574,098	$8,000.00	$117,609.55	716,960	$10,988.75	54	269770	$3,335.55	89
May	2,328	95	71	1	13,617,980	$16,000.00	$160,306.33	674,480	$13,045.03	54	267930	$3,404.49	88
June	2,334	126	91	2	16,466,975	$35,700.00	$166,905.67	624,410	$8,810.69	56	253630	$3,135.85	91
July	2,339	121	97	1	16,136,579	$500.00	$142,712.18	542,530	$11,113.40	56	280139	$4,187.02	91
August	2.345	129	50	1	14,628,312	$4,300.00	$155,258.49	523,100	$8,497.51	56	293411	$3,618.25	91
Sept	2,346	96	96	0	15,285,732	$8,000.00	$149,488.63	2,346	$8,986.17	56	312640	$3,676.01	90
Oct	2,349	84	125	1	14,538,209	$16,300.00	$159,619.57	738,250	$10,157.62	56	282225	$4,064.97	90
Nov	2,351	76	89	2	13,309,510	$12,200.00	$154,779.18	777,510	$10,759.43	56	273925	$4,131.12	90
Dec	2,354	86	78	0	12,132,198	$300.00	$144,828.03	723,210	$14,333.64	56	356585	$3,805.19	89
2023													
January	2,352	87	124	0	24,185,560	$77,001.00	$207,841.11	625,700	$11,788.69	56	189330	$4,049.99	89
Feb	2,362	73	83	3	12,828,862	$16,300.00	$143,633.26	759,740	$8,371.22	57	178400	$4,262.81	85
March	2,365	74	95	4	12,465,862	$13,967.00	$152,264.00	669,430	$12,870.57	58	305060	$3,368.05	85
April	2,372	80	74	2	13,002,292	$16,200.00	$149,165.83	823,450	$11,612.19	58	217790	$2,669.83	85
May	2,375	89	204	2	13,361,244	$14,467.00	$158,428.61	606,290	$11,070.58	60	234090	$3,817.58	85
June	2,381	90	24	1	20,802,455	$28,100.00	$168,578.13	689,200	$11,199.22	60	269370	$3,636.70	84
July	2,390	65	74	0	22,567,978	$4,000.00	$185,382.89	621,528	$10,979.56	59	279490	$3,222.69	82
August	2,392	57	111	1	18,177,536	$17,667.00	$144,487.45	632,482	$9,869.06	61	273090	$3,915.30	82
Sept	2,398	63	53	1	26,509,735	$8,000.00	$156,868.21	811,834	$10,510.54	61	315820	$3,828.18	82
Oct	2,397	130	56	2	12,881,724	$0.00	$166,859.48	189,613	$14,027.26	60	261025	$3,658.54	85
Nov	2,397	206	69	1	21,221,672	$42,500.00	$173,217.73	1,330,357	$6,759.66	61	285730	$2,946.04	87
Dec	2,400	75	65	1	13,689,890	$0.00	$173,067.45	841,209	$18,516.89	61	296760	$4,665.47	87
2024													
January	2,400	112	30	1	22,069,376	$8,000.00	$183,857.26	498,511	$16,857.22	61	263055	$3,562.03	87
Feb	2,401	76	60	5	16,274,414	$4,000.00	$117,817.13	716,679	$8,311.88	61	236475	$3,298.59	88
March	2,400	87	71	1	14,153,472	$11,334.00	$170,210.00	673,630	$8,089.58	61	272460	$3,847.68	87
April	2,410	72	80	1	12,591,422	$154,925.00	$295,617.61	489,300	$10,409.16	64	280130	$4,089.46	85
May	2,422	82	60	0	22,055,398	$108,400.00	$245,835.57	855,650	$11,613.11	64	251980	$4,445.12	87
June	2438	119	68	2	20,128,333	$49,467.00	$216,847.74	680,990	$13,275.01	71	351090	$3,083.89	87
July	2,449	107	75	2	21,281,937	$88,717.00	$277,914.69	545,210	$12,347.58	88	351,090	$3,083.89	87
August	2,451	95	78	1	10,107,024	$103,867.00	$277,863.85	627,210	$7,265.74	89	351,090	$3,884.89	87
Sept	3,890	175	75	1	21,690,624	$67,600.00	$254,497.81	1,706,960	$15,115.85	179		$3,702.45	
Oct	3,889	138	75	5	13,105,219	$20,000.00	$232,010.91	861,858	$17,336.83	182		$369.37	
Nov	3,898	203	76	0	28,985,320	$9,667.00	$181,392.24	1,257,102	$14,475.33	186			
Dec	3,881	143	52	0	19,295,150	$35,900.00	$248,021.57	1,103,850	$19,508.38	185			
2,025													
January	3,886	153	78	1	15,442,388	$28,300.00	$198,763.34	1,104,630	$15,755.10	187			
February	3,894	127	32	2	15,284,936	$17,557.01	$189,895.02	1,862,479	$15,582.69	185			
March	3,898	171	82	1	12,708,354	$19,443.99	$213,284.85	990,704	20,083.25	186			
April	3,912	154		6	10,859,029	127,000.00	$287,367.52	962,938	$15,075.06	185			

