Camden County Board of Commissioners
South Camden Water & Sewer District Board of Directors
July 7, 2025
Regular Meeting – 7:00 PM
Camden Public Library Boardroom
118 Hwy 343 North

Minutes

A duly-noticed regular meeting of the Camden County Board of Commissioners was held in boardroom of the Camden Public Library on July 7, 2025 at 7:00 PM. The Board of Commissioners also met as the South Camden Water & Sewer District Board of Directors during the Regular Meeting.

CALL TO ORDER
The meeting was called to order by Chair Tiffney White at 7:00 PM. Also Present: Vice Chair Troy Leary, Commissioners Randy Krainiak, Sissy Aydlett and Dr. Jason Banks.

Administration Staff Present: County Manager Erin Burke and Clerk to the Board Karen Davis

INVOCATION & PLEDGE OF ALLEGIANCE
Rev. William Sawyer gave the invocation and the Board led in the Pledge of Allegiance.

ITEM 1. CONSIDERATION OF AGENDA

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 2. CONFLICT OF INTEREST DISCLOSURE STATEMENT

Clerk to the Board Karen Davis read the Conflict of Interest Disclosure Statement.

ITEM 3. APPOINTMENT OF COUNTY ATTORNEY

Motion to appoint Lauren Arizaga-Womble as County Attorney, removing the title of Interim.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 4. PRESENTATIONS

A. Employee Recognition – Sheriff Jones recognized Deputy Noah Floyd and Deputy Luke Marcum for recent accomplishments.

B. Camden Public Library – County Librarian Rodney Wooten presented an overview of various programming and resources offered by the Camden Public Library, along with statistical reports from FY 2024-2025.

ITEM 5. PUBLIC COMMENTS (AGENDA-RELATED)
None.

ITEM 6. PUBLIC HEARING

A. Text Amendment to the Camden County Code of Ordinances – Amber Curling

Motion to open the Public Hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

The proposed ordinance presents a text change to the Camden County Unified Development Ordinance. The language change is necessary for the addition of Recreation Entertainment Indoor and Outdoor Principal Use Category and event venue type.

The Text amendment will amend the Camden County Code of Ordinances Chapter 151 for the following Articles:
Article 4 Use Regulations:
4.3.10 Principal Use Table
4.4.4 Commercial Uses
Table 4.5.4
4.5.5 Standards for Specific Accessory Uses
Article 10 Definitions & Measurements:
Table 10.3 Definitions

The Planning Board voted unanimously to recommend approval with revisions and Planning Staff supports the recommendation.

Planning Director Amber Curling presented the following proposed Ordinance 2025-07-01 and Specific Event Permit Application.

Ordinance No.2025-07-01
UDO No. 2025-06-181
An Ordinance
Amending the Camden County Code of Ordinances
Camden County, North Carolina

BE IT ORDAINED BY THE CAMDEN COUNTY BOARD OF COMMISSIONERS as follows:

Article I: Purpose

The purpose of this Ordinance is to amend Chapter 151 of the Camden County Code of Ordinances of Camden County, North Carolina, which was originally adopted by the County Commissioners on January 1, 1998, and subsequently revised February 4, 2019 and subsequently amended, and as otherwise incorporated into the Camden County Code.

Article II: Construction

For purposes of this Ordinance, underlined words (underline) shall be considered as additions to existing Ordinance language and strikethrough words (~~strikethrough~~) shall be considered deletions to existing language. New language of proposed ordinance shall be shown in italics and highlighted (*italics*).

Article III:

Amending Camden County Code of Ordinances, specifically Chapter 151:
Article 4 Use Regulations: 4.3 Principal Uses, 4.4.4.4 Use Specific Standards – Commercial Uses and 4.5 Accessory Uses
Article 10 Definitions & Measurements: 10.3 Definitions

TABLE 4.3.10: PRINCIPAL USE TABLE
"P"= Permitted "S"= Permitted with Special Use Permit "-"= Prohibited

USE CATEGORY Use Type Description	Residential						Commercial					Ind.			Additional Standards (151.4)
	CP	WL	RR	SR	NR	VR	CC	VC	MX	HC	MC	LI	HI	PD	
RECREATION/ENTERTAINMENT, INDOOR The Indoor Recreation/Entertainment Use Category includes use types that are privately owned and provide recreation or entertainment activities in an enclosed structure or structures. Accessory uses may include offices, concessions, snack bars, parking, and maintenance facilities. Example use types include country clubs, indoor commercial recreation uses (including bowling alleys, game rooms, dancehalls, and skating rinks), and theaters (including cinemas, screening rooms, and stages).															
Major Indoor recreation/entertainment uses with 2,500 square feet of floor area or more, or where the use is expected to generate more than 200 vehicle trips per day according to the Institute of Transportation Engineer's most recent trip generation rate manual.	-	-	-	-	-	-	S	P	P	P	S	S	-	A	
Minor Indoor recreation/entertainment uses with less than 2,500 square feet of floor area, or where the use is expected to generate less than 200 vehicle trips per day according to the Institute of Transportation Engineer's most recent trip generation rate manual.	-	-	-	-	-	-	P	P	P	P	P	P	-	A	
RECREATION/ENTERTAINMENT, OUTDOOR The Outdoor Recreation/Entertainment Use Category includes use types that are large, generally commercial, and provide continuous recreation or entertainment-oriented activities that primarily take place outdoors. They may take place in a number of structures that are arranged together in an outdoor setting. Accessory uses may include concessions, parking, and maintenance facilities. Example use types include privately-owned arenas, amphitheaters, or stadiums, outdoor commercial recreation uses (including private golf driving ranges and privately-owned miniature golf facilities, go-cart racing, race tracks, drive-in movie theaters, privately-owned outdoor commercial tourist attractions; and privately-owned active sports facilities such as ball fields, courts, and archery ranges), athletic facilities, private golf courses, and outdoor swimming pools (private).															

TABLE 4.3.10: PRINCIPAL USE TABLE
"P"= Permitted "S"= Permitted with Special Use Permit "-"= Prohibited

USE CATEGORY Use Type Description	Residential						Commercial					Ind.			Additional Standards (151.4)
	CP	WL	RR	SR	NR	VR	CC	VC	MX	HC	MC	LI	HI	PD	
Major Outdoor recreation/entertainment uses that involve the operation of machinery by patrons or that have the potential to generate significant amounts of noise while in operation.	-	S	-	-	-	-	-	-	-	S	-	S	S	A	4.4.4.F
Minor Outdoor recreation/entertainment uses do not involve the operation of machinery by patrons or that do not have the potential to generate significant amounts of noise while in operation. Uses engaged in the discharge of firearms are firing ranges.	-	S	-	-	-	-	P	P	P	P	P	P	-	A	4.4.4.F.2
Firing Range A commercial establishment configured for the purpose of shooting at targets by rifles, pistols, shot guns, or archery. Firing ranges do not include uses with hunting leases or involved in the operation of air rifles (e.g., paintball establishments). Accessory uses include a club house, ammunition sales, and repair services.	-	S	-	-	-	-	-	-	-	-	-	S	S	-	4.4.4.L
Water-Related Uses Commercial establishments engaged in providing access to waterways for persons and equipment for the purposes of leisure pursuits. Water-related uses also include marinas. Boat slips and boat ramps that are publicly owned are Recreation and Open Area uses.			S												
Recreation/Entertainment Indoor and Outdoor – *The Indoor and outdoor Recreation Entertainment Use Category includes use types that are entertainment-oriented activities that take place indoors and outdoors. These activities take place in and around structures on specific property. Example use type is an Event Venue for Private Celebratory Gatherings (Wedding, Birthday Party, Retirement Party, Anniversary, and the like) and Other Private Approved Events.*															
Event Venue *A physical place inside and/or outside where an event or special occasion can be held. These venues can be large or small*		S					S	S	S	S	S				4.4.4.M

Article 151.4.4.4. COMMERCIAL USES Unless exempted, all commercial uses shall comply with the nonresidential design standards in Section 5.1.2, Commercial Design Standards, or Section 5.1.3, Mixed-Use Design Standards, as applicable.

F. **Recreation/Entertainment, Outdoor**
Outdoor recreation and entertainment uses shall comply with the following standards:
1. **General Requirements Applied to All Recreation/Outdoor Use Types**
All recreation/outdoor use types shall:
a. Be located at least 500 feet from existing child care centers and residential zoning districts;
b. Be located on a site or parcel with an area of at least five acres;
c. Be located on a site or parcel that, at the primary point of access, has at least 200 feet of frontage on a collector street;
d. Locate access points to minimize traffic to and through local streets in residential neighborhoods; and
e. Provide safety fences, up to eight feet high, as necessary to protect the general health, safety, and welfare.