2025 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2025	17,232,000	.555,870
February 2025	16,475,000	.588,393
March 2025	18,365,000	.592,419
April 2025	17,701,000	.590,033
May 2025		
June 2025		
July 2025		
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		
Yearly Totals		

Motion to approve the monthly report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 9. CONSENT AGENDA

A. BOC Meeting Minutes – Herein incorporated by reference; available for public inspection in the County Clerk's office and via the County website:
- April 16, 2025
- May 2, 2025
- May 5, 2025
- May 9, 2025

B. Budget Amendments

2024-25-BA042

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Expenses			
106900-510101	PASQUOTANK/CAMDEN EMS		$260,000
105000-574000	Buildings & Grounds Capital Outlay	$84,800	
106120-574000	Parks & Recreation Capital Outlay	$42,000	
106700-574000	Soil & Water Capital Outlay	$45,000	
104410-545000	Personnel Contracted Services	$57,000	
106600-574000	Non-Departmental Capital Outlay	$31,200	

This Budget Amendment is made to appropriate monies from the allocation for Pasquotank/Camden EMS to other funds in order to purchase Capital Items within this budget year 2024-2025.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $25,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of June, 2025.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

2024-25-BA043

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Expenses			
104300-502000	Elections Salaries		$ 2,500
104300-503000	Elections PT Salaries	$ 2,500	
104400-502000	Finance Salaries	$23,000	
104400-503000	Finance PT Salaries		$ 5,000
104410-502000	Personnel Salaries		$17,000
104800-502000	Register of Deeds Salaries		$ 1,000
104900-502000	Planning Salaries	$ 7,500	
104930-502000	Inspections Salaries		$17,500
104900-521000	Rental of Buildings	$ 6,650	
104800-502000	Register of Deeds Salaries		$ 6,650
104930-503000	Inspections PT Salaries	$10,000	
106050-521000	Rental of Buildings		
106050-574000	Cooperative Extension Capital	$61,000	
105100-502000	Sheriff's Salaries		$44,500
105450-502000	Public Works Salaries		$20,000
106050-521000	Rental of Buildings	$ 3,500	
106190-502000	EMS Salaries		$ 5,000
106110-574000	Library Capital Outlay	$ 7,700	
106120-502000	Parks & Recreation Salaries		$ 2,700
307100-506000	RO Plant Health Insurance	$ 4,000	
307500-516000	Maintenance – Equipment	$25,000	
307500-502000	Wastewater Salaries		$25,000
307200-502000	Distribution Salaries		$67,016.50
307200-504100	Attorney Fees	$ 2,000	
307200-511000	Telephone & Postage	$ 8,000	
307200-512000	Printing	$ 2,100	
307200-513000	Utilities	$10,000	
307200-515001	Line Maintenance	$ 8,000	
307200-516000	Maintenance – Equipment	$ 1,500	
307200-517000	Vehicle Maintenance	$ 250	
307200-533000	Supplies	$ 8,000	
307200-538000	NC Road Tax	$ 2,000	
307200-545000	Contracted Services	$18,000	
307200-545118	Lease Payment	$ 1,500	
307200-554000	Insurance & Bonds	$ 1,666.50	

This Budget Amendment is made to appropriate monies from the allocations within FY24-25 to be moved among expense lines.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $25,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 2nd day of June, 2025.

Karen M. Davis

Clerk to Board of Commissioners **Chair, Board of Commissioners**

C. Pickups, Releases & Refunds

NAME	REASON	NO.
Glenn A. and Julie D. Carey	Deferred Taxes	Pick-up 24940
Revocable Trust	$275.06	R-153782-2022
		R-161290-2023
		R-168850-2024
Cayton Self	Deferred Taxes	Pick-up 24943
	$1,412.59	R-154955-2022
		R-162473-2023
		R-170039-2024
Nathaniel Scott Morse	Turned in plaes	Pick-up 24950
	$142.64	82540519

D. Tax Collection Report

Tax Collection Report
APRIL 2025

Day	Amount	Name of Account	Deposits	Simplify - 23	PSN - 69
	$	$	$	$	$
1	7,173.22		7,173.22		
2	1,993.86		1,993.86		
3	4,956.02		4,956.02		
4	33,862.69	Refund - 936.18	33,862.69		
	5,712.47	Refund - $0.76			5,712.47
7	22,137.27		22,137.27		
	33,465.25			33,465.25	
8	411.22		411.22		
	8,180.00			8,180.00	
9	4,442.46		4,442.46		
10	2,785.26		2,785.26		
11	5,010.08		5,010.08		
	18,193.00			18,193.00	
14	17,981.43		17,981.43		
15	9,560.08		9,560.08		
	16,087.68	Refund-$24.04			15,677.67
		PSN-DebtSet-off-$410.01			410.01
16	6,002.37		6,002.37		
17	5,238.39		5,238.39		
	16,612.13			16,612.13	
	1,125.54				1,125.54
21	16,864.55		16,864.55		
22	17,643.46	Refund - $0.42	17,643.46		
	8,345.00			8,345.00	
23	1,478.06		1,478.06		
24	6,886.33		6,886.33		
25	13,207.61	Short - $3.43	13,207.61		
	14,350.00			14,350.00	
	4,279.04	Refund - $11.77			4,279.04
28	784.63		784.63		
29	2,788.67		2,788.67		
30	1,390.67		1,390.67		
	22,012.00			22,012.00	
	1,461.61				1,461.61
Totals Collections	$ 332,422.05		$ 182,598.33	$ 121,157.38	$ 28,666.34
Total Bank Deposits	$ 332,422.05		$ 332,422.05		
Land Transfer/PSN					
Refund	$ (973.17)	PSN Check fees - $18.70 for info only, fees were paid to PSN			
Over	$ -				
Short	$ 3.43				
NET TOTAL	$ 331,452.31				

Submitted By: *Lisa S. Anderson* Date: *May 23, 2025*

Approved by: *[signature]* Date: *6-2-25*

E. Vehicle Tax Refunds Over $100

North Carolina Vehicle Tax System

Pending Refund Report

REFUNDS OVER $100.00 MAY, 2025

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
MORSE, NATHANIEL	MORSE, AMBER MCPHERSON	MORSE, NATHANIEL SCOTT	205 HOLLAND DR	CAMDEN, NC 27921	Proration	0082540519	LEP2668	AUTHORIZED	227137564	Refund Generated due to proration on Bill #0082540519-2024-2024-0000-00	Tag Surrender	5/20/2025	5/22/2025	1843	TAX	($140.71)	$0.00	($140.71)
														2	TAX	($1.93)	$0.00	($1.93)
																	Refund	$142.64

Submitted by *Lisa S. Anderson* Date

Lisa S. Anderson, Tax Administrator Camden County

Approved by *[signature]* Date *6-2-25*

Tiffney White, Chair Camden County Board of Commissioners

F. JCPC Program Agreement Revision

North Carolina Department of Public Safety
Juvenile Justice and Delinquency Prevention