M. Event Venue – The following limitations are based on the health, safety and welfare of the public.

1. *The Purpose and Intent of this Special Use Permit is to regulate new development of an event venue as principle or accessory use for a parcel.*
2. *Be located at least 500 feet from existing child care centers use type and 500 feet from prohibited residential zoning districts.*
3. *Be located on a site or parcel with an area of at least five acres.*
4. *The Special Use Permits will be updated/reevaluated/reviewed annually to determine compliance with this Ordinance. The applicant must strictly abide by all requirement of the current Unified Development Ordinance of Camden County, North Carolina, and must strictly comply with all other local, state, and federal ordinances, laws, rules and regulations as one or more ordinances, laws, rules regulations may apply to this special use permit.*
5. *Each event will require Event Application documentation of actions taken for the specific event.*
6. *Determine Occupancy limitation to be based on all relevant factors including, but not limited to; size of parcel, maximum occupancy load of building, parking limitations, type of event, access, etc.*
7. *Parking Plan for specific event*
8. *Requirement of each Event Specific Safety Plan must be in place. These safety measures will be customized for each event and determined by the event's specific characteristics. For example, security personnel, traffic control personnel, fire escape, etc.*
9. *Limitations on the time and dates for each event determined by Camden County and/or Emergency Management staff.*
10. *A minimum requirement 50 feet setbacks of all recreation/entertainment features to include but not limited to stages, tents, bounce house, food/beverage trucks, tables/chairs/seating, petting zoo, vehicles (not in parking lot), etc. for event from property lines. The minimum setback for specific features will increase if determined necessary.*
11. *Limitation on the specific types of events determined by Camden County.*
12. *Details about maximum occupant load for building(s) determined by Fire Marshal.*
13. *The name, address, contact number of the person (s) responsible for operation of each specific event.*
14. *Details of catering provided for each event.*
15. *Specific Details for each event as applicable:*
    a. *Sanitation facilities*
    b. *Noise control measures*
    c. *Crowd control*
    d. *Traffic control plan*
    e. *Parking plan*
    f. *Relevant information to minimize adjacent property owners being affected*
    g. *Other actions taken to eliminate adverse affects.*
16. *A site plan of event layout. To include but not limited to parking, enter/exit vehicle aisles, pick up /drop off areas, location of booths/catering vehicles, tables, tents, etc.*
17. *Provide safety fences, up to eight feet high, as necessary to protect the general health, safety, and welfare of public.*
18. *Fire Marshal/Sherriff approval when applicable.*
19. *If alcohol is present or being served a valid ABC license required.*
20. *Obtain and remain in compliance with any specific Permits and/or licenses required for all events.*
21. *If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then the approval in its entirely shall be void and have no effect.*

The next section Unified Development Ordinance Article 151.4.5 Accessory Uses is adding a Text Amendment to include Recreation/Entertainment Indoor/Outdoor as an Accessory Use to a Principal Use. Article 151.4.5.1 states "This section of the Unified Development Ordinance authorizes the establishment of accessory uses and structures that are incidental and subordinate to principal uses. The purpose of this section is to allow a broad range of accessory uses and structures, provided they comply with the standards set forth in this section in order to reduce potentially adverse impacts on surrounding lands." See below for Text Amendment of Event Venue as an Accessory Use to the Principal Use listed in Table 4.3.10.

ARTICLE 151.4 Use Regulations
Section 4.5 Accessory Uses
4.5.1 Purpose

4.5. ACCESSORY USES

4.5.1. PURPOSE

This section authorizes the establishment of accessory uses and structures that are incidental and subordinate to principal uses. The purpose of this section is to allow a broad range of accessory uses and structures, provided they comply with the standards set forth in this section in order to reduce potentially adverse impacts on surrounding lands.

4.5.2. PROCEDURES FOR ESTABLISHMENT

A. Accessory uses or structures may be approved in conjunction with the approval of the principal use or subsequently following the establishment of the principal use.
B. With the following exceptions, no accessory use or structure shall be approved, established, or constructed before the principal use is approved in accordance with this Ordinance:
   1. Agricultural uses;
   2. Docks, piers, and boat ramps; and
   3. Storage and maintenance sheds of up to 200 square feet in area.
C. Establishment of an accessory use or structure shall require approval of a zoning compliance permit in accordance with the standards in Section 2.3.29, Zoning Compliance Permit, and the standards in this section.
D. A lawfully-established nonconforming use or structure may be supplemented with an accessory use or structure provided the accessory does not increase the nonconformity.

4.5.3. GENERAL STANDARDS FOR ACCESSORY STRUCTURES

A. **Permitted Accessory Uses and Structures**
Permitted accessory uses and structures include those listed in this section and those that the UDO Administrator determines meet the following:
   1. Are clearly incidental to an allowed principal use or structure;
   2. Are subordinate to and serving an allowed principal use or structure; and
   3. Contribute to the comfort, convenience, or needs of occupants, business or industry associated with the principal use or structure.

4.5.4. TABLE OF ALLOWABLE LOCATIONS

A. **Table as Guide**
Table 4.5.4, Common Accessory Use Table, is established as a guide to identify the appropriateness of the more common accessory uses in each zoning district.
B. **Listed Accessory Uses**
Table 4.5.4, Common Accessory Use Table, lists what types of accessory uses, structures, and activities are allowed in each of the zoning districts.
   1. If a specific accessory use is allowed by-right, the cell underneath the zoning district is marked with a "P".
   2. If a specific accessory use is allowed subject to a special use permit, the cell underneath the zoning district is marked with a "S".
   3. If the accessory use or structure is not allowed in a zoning district, the cell is blank "-".
   4. In the case of planned development districts, if an accessory use is allowable, it is marked with an "A", and the accessory use must be set out in the approved master plan or terms and condition statement.
   5. If there is a reference contained in the column entitled "Acc. Use-Specific Standard," see Section 4.5.5, Standards for Specific Accessory Uses, for the additional standards that apply to the specific accessory use.

TABLE ERROR! REFERENCE SOURCE NOT FOUND.: COMMON ACCESSORY USE TABLE

'P'= Permitted 'S' = Permitted with Special Use Permit '-'= Prohibited

Accessory Use	Residential						Commercial					Ind.				
	CP	VIL	RR	SR	NR	VR	CC	VC	MX	HC	MC	LI	HI	PD	Acc. Use-Specific Standard
Accessory Dwelling Unit	-	P	P	P	P	P	P	P	P	P	P	-	-	A	4.5.5.A
Amateur Ham Radio	-	P	P	P	P	P	P	P	P	P	P	P	P	A	4.5.5.B
Boat Lifts	P	P	P	P	P	P	P	P	P	P	P	P	P	A	4.5.5.C
Boat Ramps	P	P	P	P	P	P	P	P	P	P	P	P	P	A	4.5.5.D
Cemetery, Family or Religious Institution	-	P	P	P	S	-	P	-	-	P	-	-	-	A	4.5.5.E
Child Care, Incidental		P	P	P	P	P	P	P	P				-	A	4.5.5.F
Community Agriculture	S	P	P	P	P	P	P	P	P		-		-	A	4.5.5.G
Docks, Piers	P	P	P	P	P	P	P	P	P	P	P	P	P	A	4.5.5.H
Drive-Through	-	-	-	-	-	-	P	P	-	P	-	P	-	A	4.5.5.I
Event Venue		***S***					***S***	***S***	***S***	***S***	***S***				***4.5.5.Z***
Excavation	-	P	-	-	-	-	-	-	-	P	P	P	P	A	4.5.5.J
Gasoline Sales	-	-	-				P	P	S	P	P	P	-	A	4.5.5.K
Home Occupation	-	P	P	P	P	P	P	P	P	P	P		-	A	4.5.5.L
Horse Stable	-	P	P	P	P	P	-	-	-	-	-	-	-	A	4.5.5.M
Housing for Poultry	-	P	P	P	P	-	P	-	-	P	-		-	A	4.5.5.N
Ice House	-	-	-	-	-	-	P	P	P	P	P	P	-	A	4.5.5.O
Outdoor Display and Sales	-	-	-	-	-	-	P	P	P	P	-	P	-	A	4.5.5.P
Outdoor Storage (Nonresidential)	-	-	-	-	-	-	P	P	P	P	P	P	P	A	4.5.5.Q
Parking of Boats or Watercraft		P	P	P	P	P	P	P	P	P	P	P	P	A	4.5.5.R
Parking of Heavy Trucks, Trailers in Residential Districts	-	P	P	S	S	-	-	-	-			-	-	A	4.5.5.S
Produce Stands	-	P	P	P		-	P	P	P	P	-	P	-	A	4.5.5.T
Recreational Vehicles	-	P	P	P		-	-	-	-	P	-		-	A	4.5.5.U
Retail Sales from a Vehicle	-	S	-	-	-	-	P	P	P	P	P	P	P	A	4.5.5.V
Solar Energy Equipment	-	P	P	P	P	P	P	P	P	P	P	P	P	A	4.5.5.W
Underground Storage Tanks	-	S	-	-	-	-	P	S	-	P	P	P	P	A	4.5.5.X
Wind Energy Conversion Facility, Small	-	P	S	S	S	S	P	P	S	P	P	P	P	A	4.5.5.Y

4.5.5. STANDARDS FOR SPECIFIC ACCESSORY USES

Z. Event Venue

1. The event venue will be required to address all applicable items in 151.4.4.4.M. Event Venue

Article 151.10 Definitions & Measurement specifically 10.3 Definitions

10.3. DEFINITIONS

Table 10.3: Definitions, includes definitions of terms used throughout the UDO. Use categories and use types are defined in Table 4.3.10: Principal Use Table.