JCPC Program Agreement Revision

SECTION I A	SPONSORING AGENCY AND PROGRAM INFORMATION		
FUNDING PERIOD:	FY 24-25	DPS/JCPC FUNDING # (cont only)	715-10708
COUNTY:	Camden	AREA:	Eastern Area
NAME OF PROGRAM:	Camden County Youth Services		
SPONSORING AGENCY:	Camden County		

Name:	Erin Burke	Title:	County Manager		
Mailing Address:	330 East Highway 158 PO Box 190	City:	Camden	Zip:	27921
Phone:	(252) 338-6363	Fax:	(252) 331-7831	E-mail:	eburke@camdencountync.gov

Program Manager Name & Address *(same person on signature page)*

THE REASONS FOR THIS BUDGET REVISION ARE AS FOLLOWS:

- ☐ INCREASE IN DPS/JCPC REVENUES
- ☐ DECREASE IN DPS/JCPC REVENUES
- ☐ INCREASE IN OTHER REVENUES
- ☐ DECREASE IN OTHER REVENUES
- ☐ CAPITAL EXPENDITURE ADJUSTMENT
- ☐ CONTRACTED SERVICE ADJUSTMENT
- ☐ LAPSED SALARY ADJUSTMENT
- ☑ LINE ITEM ADJUSTMENT
- ☐ CHANGE IN COMPONENT (attach revised Component Narrative)

COMMENTS: Moving Training line by $3554 to line Camp/Field Trip to pay for DC Field Trip. Moved $400 Office Supplies to Insurance Line to cover insurance increase.

LINE ITEMS IN THE CURRENT DPS/JCPC APPROVED BUDGET ARE BEING ADJUSTED AS FOLLOWS:

Item #	Increase	Decrease	Explanation
260		$400	Decrease office supplies by $400 and increase insurance line to cover shortage
390		$3,554	Decrease training by $3554 and increase Camp/Field Trips to cover DC Trip for kids.
390	$3,554		Decrease training by $3554 and increase Camp/Field Trips to cover DC Trip for kids.
450	$400		Decrease office supplies by $400 and increase insurance line to cover shortage
Total	$3,954	$3,954	Difference $0

Form JCPC/PR 001 JCPC Program Agreement Revision
Form structure last revised 12/12/2012
Department of Public Safety

BUDGET NARRATIVE

Camden County Youth Services		Fiscal Year	FY 24-25
Item #	**Justification**	**Expense**	**In Kind Expense**
120	Salaries - Full Time Program Coordinator	$40,000	
180	Insurance (health insurance full time program coordinator @ $720.00 a month, life insurance $115 yr	$9,024	
180	FICA/Medicare (Full-Time Program Coordinator)	$3,060	
180	401(K) - Full Time Program Coordinator	$2,000	
180	Retirement	$5,464	
180	Worker's Compensation (Full-Time Program Coordinator)	$800	
190	Teen Court Advisor stipend - $750 Monthly meetings for training, court cases, teen court summit practices, and Teen Court Summit	$750	
190	Summer Camp Assistant stipend - 32 hours/week for 4 weeks @ $15.62 per/hour	$2,000	
190	Program Administration - County Finance Officer (5% salary)		$3,896
190	Psychological Assessment (1 allowed at $600 as referred by court) contract attached	$600	
190	Program Administration - County 4-H Agent or County Extension Director oversight at $25 hr x 248 hrs per yr		$6,200
210	Household and Office Space Cleaning @$30/month		$360
220	Snacks for teen court volunteer training, summer camps and full day workshops	$1,200	
230	Educational Materials (curriculum, supplies for lessons, youth volunteer training materials)	$4,250	
250	Fuel and maintenance for van	$1,200	
260	Office Supplies for program support	$100	
310	Travel for Program Coordinator	$1,100	
320	Telephone and postage	$600	
370	Advertising in Local Paper	$100	
390	Audit Expense prorated portion to the program	$200	
390	Other Services - Victim restitution	$1,000	
390	Training for program coordinator, teen court summit, and vocational training for teens	$1,346	
390	4-H Eastern Center Camp for 5 younger campers and 2 for older campers	$7,754	
410	Office Space at Camden Extension ($10/sq ft at 100sq ft.)		$1,000
450	Insurance - Liability, Activity, Vehicle	$2,400	
	TOTAL	**$84,948**	**$11,456**

Form JCPC/PR 001 JCPC Program Agreement Revision
Form structure last revised 12/12/2012
Department of Public Safety

Job Title	Annual Expense Wages	Annual In Kind Wages
Program Coordinator - full time	$40,000	
TOTAL	$40,000	$0

Form JCPC/PR 001 JCPC Program Agreement Revision
Form structure last revised 12/12/2012
Department of Public Safety

Budget Information Page **Program:** Camden County Youth Services

Fiscal Year: FY 24-25 **Number of Months:** 12

	Cash	In Kind	Total
I. Personnel Services	**$63,698**	**$10,096**	**$73,794**
120 Salaries & Wages	$40,000		$40,000
180 Fringe Benefits	$20,348		$20,348
190 Professional Services*	$3,350	$10,096	$13,446
*Contracts MUST be attached			
II. Supplies & Materials	**$6,750**	**$360**	**$7,110**
210 Household & Cleaning		$360	$360
220 Food & Provisions	$1,200		$1,200
230 Education & Medical	$4,250		$4,250
240 Construction & Repair			$0
250 Vehicle Supplies & Materials	$1,200		$1,200
260 Office Supplies and Materials	$100		$100
280 Heating & Utility Supplies			$0
290 Other Supplies and Materials			$0
III. Current Obligations & Services	**$12,100**		**$12,100**
310 Travel & Transportation	$1,100		$1,100
320 Communications	$600		$600
330 Utilities			$0
340 Printing & Binding			$0
350 Repairs & Maintenance			$0
370 Advertising	$100		$100
380 Data Processing			$0
390 Other Services	$10,300		$10,300
IV. Fixed Charges & Other Expenses	**$2,400**	**$1,000**	**$3,400**
410 Rental or Real Property		$1,000	$1,000
430 Equipment Rental			$0
440 Service and Maint. Contracts			$0
450 Insurance & Bonding	$2,400		$2,400
490 Other Fixed Charges			$0
V. Capital Outlay			**$0**
[This Section Requires Cash Match]			
510 Office Furniture & Equipment			$0
530 Educational Equipment			$0
540 Motor Vehicle			$0
550 Other Equipment			$0
580 Buildings, Structure & Improv.			$0
Total	**$84,948**	**$11,456**	**$96,404**

Form JCPC/PR 001 JCPC Program Agreement Revision
Form structure last revised 12/12/2012
Department of Public Safety

SOURCES OF PROGRAM REVENUE (ALL SOURCES)

CURRENT BUDGET REVENUE		NEW BUDGET REVENUE	
$64,812 DPS/JCPC Funds		$64,812 DPS/JCPC Funds	
$20,136 County Cash	Camden County *Source of County Cash*	$20,136 County Cash	Camden County *Source of County Cash*
Local Cash 1	*Source of Local Cash 1*	Local Cash 1	*Source of Local Cash 1*
Local Cash 2	*Source of Local Cash 2*	Local Cash 2	*Source of Local Cash 2*
$11,456 Local In-Kind	Camden County *Source of Local In-Kind*	$11,456 Local In-Kind	Camden County *Source of Local In-Kind*
Local In-Kind 1	*Source of Local In-Kind 1*	Local In-Kind 1	*Source of Local In-Kind 1*
Local In-Kind 2	*Source of Local In-Kind 2*	Local In-Kind 2	*Source of Local In-Kind 2*
Local In-Kind 3	*Source of Local In-Kind 3*	Local In-Kind 3	*Source of Local In-Kind 3*
Local In-Kind 4	*Source of Local In-Kind 4*	Local In-Kind 4	*Source of Local In-Kind 4*
Local In-Kind 5	*Source of Local In-Kind 5*	Local In-Kind 5	*Source of Local In-Kind 5*
Other 1	*Source of Other 1*	Other 1	*Source of Other 1*
Other 2	*Source of Other 2*	Other 2	*Source of Other 2*
Other 3	*Source of Other 3*	Other 3	*Source of Other 3*
Other 4	*Source of Other 4*	Other 4	*Source of Other 4*
$96,404 TOTAL		$96,404 TOTAL	DIFFERENCE $0
$12,962 Required Local Match	20% Local Match Rate $31,592 Local Match Provided	$12,962 Required Local Match	20% Local Match Rate $31,592 Local Match Provided