TABLE 10.3: DEFINITIONS

Term	Definition
	Note: use types are defined in Table 4.3.10: Principal Use Table

Event Venue:

The specific parcel of land where a business or organization, profit or not profit, hosts indoor and outdoor private events. The private event is an exclusive gathering not open to the general public with the ability to accommodate specific event needs and various types of events. Any business, profit or non-profit, organization established on or after January 1, 2022 will require a Camden County Zoning Compliance Permit and be recognized by Camden County Tax Department. Any business, profit or non-profit, organization established prior to January 1, 2022 recognized by Camden County Tax Department will be legally non-conforming.

Specific Event Permit Application

OFFICIAL USE ONLY:

UDO Number:_____ Amount Paid.:_____

Permit Number:_____ Date Paid:_____

Date Filed:_____ Taxes Pd (Y/N)_____

LLC current:_____

SUP current:_____ Received By:_____

Contact Information

PROPERTY OWNER — Responsible Person Contact

Name:_____ Name: _____

Address:_____ Address: _____

Telephone: _____ Telephone: _____

Email: _____ Email: _____

Special Use Permit Information:_____

Date Issued: _____Renewal Date_____

Event/Property Information

Business Name: _____

Physical Street Address/Location _____

Parcel ID Number(s): _____

Type of Event:_____

Safety Measures for this event _____

Number, Yes, No, NA (explanation) where applicable

Maximum Occupant Capacity:_____ Anticipated Event Occupant Attendance_____

Additional Sanitation Facilities:_____Food/Beverage Catering (Y, N, NA):_____

Will Alcohol be present:_____ Alcohol license/permission (Attach Documents) _____

Fire Marshal Approval? _____Sheriff Department Approval?_____

Additional Information Needed: _____

Any Violations this year for Special Use Permit

Explanation with Details and Corrections (Y, N, NA): _____

Specific Details for this event (*attach separate sheet if needed*):

A. Will the Special Event endanger the public health, safety, or welfare?_____

B. Are there any requirements, standards, conditions, and/or specifications of the Unified Development Ordinance, including article 151.4 Use Regulations that the Specific Event/Special Use DOES NOT comply with?_____

C. Will the Specific Event substantially injure the value of adjoining or abutting lands?_____

D. Will the Specific Event Use be in harmony with the area in which it is to be located?_____

E. Will the Specific Event be in conformity with the Special Use Permit requirements and restrictions?_____

F. Will the Event exceed the county's ability to provide adequate public facilities, including, but not limited to: fire and rescue, law enforcement, and other county facilities?_____

I, the undersigned, do certify that all of the information presented in this application is accurate to the best of my knowledge, information, and belief. Further, I hereby authorize county officials to enter my property during reasonable business hours for purposes of determining zoning compliance. All information submitted and required as part of this application process shall become public record.

_____
Printed Name of Special Use Permit Applicant *

_____ _____
Signature of Special Use Permit Applicant* Date

_____
Printed Name of Event Responsible Party

_____ _____
Event Responsible Party* Date

***Note: Forms must be signed by the Applicant of Special Use Permit and Responsible Person in Charge of Specific Event. Use Additional sheets for additions signatures if needed.**

Discussion

Commissioner Krainiak stated he did not feel prepared to make a decision at that time. Mrs. Curling offered to answer any questions to address his concerns.

Chair White suggested that numbers 2 and 3 under Section M. Event Venue be removed. Commissioner Banks concurred and also asked Mrs. Curling to clarify that the specific language was added by the Planning Board. Mrs. Curling explained that the language was added by the Planning Board.

There was additional discussion in regard to specific acreage and properties surrounding the Camden Fields event venue.

Commissioner Banks inquired as to any complaints specifically in regard to Camden Fields in that no one had signed up for public comment. Mrs. Curling noted that there had been a noise complaint from a neighboring property owner.

Public Comments

- Vickie Stafford of South Mills inquired as to a definition of Working Lands. Mrs. Curling explained that it is a zoning district, normally five acres or more and located outside of the Core Village and the one-mile buffer; usually lager parcels. Mrs. Stafford also inquired as to the use type that this ordinance will affect, specifically in regard to churches. Mrs. Curling explained that this ordinance is not specifically addressing established churches, unless a church wants to build a separate large event venue as an accessory and plans to hold events that are beyond normal church uses such as weddings or funerals.
- Doug Mentzer with Camden Fields event venue addressed the Board and included the following in his comments:

- Held two neighborhood meetings to address concerns; contracts state that noise must end at 10 PM.
- Acknowledged that he had received a call in regard to a noise complaint at 10:15 PM during an but measures have been implemented to prevent a reoccurrence.
- Considered possible use of decibel meter to measure noise levels.
- Inquired in regard to a fence requirement that was discussed.

Mrs. Curling clarified the types of use where fencing may be required for safety purposes; not noise buffering and would not apply to event venues.

Motion to close the Public Hearing.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Commissioner Banks suggested adding to the Special Use Permit a requirement for the venue to maintain decibel meters with logging capabilities for a specified period of time.

Manager Burke stated that can be a site-specific requirement and doesn't necessarily need to be included in the text amendment.

A lengthy discussion ensued in regard to noise control measures and devices used to measure noise such as a decibel meter. This discussion included comments from Sheriff Jones in regard to legal implications of using such devices without the proper training as well as citizen David Chick who has professional knowledge of noise-monitoring devices. Both Sheriff Jones and Mr. Chick referenced the required maintenance of the devices in addition to training and the effect of the device placement on the measured results.

Upon inquiry by Chair White in regard to the stated 500-foot distance requirement, Mrs. Curling explained that it refers to 500 feet *outside* the property line.

Commissioner Leary inquired of Sheriff Jones as to the enforcement of noise without a meter. Sheriff Jones stated that it is not enforceable; and again, such enforcement would require the purchase of the meter, providing training for its use as well as required maintenance.

Motion to approve Ordinance 2025-07-01 Text Amendment to the language of the Camden County Code of Ordinances Chapter 151, specifically to sections of Articles 154.4 Use Regulations and Article 151.10.3 Definitions to include Recreation Entertainment Indoor and Outdoor Principal Use Category and Event Venue Use Type, with the amendment of Section M, Numbers 2 & 3 to be excluded.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 7. OLD BUSINESS

A. Moratorium Update - County Manager Erin Burke explained that a moratorium update is forthcoming as part of New Business, Item 8.D. during the Stream Model Development Phase 2B Proposal.