Motion to approve the Consent Agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 9. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report to the Board:

- Camden-Currituck-Pasquotank Regional Transportation Plan Kickoff Meeting
- Budget Work Sessions Two & Three
- Paddle for the Border
- Emergency Operations Center Control Group Meeting & Exercise
- Camden Economic Development Commission Meeting
- Jail Board Meeting
- College of the Albemarle Health Sciences Simulation Building Groundbreaking
- Family & Consumer Sciences Extension Agent Interviews
- Notice to Proceed for the New High School

ITEM 10. COMMISSIONERS' REPORTS

Commissioner Aydlett – Camden is hosting the NCACC District Meeting on June 3rd at 5:30 PM. All commissioners are encouraged to attend.

ITEM 11. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

A. Register of Deeds Report

Camden County Register of Deeds: Ashley Jennings
April 2025 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
04/01/25	$ -	$ -	$ -	$ -	$ 0.69	$ 3.92	$ 6.20	$ 35.19	$ 46.00
04/02/25	$ -	$ -	$ 882.00	$ 918.00	$ 4.04	$ 23.21	$ 43.40	$ 198.55	$ 2,069.20
04/03/25	$ -	$ -	$ 476.28	$ 495.72	$ 9.04	$ 56.60	$ 43.40	$ 493.96	$ 1,575.00
04/04/25	$ 10.00	$ 60.00	$ 449.33	$ 467.67	$ 4.68	$ 21.79	$ 24.80	$ 190.73	$ 1,229.00
04/07/25	$ -	$ -	$ 1,071.14	$ 1,114.86	$ 8.43	$ 51.63	$ 68.20	$ 433.74	$ 2,748.00
04/08/25	$ -	$ -	$ 426.30	$ 443.70	$ 2.19	$ 13.05	$ 18.60	$ 112.16	$ 1,016.00
04/09/25	$ -	$ -	$ 58.31	$ 60.69	$ 7.22	$ 42.13	$ 68.20	$ 363.45	$ 600.00
04/10/25	$ -	$ -	$ 771.26	$ 802.74	$ 12.11	$ 76.30	$ 68.20	$ 650.39	$ 2,381.00
04/11/25	$ -	$ -	$ 585.55	$ 609.45	$ 6.57	$ 38.38	$ 68.20	$ 324.85	$ 1,633.00
04/14/25	$ 5.00	$ 30.00	$ 1,078.00	$ 1,122.00	$ 4.74	$ 26.64	$ 24.80	$ 224.22	$ 2,515.40
04/15/25	$ -	$ -	$ 401.80	$ 418.20	$ 3.96	$ 24.46	$ 31.00	$ 204.58	$ 1,084.00
04/16/25	$ -	$ -	$ 1,408.26	$ 1,465.74	$ 13.13	$ 71.50	$ 167.40	$ 622.97	$ 3,749.00
04/17/25	$ -	$ -	$ 817.81	$ 851.19	$ 4.89	$ 29.33	$ 43.40	$ 248.38	$ 1,995.00
04/21/25	$ 5.00	$ 30.00	$ -	$ -	$ 5.13	$ 27.52	$ 37.20	$ 237.15	$ 342.00
04/22/25	$ 5.00	$ 30.00	$ 627.20	$ 652.80	$ 6.54	$ 36.90	$ 43.40	$ 316.16	$ 1,718.00
04/23/25	$ 10.00	$ 60.00	$ -	$ -	$ 2.64	$ 9.73	$ 6.20	$ 87.43	$ 176.00
04/24/25	$ -	$ -	$ 1,102.50	$ 1,147.50	$ 4.76	$ 28.43	$ 43.40	$ 240.41	$ 2,567.00
04/25/25	$ 5.00	$ 30.00	$ -	$ -	$ 2.59	$ 12.83	$ 12.40	$ 110.18	$ 173.00
04/28/25	$ -	$ -	$ 447.37	$ 465.63	$ 6.00	$ 36.52	$ 49.60	$ 307.88	$ 1,313.00
04/29/25	$ -	$ -	$ 1,193.64	$ 1,242.36	$ 6.38	$ 37.77	$ 62.00	$ 319.25	$ 2,861.40
04/30/25	$ 10.00	$ 60.00	$ 656.60	$ 683.40	$ 6.83	$ 36.42	$ 31.00	$ 312.15	$ 1,796.40
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
									$ -
TOTAL	$ 50.00	$ 300.00	$ 12,453.35	$ 12,961.65	$ 122.56	$ 705.06	$ 961.00	$ 6,033.78	$ 33,587.40