ITEM 8. NEW BUSINESS

A. Tax Report – Lisa Anderson

MONTHLY REPORT OF THE TAX ADMINISTRATOR TO THE CAMDEN COUNTY BOARD OF COMMISSIONERS

OUTSTANDING TAX DELINQUENCIES BY YEAR

YEAR	REAL PROPERTY	PERSONAL PROPERTY
2024	268,993.53	23,622.99
2023	118,632.14	22,357.27
2022	57,232.31	8,558.01
2021	41,684.20	6,778.85
2020	21,898.75	2,658.48
2019	18,385.80	1,758.14
2018	14,688.77	1,035.24
2017	10,824.69	1,278.56
2016	6,741.83	1,029.13
2015	5,837.55	635.05

TOTAL REAL PROPERTY TAX UNCOLLECTED	564,919.57
TOTAL PERSONAL PROPERTY UNCOLLECTED	69,711.72
TEN YEAR PERCENTAGE COLLECTION RATE	99.40%
COLLECTION FOR 2025 vs. 2024	35,143.56 vs. 25,583.23

LAST 3 YEARS PERCENTAGE COLLECTION RATE

2024	97.49%
2023	98.77%
2022	99.33%

EFFORTS AT COLLECTION IN THE LAST 30 DAYS
ENDING May 2025
BY TAX ADMINISTRATOR

52 NUMBER DELINQUENCY NOTICES SENT

49 FOLLOWUP REQUESTS FOR PAYMENT SENT

3 NUMBER OF WAGE GARNISHMENTS ISSUED

3 NUMBER OF BANK GARNISHMENTS ISSUED

69 NUMBER OF PERSONAL PHONE CALLS MADE BY TAX ADMINISTRATOR TO DELINQUENT TAXPAYER

0 NUMBER OF PERSONAL VISITS CONDUCTED (COUNTY OFFICES)

0 PAYMENT AGREEMENTS PREPARED UNDER AUTHORITY OF TAX ADMINISTRATOR

0 NUMBER OF PAYMENT AGREEMENTS RECOMMENDED TO COUNTY ATTORNEY

0 NUMBER OF CASES TURNED OVER TO COUNTY ATTORNEY FOR COLLECTION (I.D. AND STATUS)

0 REQUEST FOR EXECUTION FILES WITH CLERK OF COURTS

0 NUMBER OF JUDGMENTS FILED

30 Largest Unpaid – Real

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
R	02-8934-01-18-8072.0000	10,703.02	1	ARNOLD AND THORNLEY, INC.	CAMDEN	146 158 US W
R	02-8935-02-66-7093.0000	9,889.10	1	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	01-7999-00-62-3898.0000	8,702.16	1	MICHAEL ASKEW	SOUTH MILLS	257 A OLD SWAMP RD
R	03-8973-00-53-0748.0000	8,479.24	1	MORRIS L. KIGHT III	SHILOH	142 STANLEY LN
R	03-8962-00-05-0472.0000	8,426.56	1	FRANK MCMILLIAN HEIRS	SHILOH	172 NECK RD
R	02-8916-00-39-5170.0000	8,205.10	1	DONALD RAY JONES	CAMDEN	670 343 HWY N
R	02-8954-00-43-8538.0000	8,110.61	1	BILLY ROSS FEREBEE	CAMDEN	237 PALMER RD
R	03-8965-00-56-8601.0000	7,753.50	1	FSC II LLC	SHILOH	370 SANDY HOOK RD
R	02-8934-01-29-4617.0000	7,735.32	2	JAMES B. SEYMOUR ETAL	CAMDEN	112 158 US W
R	02-8945-00-41-2060.0000	6,989.42	1	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-8000-00-04-8444.0000	6,729.89	1	MID ATLANTIC RECYCLING	SOUTH MILLS	140 CONNER FARM RD
R	03-8953-00-44-8561.0000	6,098.91	1	ANTHONY TWIFORD	SHILOH	145 BEECH RIDGE RD
R	03-8889-00-48-7259.0000	5,859.45	2	ROBERT AND JANETTE TEMPLETON	SHILOH	127 SAILBOAT RD
R	01-7989-00-01-1714.0000	5,737.38	1	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8934-04-72-0416.0000	5,687.18	4	PAULINE JETTE	CAMDEN	238 COUNTRY CLUB RD
R	01-7979-00-61-7358.0000	5,019.87	1	BERT LLC	SOUTH MILLS	HORSESHOE RD
R	01-7081-00-20-8262.0000	4,851.41	1	GEORGE TAYLOR AND ANNIE TAYLOR	SOUTH MILLS	178 CULPEPPER RD
R	03-8971-00-30-9999.0000	4,820.89	1	WILLIAM MICHAEL SARGENT	SHILOH	203 ONE MILL RD
R	02-8943-01-29-4931.0000	4,712.26	1	JATORI POWELL-CARR	CAMDEN	177 SAND HILLS RD
R	01-7979-00-13-4667.0000	4,670.49	2	SUSAN CHARLENE BEARD ET AL	SOUTH MILLS	409 HORSESHOE RD
R	03-8990-00-17-3935.0000	4,434.21	4	KARL L ADCOCK	SHILOH	100 CATALAN DR
R	02-8925-00-58-8351.0000	4,362.87	1	KEITH S SAWYER	CAMDEN	109 SCOTLAND RD
R	02-8935-01-08-8786.0000	4,324.31	1	LINWOOD GREGORY HEIRS	CAMDEN	253 SLEEPY HOLLOW RD
R	02-8936-00-23-4750.0000	4,277.64	1	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	02-8935-04-63-0820.0000	4,197.32	2	BELCROSS PROPERTIES, LLC	CAMDEN	197 158 US E
R	02-8945-00-58-2869.0000	4,190.27	3	JAMES WHITLEY, MARY WHITLEY,	CAMDEN	215 PINCH GUT RD
R	03-8965-00-13-1025.0000	4,069.74	1	SHARON EVANS MUNDEN	SHILOH	556 TROTMAN RD
R	03-8963-00-10-1500.0000	4,010.98	1	KENNETH & PEGGY S. PIERCE	SHILOH	111 HAWKINS LN
R	03-8973-00-22-4894.0000	3,735.59	1	WILLIAM ANDREW NEWELL	SHILOH	891 SANDY HOOK RD
R	03-8990-00-18-6042.0000	3,724.13	4	LARRY MOTLEY	SHILOH	SECOND CREEK RD

30 Oldest Unpaid – Real

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
R	02-8935-02-66-7093.0000	10	9,889.10	B. F. ETHERIDGE HEIRS	CAMDEN	158 US E
R	02-8945-00-41-2060.0000	10	6,989.42	LASELLE ETHERIDGE SR. HEIRS	CAMDEN	168 BUSHELL RD
R	01-7989-00-01-1714.0000	10	5,737.38	CHARLES MILLER HEIRS	SOUTH MILLS	HORSESHOE RD
R	02-8936-00-23-4750.0000	10	4,277.64	AARON DARNELL CHAMBLEE ET AL	CAMDEN	LAMBS RD
R	03-8962-00-67-1021.0000	10	3,528.19	CECIL BARNARD HEIRS	SHILOH	WICKHAM RD
R	03-8965-00-37-4242.0000	10	3,272.05	DORA EVANS FORBES	SHILOH	352 SANDY HOOK RD
R	01-7999-00-95-3587.0000	10	3,105.63	WALTER TURNER HEIRS	SOUTH MILLS	CAROLINA RD
R	02-8935-02-75-0867.0000	10	3,048.41	ED SIVELLIS HEIRS	CAMDEN	158 US W
R	03-8952-00-95-8737.0000	10	2,652.68	AUDREY TILLETT	SHILOH	171 NECK RD
R	01-7999-00-32-3510.0000	10	2,424.16	LEAH BARCO	SOUTH MILLS	195 BUNKER HILL RD
R	01-7999-00-12-8596.0000	10	2,331.13	MOSES MITCHELL HEIRS	SOUTH MILLS	165 BUNKER HILL RD
R	01-7988-00-91-0179.0001	10	2,270.72	THOMAS L. BROTHERS HEIRS	SOUTH MILLS	
R	03-8943-04-93-8214.0000	10	2,191.28	L. P. JORDAN HEIRS	SHILOH	108 CAMDEN AVE
R	01-7091-00-64-6569.0000	10	2,086.76	CLARENCE D. TURNER JR.	SOUTH MILLS	STINGY LN
R	03-8899-00-36-2719.0000	10	1,876.31	LARRY WELDON HEIRS	SHILOH	HIBISCUS RD
R	03-8899-00-45-2682.0000	10	1,726.89	SEAMARK INC.	SHILOH	HOLLY RD
R	02-8926-00-13-6839.0000	10	1,696.42	NORTHEASTERN COMMUNITY	CAMDEN	123 TRAFTON RD
R	02-8935-01-07-0916.0000	10	1,514.23	ROSETTA MERCER INGRAM	CAMDEN	227 SLEEPY HOLLOW RD
R	02-8936-00-24-7426.0000	10	1,221.17	BERNICE PUGH	CAMDEN	113 BOURBON ST
R	01-7090-00-60-5052.0000	10	1,016.27	JOE GRIFFIN HEIRS	SOUTH MILLS	117 GRIFFIN RD
R	01-7989-04-90-0938.0000	10	955.32	DORIS EASON HEIRS	SOUTH MILLS	1352 343 HWY N
R	01-7989-04-60-1568.0000	10	917.52	EMMA BRITE HEIRS	SOUTH MILLS	116 BLOODFIELD RD
R	01-7989-04-60-1954.0000	10	895.78	CHRISTINE RIDDICK	SOUTH MILLS	105 BLOODFIELD RD
R	02-8955-00-13-7846.0000	10	627.69	MARIE MERCER	CAMDEN	IVY NECK RD
R	03-9809-00-33-4725.0000	10	537.26	DENNIS CREASY	SHILOH	SAILBOAT RD
R	03-8980-00-61-1968.0000	10	468.69	WILLIAMSBURG VACATION	SHILOH	CAMDEN POINT RD
R	01-7090-00-95-5262.0000	10	377.24	JOHN F. SAWYER HEIRS	SOUTH MILLS	OLD SWAMP RD
R	02-8916-00-68-3801.0000	10	369.84	W. L. & BRENDA SAWYER	CAMDEN	343 HWY N
R	03-8980-00-84-1828.0000	10	368.36	CARL TEUSCHER	SHILOH	220 BROAD CREEK RD
R	03-9809-00-54-8280.0000	10	347.95	RODNEY STEVEN SPIVEY &	SHILOH	SAILBOAT RD

30 Largest Unpaid – Personal

Roll	Parcel Number	Unpaid Amount	YrsDlq	Taxpayer Name	City	Property Address
P	0004068	25,885.55	2	BAYSIDE FARMS, LLC	SOUTH MILLS	246 HORSESHOE RD
P	0002941	2,067.80	4	BARKER'S TRUCKING, INC	SHILOH	108 SASSAFRAS LN
P	0003721	1,424.70	4	JIMMY'S TRUCKING & HAULING LLC	CAMDEN	127 TRAFTON RD
P	0003878	1,171.77	2	RONNEY GILLIKIN JR	SOUTH MILLS	109 NORTH POINTE RD
P	0000295	1,127.40	6	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0001721	1,009.92	4	CINDY MAYO	SOUTH MILLS	106 BINGHAM RD
P	0001709	947.26	8	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0003513	808.64	2	JULIE PORTER	CAMDEN	431 158 US W
P	0000297	800.70	2	ADAM D. & TRACY J.W. JONES	CAMDEN	133 WALSTON LN
P	0003017	791.57	3	MARK STANLEY MICHALSKI	SOUTH MILLS	138 CAROLINA RD
P	0001046	734.19	2	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001104	729.30	3	MICHAEL & MICHELLE STONE	CAMDEN	107 RIDGE ROAD
P	0003512	721.68	3	WILLIAM ANTHONY POPE JR	CAMDEN	214 SMITH DR
P	0000132	621.20	1	DAVID DUNAVANT JR.	CAMDEN	158 HWY E
P	0002525	601.19	3	JOSEPH VINCENT CARDYN	SHILOH	260 ONE MILL RD
P	0002817	561.69	1	EASTERN CAROLINA	CAMDEN	154 US 158 HWY E
P	0001072	547.10	10	PAM BUNDY	SHILOH	105 AARON DR
P	0003547	521.06	4	NICHOLAS W. STOTTS	CAMDEN	431 158 US W
P	0002480	472.58	1	FSC II, LLC	SHAWBORO	380 SANDY HOOK RD
P	0001545	444.74	4	LOUIS RUGGERI	CAMDEN	390 CAMDEN CSWY
P	0003099	431.21	1	AARON M BROWN	SHILOH	108 CHERRY BLOSSOM WAY
P	0003892	416.36	3	NOAH KNOWLES	CAMDEN	319 IVY NECK RD
P	0003850	414.72	3	JOSHUA MICHAEL BAILEY	SOUTH MILLS	100 ROBIN CT W
P	0003415	398.74	4	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003773	393.20	4	SEVAN NERO BARTLETT	CAMDEN	197 HERMAN ARNOLD RD
P	0004084	391.98	1	252 IMPROVEMENTS	SOUTH MILLS	581 OLD SWAMP RD
P	0000945	376.74	4	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0001959	373.14	4	SHAWN H. LEARY	SOUTH MILLS	149 LINTON RD
P	0003662	372.28	4	JEFFREY CLAYTON COLLIER	CAMDEN	152 158 US W
P	0003167	345.15	3	MICHAEL LANCE GREGORY	CAMDEN	121 CAMDEN AVE

30 Oldest Unpaid – Personal

Roll	Parcel Number	YrsDlq	Unpaid Amount	Taxpayer Name	City	Property Address
P	0001709	10	947.26	JOHN MATTHEW CARTE	CAMDEN	150 158 HWY
P	0001046	10	734.19	THIEN VAN NGUYEN	SHILOH	133 EDGEWATER DR
P	0001072	10	547.10	PAM BUNDY	SHILOH	105 AARON DR
P	0001106	10	244.67	JAMI ELIZABETH VANHORN	SOUTH MILLS	612 MAIN ST
P	0000738	10	226.96	LESLIE ETHERIDGE JR	CAMDEN	431 158 US W
P	0001538	10	216.33	JEFFREY EDWIN DAVIS	CAMDEN	431 158 US W
P	0001694	10	128.34	THOMAS B.THOMAS HEIRS	CAMDEN	150 158 HWY W
P	0000295	9	1,127.40	HENDERSON AUDIOMETRICS, INC.	CAMDEN	330 158 HWY E
P	0000770	9	134.40	MARSHA GAIL BOGUES	CAMDEN	276 BELCROSS RD
P	0002921	9	120.68	CYNTHIA MAE BLAIN	SOUTH MILLS	122 DOCK LANDING LOOP
P	0002592	9	107.98	SCOTT BRIAN GRANDY	SOUTH MILLS	156 KEETER BARN RD
P	0000945	8	376.74	RAMONA F. TAZEWELL	CAMDEN	239 SLEEPY HOLLOW RD
P	0002468	8	297.58	WANDA HERNANDEZ WELLS	SHILOH	104 HIGH RD
P	0002968	8	261.91	MICHAEL WILLIAM MAINELLO	SOUTH MILLS	237 KEETER BARN RD
P	0001150	8	136.45	WILLIAM MICHAEL STONE	CAMDEN	130 MILL DAM RD S
P	0001689	8	125.28	MICHAEL WAYNE MYERS	SOUTH MILLS	107 ROBIN DR
P	0001512	7	297.74	JOHN WESLEY BURGESS,JR.	CAMDEN	431 158 USY W
P	0002902	7	281.09	STEPHANIE AUSMAN	SHILOH	204 POND RD
P	0002942	7	118.75	JAMES P. VASILOPOULOS	CAMDEN	346 343 HWY S
P	0003513	6	808.64	JULIE PORTER	CAMDEN	431 158 US W
P	0003415	6	398.74	IVY MIRANDA BOGUES	CAMDEN	224 NORTH RIVER RD
P	0003414	6	325.41	EDWARD A. BILL	CAMDEN	152 158 US W
P	0003487	6	317.24	MICHAEL RONALD MAYO II	CAMDEN	146 BELCROSS RD
P	0003495	6	304.23	ALY MOHAMAD	SHILOH	100 BROAD CREEK RD
P	0003075	6	304.04	PATRICK WAYNE BAUM	CAMDEN	186 B BUSHELL RD
P	0003096	6	298.72	DANIEL ELWOOD BRIGHT	CAMDEN	109 JUNIPER DR
P	0003035	6	266.77	ROBERT HENRY LEE	SHILOH	121 BEECH TREE DR
P	0002978	6	257.32	JONATHAN LEWIS PUGH	SOUTH MILLS	206 MAIN ST
P	0003269	6	205.12	KIMBERLY STARR MUTTA	CAMDEN	290 NORTH RIVER RD
P	0003378	6	160.67	JAMES KELLEY WIGFIELD	CAMDEN	441 158 US E

Motion to approve the tax reports as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

B. Southern Corrosion Tank Maintenance – Chas Sawyer

A budget amendment is needed to include the addition of four tanks to the maintenance contract due to the acquisition of South Mills Water Association.

2025-26-BA001

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
30399720-439900	Fund Balance Appropriated	$18,920	
Expenses			
307200-545000	Contracted Services	$18,920	

This Budget Amendment is made to appropriate funds from fund balance appropriated into Contracted Services for Water & Sewer Operations.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of July, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

Motion to approve the Budget Amendment in the amount of $18, 920 for the approved contract with Southern Corrosion.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

C. Waste Industries LLC Contract – 5-year contract extension

State of North Carolina
County of Camden

Amendment of Contract Agreement Between Camden County And Waste Industries, LLC

This Agreement of the Contract made between Camden County and Waste Industries, LLC dated July 1, 1996:

Section 1. 1.1 Term
Upon finding the Contractor's performance is satisfactory and that it is in the best interest of the County to continue this Agreement beyond the current Term, the parties hereto agree to extend the Term of this Agreement for an additional Five (5) year period, ending June 30, 2030.
All other terms and conditions in this section remain the same.