Ledger Report Fee Distribution
ASHLEY JENNINGS, REGISTER OF DEEDS
Camden, NC
Date Range From Tuesday, April 1, 2025 to Wednesday, April 30, 2025

Name	Amount
NC Children's Trust Fund	$50.00
NC Domestic Violence Fund	$300.00
State Revenue Stamp	$12,453.35
County Revenue Stamp	$12,961.65
Land Transfer Fee	$0.00
Floodplain Map Fund	$0.00
Supplemental Retirement	$122.56
ROD Automation Fund	$705.06
Dept Of Cultural Resources	$0.00
Vital Records Fund	$0.00
State General Fund	$0.00
State Treasurer Amount	$961.00
ROD General Fund	$6,033.78
Total Distribution For Period	$33,587.40
Cash Total	$1,362.20
Check Total	$5,531.20
Pay Account Total	$0.00
ACH Total	$26,694.00
Escrow Account Total	$0.00
Overpayment Total	$0.00
Total Deposit For Period	$33,587.40

B. Library Report

Camden County Public Library

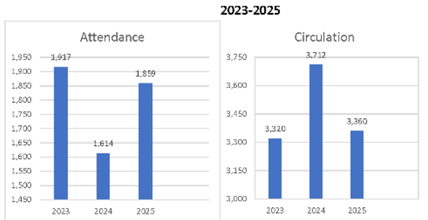
May 2025 Statistics

MONTH REPORT

Visitor Count	1859
Materials Check Outs & Renewals	3360
Libby – Overdrive (magazines, eBooks & audiobooks)	297
Computer/ Wireless Use	231/358
Questions Answered	172
Children's Programs/Attendance	19/216
Teen Program/Attendance	1/13
Adult Programs/Attendance	8/86
Outreach Programs/Attendance	1/67
Study Room Usage/Attendance	38/79
Meeting Room Usage/Attendance	4/58
Days/Hours Open	28/232
# Items in Collection	23,573
Library Card Holders	3,133

Comparison by Year

2023-2025



C. Financial Report

Fund	Year to Date	April		2025
10	**General Fund**	Budgeted	Revised	Collections/Spent
	Revenues	$ 19,993,238	$ 25,716,688	$ 17,879,802
	Expenses	$ 19,993,238	$ 25,716,688	$ 18,421,189
12	**Code Enforcement**			
	Revenues	$ 60,000		$ 2,011
	Expenses	$ 60,000		$ 25,000
13	**R/D Auto Enhancement**			
	Revenues	$ 6,550		$ 4,629
	Expenses	$ 6,550		$ 6,550
14	**Community Grant Programs**			
	Revenues	$ 25,000		$ 483,405
	Expenses	$ 25,000		$ -
15	**Tourism Development Authority**			
	Revenues	$ 36,936		$ 25,484
	Expenses	$ 36,936		$ 25,582
22	**Opioid Litigation Settlement**			
	Revenues	$ 193,145		$ 77,074
	Expenses	$ 193,145		$ -
23	**Water & Sewer Reserve Fund**			
	Revenues	$ 74,500		$ 635,577
	Expenses	$ 74,500		$ -
29	**Water & Sewer Projects**			
	Revenues	$ 1,514,493		$ 184,669
	Expenses	$ 1,514,493		$ -
30	**Camden Water/Sewer District**			
	Revenues	$ 2,615,872	$ 2,806,794	$ 1,721,406
	Expenses	$ 2,615,872	$ 2,806,794	$ 1,724,091
32	**Dismal Swamp Gift Shop**			
	Revenues	$ 44,843		$ 37,219
	Expenses	$ 44,843		$ 20,045
36-39	**Watersheds**			
	Revenues	$ 62,339		$ 117,315
	Expenses	$ 62,339		$ 12,880
40	**Shiloh Courthouse Fire**			
	Revenues	$ 505,875	$ 608,931	$ 574,552
	Expenses	$ 505,875	$ 608,931	$ 457,211
41	**South Mills Fire**			
	Revenues	$ 320,168	$ 356,010	$ 365,264
	Expenses	$ 320,168	$ 356,010	$ 284,445
50	**School Fund**			
	Revenues	$ 8,100		$ 11,293
	Expenses	$ 8,100		$ -
51	**Public Assistance - Trustees**			
	Revenues	$ 59,440	$ 41,128	$ 22,876
	Expenses	$ 59,440	$ 41,128	$ 20,644
52	**Social Services**			
	Revenues	$ 1,641,463	$ 1,670,275	$ 668,188
	Expenses	$ 1,641,463	$ 1,670,275	$ 1,128,683
53	**Joyce Creek Drainage District**			
	Revenues	$ 44,160		$ 77,109
	Expenses	$ 44,160		$ 15,127
56	**Ferebee Courthouse Trust**			
	Revenues	$ 1,530		$ 70
	Expenses	$ 1,530		$ -
60	**Dismal Swamp Visitor Center**			
	Revenues	$ 189,987		$ 120,000
	Expenses	$ 189,987		$ 159,014
63	**State Boat Ramp Grant**			
	Revenues	$ 48,994		$ 1,067
	Expenses	$ 48,994		$ -
70	**Revaluation Reserve Fund**			
	Revenues	$ 30,500		$ 4,365
	Expenses	$ 30,500		$ -
71	**Unrestricted Capital Reserve**			
	Revenues	$ 1,111,352		$ 1,118,924
	Expenses	$ 1,111,352		$ -
75	**School Capital Reserve**			
	Revenues	$ 2,922,514		$ 3,188,161
	Expenses	$ 2,922,514		$ 371,463
	Total			
	Revenues	$ 31,510,999	$ 37,574,769	$ 27,320,459
	Expenses	$ 31,510,999	$ 37,574,769	$ 22,671,923

ITEM 13. OTHER MATTERS

None.

ITEM 13. PUBLIC COMMENTS (GENERAL)

Doug Mentzer of Camden Fields Event Venue in South Mills addressed the Board in regard to his application for a pavilion addition to the property. The text amendment required to allow for the permit was previously tabled by the Board. At the May 5, 2025 meeting, Mr. Mentzer requested that the Board consider approval so that the project can move forward. It had been stated at the May meeting that in June a public hearing would be scheduled for July.

County Manager Burke stated that it was anticipated that the original language introduced last year would be used for this purpose. However, the lot size qualification included in that language would exclude the eligibility of Mr. Mentzer's request. The language must be updated and will go to the Planning Board in June and to the Board of Commissioners in July for a recommendation for a public hearing in August.

William Stafford of South Mills included the following in his remarks to the Board.

- Commended the Board on their response to Mr. Cuthrell's public comment at the last meeting.
- Concern in regard to time limits (3 minutes) during public comment periods and hearings and inconsistent rules.
- Requested an opportunity for open discussion between the Board and citizens.

ITEM 14. ADJOURN

There being no further matters for discussion Chair White adjourned the Board of Commissioners at 8:09 PM.

Board of Equalization and Review

Chair White convened the Board of Equalization and Review.

There were no cases to come before the Board.

Motion to adjourn.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

The Board of Equalization and Review was adjourned.