Section 8. Price Adjustment
The Consumer Price Index (CPI), will not exceed 2.5%

All other previous terms and conditions of this Agreement will remain the same.

Waste Industries, LLC	**Camden County**
By: _____	By: Tiffney L White
Printed Name: _____	Printed Name: Tiffney L White
Title: _____	Title: BOC
Date: _____	Date: 7-7-25

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: Stephanie B Jackson Date: 6/30/2025

Motion to approve the contract extension with Waste Industries LLC as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

D. Stream Model Development Phase 2B Proposal – Public Works Director Chas Sawyer presented the following:

TIMMONS GROUP
ENGINEERING | DESIGN | TECHNOLOGY

June 17, 2025

Ms. Erin Burke
County Manager
Camden County
330 US Hwy 158
East Camden, NC 27921

RE: Camden County Wastewater – South Mills Service Area – Stream Model Development: Phase 2B; Final Phase

Dear Ms. Burke,

We are pleased to offer the following ***scope & fee proposal*** to continue to provide services for Camden County's wastewater future, particularly for the South Mills service area.

Under this Agreement, Timmons Group, in conjunction with Environmental Consulting & Technology, Inc. (ECT), will perform the Summer Field Sampling Program on the Pasquotank River and a subsequent Water Modeling Report for submission to the North Carolina Department of Environmental Quality (NCDEQ). This is a necessary step to develop a surface water discharge model and ultimately towards applying for and obtaining a National Pollutant Discharge Elimination System (NPDES) Permit for a surface water discharge on the Pasquotank River.

Additionally, Timmons Group, in conjuction with Soil & Environmental Consultants, Inc. (S&EC), will perform additional field work and analysis to pursue land application of treated effluent as an alternative or supplement to surface water discharge.

PROJECT BACKGROUND, UNDERSTANDING AND APPROACH
The South Mills Wastewater Treatment Plant (WWTP) located in Camden County, NC has a design capacity of 100,000 gallons per day (GPD) and land applies treated effluent via spray irrigation. Wastewater flows are currently well below design capacity. However, two major residential/commercial developments are planned within the South Mills WWTP service area that will add more than 2,000 homes and thousands of square feet of commercial space. 20-year buildout demand is expected to be approximately 1.0 million gallons per day (MGD).

Project Work Completed and In Progress

South Mills WWTP PER & Design: Timmons Group Project Number 46974 & 49767
In March 2021, Timmons Group prepared a technical Preliminary Engineering Report (PER) to better inform future decision making regarding South Mills WWTP. Following a change in leadership at the County, a PER Addendum was issued in January 2022. Based on the PER recommendations, design of a new 250,000 GPD WWTP (expandable to 1.0 MGD) occurred in 2022. As grant funding ended in

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Camden County Wastewater – Modeling Phase 2B **Scope & Fee Proposal**

September 2022, the new WWTP design documents were halted at the 60% design stage, with the intention of completing design in the near future.

Surface Water Discharge PER: Timmons Group Project Number 49767
The planned expansion of the WWTP necessitates increased capacity for effluent disposal. Timmons Group prepared the July 2022 Surface Water Discharge (SWD) PER to evaluate permitting a surface water discharge on the Pasquotank River. The PER focused on three major topics: (1) the permitting process and requirements with NCDEQ, (2) how the speculative effluent limits may affect the WWTP design, (3) potential outfall locations and effluent pipeline alignment alternatives.

Camden WWTP Planning: Timmons Group Project Number 67697
A new wastewater system in the northern end of the County is required to support proposed development. There are multiple due diligence items the County is evaluating in order to confirm the viability of this project. Securing a new NPDES Permit and constructing a new WWTP and effluent conveyance system is a major undertaking.

To help the County understand the breadth of what is required, Timmons Group prepared a holistic, overall PER for the project, a preliminary rate study to understand the financial viability of the project, and prepared a PowerPoint presentation to present to the Board of Commissioners. Additionally, Timmons Group is preparing grant applications in an effort to secure additional funding for the project.

Timmons Group presented the draft PER, draft preliminary rate study, and draft Board presentation to Public Works Manager Chuck Jones on October 28, 2024. Timmons Group presented the findings of the Wastewater Planning Study to the Board in April 2025.

Camden Stream Model Development Phase 1: Timmons Group Project Number 70349
Camden County and Timmons Group had a preliminary discussion with NCDEQ on June 19, 2024, to discuss permitting requirements. This discussion indicated that the most feasible location for a surface water discharge into the Pasquotank is in the Burnt Mills area. NCDEQ indicated that the next step would be to prepare an in-stream sampling and modeling plan for NCDEQ review.

Monitoring and modeling will be complex. Primary challenges include tidal conditions, discharging into swamp waters, and downstream total maximum daily loads (TMDLs). Potential discharge locations will need to be evaluated at a variety of flow conditions, including low flow. To continue the permitting process, modeling must indicate that algal activity in lower portions of the Pasquotank River will not be affected and that the DO deficit would be less than 0.1 mg/L.

Timmons Group partnered with Environmental Consulting & Technology, Inc. (ECT) to perform the surface water discharge modeling. ECT has extensive experience in planning and preparing discharge models for regulatory approval. To determine the scope of modeling required, ECT performed reconnaissance on the Pasquotank River and water quality monitoring to establish basic background water quality and flows. This step has helped scope the full surface water discharge model and determine the level of modeling required. The draft Model Study Plan was provided to DEQ subsequent to the January 6, 2025 call with DEQ.

On January 24, 2025 DEQ indicated the following: *"Our team met to discuss the project today, and we will be getting the comments back on the model plan soon. The modeling group confirmed that the winter field sampling requirements are adequate, and the winter sampling can be conducted."*

Therefore, based on DEQ comments, the next phase of the stream model study moved forward.

Camden Stream Model Development Phase 2A: Timmons Group Project Number 71769
In February and March 2025, the Winter Field Sampling Program was performed by Timmons Group and ECT. Sampling was conducted in accordance with DEQ requirements. The results will be used for the overall modelling effort and Water Quality Monitoring Report to be submitted to DEQ.

Camden High Rate Infiltration Study: Timmons Group Project Number 71232
In addition to exploring a surface water discharge, land application of wastewater effluent is also considered. Camden County owns approximately 274 acres of cleared property on McPherson Road, of which 81 acres is currently used to dispose of treated effluent from the existing South Mills WWTP via spray irrigation. The suitability of the remaining site to accept treated effluent relies on hydrogeologic conditions.

Timmons Group partnered with Soil & Environmental Consultants (S&EC) to perform a soil and hydrogeologic assessment of the County-owned site. The purpose of the assessment is to determine the infiltration capacity of the site both hydraulically and regarding nutrient management. The study requires multiple borings, testing wells, and observation wells to define components of the hydrogeologic system. This information is input into a computer model, which NCDEQ uses as a basis for their evaluation.

Field work for the study began in February 2025.

Proposed Project Work; Phase 2B
On March 4, 2025, DEQ provided comments to the Model Study Plan. On April 21, ECT submitted a revised Model Study Plan that addressed DEQ comments. DEQ approved the Model Study Plan on May 2, 2025. The DEQ approval letter may be provided upon request. Obtaining this approval has now allowed the project team to move forward with the final phase of the stream model development; Phase 2B.

I. SCOPE OF SERVICES

Task 1: Phase 2B – Summer Field Sampling Program & Full Model Study (Time & Materials)
Timmons Group will continue to employ the services of Environmental Consulting and Technology of North Carolina, PLLC, (ECT) to perform river sampling and model development of the Pasquotank River. ECT's proposal is presented in **Exhibit C**.

Task 2: Survey (Time & Materials)
Timmons Group will survey the coordinates (NAD83) of the in-situ water quality sondes to be placed by ECT during the first sampling event. This information will be input into ECT's model.

Task 3: Bathymetric Survey (Time & Materials)
Timmons Group will employ the services of MidAtlantic Surveying and Land Design, Inc. (MAS-LD) to perform a bathymetric survey of the required reach of the Pasquotank River. The bathymetric survey is necessary to support the model. Cross sections of the river will be surveyed at 1,000' intervals. MAS-LD's full proposal is included in **Exhibit D.**

Task 4: Additional Soil Testing and Analysis (Time & Materials)
Timmons Group will continue to employ the services of Soil & Environmental Consultants, Inc. (S&EC) to perform the additional soil testing and analysis to determine the viability of a high rate infiltration (HRI) system.

Under Timmons Group project number 71232, S&EC is currently studying the viability of an HRI on the existing County owned wastewater irrigation site. After installing the initial borings and test wells at the site it is apparent that there may be some thin layers of materials between the base of the surficial clay and the bottom of the underlying sand that have the potential to restrict infiltration rates. The soils on this site are classified as a poorly drained soil and wetness conditions are very shallow. The boring logs noted dark silty fine sands. Based on past borings, when "dark colored" silty sands are encountered in this area, it may have thin clay layers or lenses from 5 to 10 inches in thickness. If these layers are below the basin, it would greatly slow the vertical movement of groundwater.

Because of the nature of these materials, it is important to identify them more adequately. S&EC is proposing to use Geoprobe Hydraulic Profiling Tool (HPT) to do this and to retrieve cores for physical examination. The method used to install the initial borings did not provide this needed level of detail that the HPT provides. The HPT process logs water injection pressure which provides formation permeability with depth in soil. S&EC is planning to use a local NC licensed driller that is certified to use the HPT and who is located in Hampstead, NC.

S&EC's proposal is presented in **Exhibit E.**

Task 5: Project Management (Time & Materials)
Timmons Group will oversee the overall project effort, coordinate with DEQ, communicate project status and schedule to the County, and manage the three sub-consultants on the project: ECT, MAS-LD, and S&EC.

Project Deliverables
- Water sampling and laboratory analysis documentation
- Full Pasquotank Model Report (to be submitted to DEQ)
- Additional Soil Testing and Analysis Results

II. ANTICIPATED FEE STRUCTURE

We propose to perform this work consistent with the fee schedule below on a time & materials (T&M) basis. Invoices will be prepared monthly based upon work completed. Invoices will include a narrative outlining the work completed during the previous month and identify any necessary action items required on behalf of the County.

TIME& MATERIALS BUDGET

Task 1 – Phase 2B – Summer Field Sampling Program & Full Model Study	$313,000
Task 2 – Survey	$2,500
Task 3 – Bathymetric Survey	$65,000
Task 4 – Additional Soil Testing and Analysis	$20,000
Task 5 – Project Management	$15,000
TOTAL (TIME & MATERIALS BUDGET)	$415,500

The above listed fees for time & materials tasks are based on the scope of services presented in this proposal and are budget estimates. Should the scope of services expand or substantially vary in such a way that scope and effort required increases, Timmons Group may request an additional fee for the increase in scope.

III. ASSUMPTIONS AND CLARIFICATIONS

Timmons Group provides the following assumptions and clarifications regarding the Scope of Services.

- Timmons Group has thoroughly examined multiple alternatives and met with NCDEQ to select a favorable discharge location on the Pasquotank River. However, NCDEQ may ultimately decide that a surface water discharge at this location is not possible.
- Neither design phase services nor construction phase services are included at this time.
- County shall be responsible for providing access to the HRI study site. The County is responsible for mowing the site before work begins.
- The County shall be responsible for offsetting any lost agricultural productivity due to proposed work for soil testing.
- The hydrogeologic analysis requires a potable water supply. It is assumed that potable water will be available from the waterline on McPherson Road. If this is not the case, a potable water tanker shall be provided by the County.
- The County shall provide payment of all fees and other charges assessed by review or regulatory agencies related to approval or permitting of the project.

IV. ANTICIPATED SCHEDULE

Assuming a notice to proceed of early July 2025 after approval at the July 7, 2025 Board meeting, the work will proceed as follows.

The **Task 1** Summer field sampling program will run from July through September. Complete laboratory dataset (all sampling events) will not be available until end of October. This is due to the last set of samples that will be collected in the middle of September and the fact that a 20-day test duration is required for the carbonaceous biochemical oxygen demand (cBOD) sample, which is needed for the model. The turn around time for the cBOD results from the laboratory will be just over a month from sample receipt.

Subsequently, the **Task 1** model development will occur from November 2025 through June 2026. Once all the hydrologic data is received (ADCP flows, depths, bathymetry) the physics of the model can be finalized, but will be in development as sampling is occurring. Once all the analytical data is received, the model can then use that data to calibrate. The CE-Qual model incorporates several parameters that can be modified in order to calibrate the model to the sampled parameters. Though this process can be automated somewhat, there is intensive user inface needed that takes time and expertise. A substantial period of time is required to develop and calibrate the model.

A report will be submitted to DEQ in June 2026. Assuming a one month DEQ review period and subsequent one month revision period by the Timmons Group team, report acceptance is expected in August 2026. It typically takes DEQ an additional one to three months to provide speculative limits for the project. So by Fall 2026, the County should have clearer guidance from DEQ on whether a NPDES permit on the Pasquotank will be viable.

An eight month modeling timeline is required for this project due to the complex nature of this specific model. This portion of the Pasquotank River is tidal, is classified as swamp waters, experiences flow changes due to opening of the Locks at South Mills for the Intracoastal Waterway, and DEQ has required that the modeling effort has to consider nutrient loads. DEQ's request to consider nutrient loads has added at least two months to the model development timeframe.

The survey outlined in **Task 2** will occur in July 2025 during the first sampling event. Bathymetric survey covered by **Task 3** will occur in Summer 2025. Additional soil testing and analysis in **Task 4** will occur in Summer 2025.

Thank you for allowing Timmons Group the opportunity to provide you with this proposal. We look forward to the opportunity of working with you on this project. Should you have any questions or need any additional information, please don't hesitate to call.

Respectfully submitted,

Matt Miller

Matt Miller, PE
Senior Project Manager
Timmons Group

Accepted by: **Camden County, NC**

Tiffany L. White
Name

Board of Commissioners
Title

Signature

7-7-25
Date

This instrument has been preaudited
in the manner required by the
Local Government Budget and Fiscal Control Act.

Stephanie Boucher
Signature of Finance Officer

Motion to approve the Timmons Group Scope & Fee Proposal for Stream Model Development Phase 2B, Final Phase as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

E. Center for Active Adults Bylaws Amendment – Tim White

The Center for Active Adults Advisory Board has requested an amendment to the bylaws, stating that, *the Advisory Board shall include at least three (3) members who are 55 years of age, preferably one representing each County district (Courthouse, Shiloh, South Mills), excluding the Director of Social Services (or designee) and the County Commissioner.*

CAMDEN COUNTY CENTER FOR ACTIVE ADULTS

ADVISORY BOARD BY-LAWS

ARTICLE I

Name

The name of this organization shall be the Camden County Center for Active Adults Advisory Board. It is established to provide oversight and support for all active adult programming directly supported by Camden County for residents that are at least 55 years of age.

ARTICLE II

Purpose & Objectives

The Camden County Center for Active Adults Advisory Board shall be responsible for the following duties:

1. *Serve as the liaison between the citizens of the county that are at least 55 years of age and the County of Camden.*
2. *Suggest policy and make recommendations to the Camden County Board of Commissioners (BOC) on special needs registry of the elderly.*
3. *Work to stimulate and promote needed services and programs for older citizens.*
4. *Review and make recommendations concerning service proposals and funding of services that have an impact on older citizens.*
5. *Review the proposed annual budget with the Senior Center Coordinator and the Recreation Director prior to the budget being submitted to the County Manager.*
6. *Perform other functions and duties as may from time to time be requested by the County Manager and the BOC.*

ARTICLE III

Membership

1. *The Camden County Center for Active Adults Advisory Board shall be composed of up to seven (7) members who are residents of Camden County to include the Director of Social Services (or a designee) and a County Commissioner. The Camden County Center for Active Adults Advisory Board shall include at least three (3) members who are 55 years of age preferably one representing each district (Courthouse, Shiloh, South Mills) of the county, excluding the Director of Social Services (or a designee) and the County Commissioner.*
2. *Camden County Center for Active Adults Advisory Board appointees shall serve for a three (3) year term. Members may not serve for more than three (3) consecutive three (3) year terms.*
3. *All vacancies in the Camden County Center for Active Adults Advisory Board shall be filled by appointment by the BOC within 60 days and the person appointed shall begin a new three (3) year term.*
4. *Any member of the Camden County Center for Active Adults Advisory Board who misses more than three (3) meetings in any twelve-month period shall lose their status as a member of the advisory board and shall be replaced by the BOC. Absences due to sickness, death in the family or an emergency shall be considered approved absences and shall not affect the member's status.*
5. *The roster of the Camden County Center for Active Adults Advisory Board members shall always be available to the public and published on the county website.*
6. *Officers may be elected to succeed themselves but may not exceed two (2) consecutive terms in any position.*

ARTICLE IV

Meetings

1. *Regular Meetings of the Camden County Center for Active Adults Advisory Board shall be held quarterly or as otherwise needed.*
2. *Most of the advisory board shall constitute a quorum for the transaction of business for any meeting of the Camden County Center for Active Adults Advisory Board.*
3. *The meetings shall be subject to the open meetings law and advertised to encourage public attendance.*

ARTICLE V

Duties & Responsibilities

1. *The principal officers of the Camden County Center for Active Adults Advisory Board shall be a Chairperson and Vice Chairperson. The Camden County Center for Active Adults Coordinator shall serve as the Secretary and record the meetings minutes.*
2. *The Chairperson and Vice Chairperson shall be elected by the Camden County Center for Active Adults Advisory Board for term of one (1) year at its annual January meeting.*
3. *Any vacancy in office elected by the advisory board may be filled by the advisory board for the unexpired portion of the term.*
4. *The Chairperson shall preside at all meetings of the Camden County Center for Active Adults Advisory board. The Vice Chairperson shall preside in the event the Chairperson is not available.*

ARTICLE VI

Compensation

With the exception of the BOC representative and the DSS Director all Camden County Center for Active Adults Advisory Board members shall receive the current BOC approved stipend for each regular or called meeting attended in service to the organization.

ARTICLE VII

Amendments

These by-laws may be amended by the BOC at the request of the Camden County Parks & Recreation Department with advisement by the Camden County Center for Active Adults Advisory Board.

Tiffney White, Chair — 7-7-25 Date
Camden County Board of Commissioners

Erin Burke, County Manager — 7.7.25 Date
Camden, North Carolina

Motion to approve the Center for Active Adults Bylaws amendment as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

F. Resolution 2025-07-01 in Regard to EMS Billing

EMS Director Joe Zaller requested that this item be tabled to a further meeting in order for staff to provide more detailed information in regard to an EMS billing policy.

Chair White offered a motion to table this item and subsequently withdrew the motion as the item was tabled by consensus.

G. SPCA Contract – Erin Burke

CONTRACT FOR ANIMAL CARE AND SHELTER SERVICES

CAMDEN COUNTY, NORTH CAROLINA

THIS CONTRACT is entered into this _____day of _____, 2025 by and between the SPCA of Northeastern North Carolina, Incorporated, located at 102 Enterprise Drive, Elizabeth City, NC 27909, Pasquotank County, hereinafter referred to as the "**CONTRACTOR**" and the County of Camden, hereinafter referred to as the **"COUNTY"**, the parties hereto.

DEFINITIONS ***"STRAY OR LOST ANIMALS".***

Camden County Animal Control and Protection Ordinance Chapter 93

Any stray animal impounded is dealt with as provided in Chapter 93, Article 5 of the Camden County Animal Ordinance. "Stray or Lost" means any animal found within the county wandering at large which does not have an owner and does not bear evidence of identification of any owner, or any animal whose owner, if determinable, has failed to attach a valid rabies tag or identification tag for the animal pursuant to Camden County Animal Ordinance Chapter 93, Article 1 §1.

§ 130A-184. Definitions NCGS Public Health
4(a) Feral-An animal that is not socialized.
6(a) Stray-An animal that meets both of the following conditions:
(a) Is beyond the limits of confinement or lost.
(b) Is not wearing any tags, microchips, tattoos, or other methods of identification.

WHEREAS CONTRACTOR operates an animal shelter at 102 Enterprise Drive, Elizabeth City, NC 27909 (the "Facility"); and

WHEREAS, the COUNTY, through its Sheriff's Office, operates an Animal Control Unit that has various responsibilities for dealing with animals, and the Animal Control regularly takes custody of animals for various reasons, and must provide custodial services for those animals while they are in the custody of the Sheriff's Office, and

WHEREAS CONTRACTOR can provide these custodial services at the Facility for the **COUNTY.**

NOW THEREFORE, in consideration of mutual covenants hereinafter set forth and other good and valuable consideration, including the compensation to be paid as in hereinafter set forth, the parties hereto agree for themselves as follows:

I. SERVICES TO BE PROVIDED BY CONTRACTOR AND AGREED CHARGES

For service and/or materials to be furnished under this contract (hereinafter referred to collectively as "**SERVICES**") and agreed charges are as follows:

A. For services rendered **COUNTY** shall pay **CONTRACTOR** the total sum of $25,000 which allocation shall be paid in six (6) monthly installments.

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B. Cost of Dangerous Dogs, Court Case Animals and/or Large-Scale Seizures:
1. Dangerous Dogs will be held at the shelter awaiting Animal Control Board hearing. Every day past one week (beginning on Day 8) will result in a fee of $25.00 per day per animal for the first day and $15.00 per day per animal for every day (or part-day) thereafter. Said fees are to provide for food, shelter and vaccines. Said fees shall be paid by the **COUNTY** to the **CONTRACTOR** and shall not be contingent on the **COUNTY'S** collection of said fees from the pet owner. Further, said fees shall be above and beyond the allocation referenced above in paragraph IA.
2. Court Case Animals will be held at the shelter for up to three (3) weeks. Every day past one week (beginning on Day 8) will result in a fee of $25.00 per day per animal for the first day and $15.00 per day per animal for every day (or part-day) thereafter. Said fees are to provide for food, shelter and vaccines. Said fees shall be paid by the **COUNTY** to the **CONTRACTOR** and shall not be contingent on the **COUNTY'S** collection of said fees from the pet owner. Further, said fees shall be above and beyond the allocation referenced above in paragraph IA.
3. Large-Scale Seizures create an extreme burden on the **CONTRACTOR.** "Large-Scale Seizures" shall mean any group of animals brought to the **CONTRACTOR'S** facility at one time together in excess of eight (8) animals. Every day past one week (beginning on Day 8) will result in a fee of $25.00 per day per animal for the first day and $15.00 per day per animal for every day (or part-day) thereafter. In these instances, the **COUNTY** will notify the **CONTRACTOR** in advance how many animals are being seized in order to coordinate delivery of said animals in a timely and efficient manner. All health issues or possible health issues must be disclosed prior to bringing an animal to the shelter.
4. In all such cases the **COUNTY** will file a Bond and Forfeiture notice with the Court within seven (7) days of seizure of animal(s).

C. **CONTRACTOR** shall operate the animal shelter, hereinafter referred to as "the Facility" pursuant to the following conditions:

1. The Facility shall operate within the guidelines and requirements of the NC Department of Agriculture as it relates to capacity of animals and limits set on the number of animals that the Facility can maintain. Current licensed capacity is 118 cats and 69 dogs although the parties recognize and acknowledge that **CONTRACTOR** only has 66 cat cages and 42 dog kennels.
2. The **COUNTY** shall direct any Owner Surrender callers to contact the **CONTRACTOR** for follow-up and scheduling. Any resident wanting to surrender their animal(s) must contact the SPCA for an appointment, and said animal(s) shall not be delivered to the shelter by animal control or deputies.
3. The **COUNTY** shall notify the **CONTRACTOR** of any and all Animal Control intakes that are arriving at the Facility in advance (meaning as soon as they are enroute).
4. The **COUNTY** will use appropriate forms, generated by the **CONTRACTOR** to identify the animals that are being transferred to the shelter. These forms shall be fully and accurately completed as well as signed by the Animal Control Officer. Both the Animal Control Officer and

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a **CONTRACTOR** staff member must sign the forms. Said forms shall include, at a minimum, the following information:

a. Record Date
b. Detailed Animal Information: Species, color, breed, sex, age, weight
c. Reason taken into custody
d. Specific location where custody was taken (full address)
e. Owner name and contact information if known
f. Documentation of communication with owner, if any, or of any legally required attempt to contact owner
g. Disposition in Court Case Animals
h. Reports on Dangerous or Bite Dogs

5. All forms will be specific in detail regarding the animal, especially bite animals or dangerous dogs.
6. If an animal is tagged and/or chipped, the **COUNTY** shall make every effort to identify the owner(s) and return the animal to them. In the event the owner cannot be found, the **COUNTY** may transfer the animal to **CONTRACTOR'S** facility.
7. Under no circumstances shall the **COUNTY** deliver any critically ill or injured animals (as defined below) to the facility after the facility's normal operating hours. All care, including medical care and/or euthanasia, for such animals will be the sole responsibility and expense of the **COUNTY.** It shall be the **COUNTY'S** responsibility to arrange for an "after hours" veterinarian to be on call or to transport such animals to an emergency veterinarian.
8. "Critically injured or ill" shall include but not be limited to an animal severely injured beyond the scope of minor injuries, non-responsive animals, an animal not able to ambulate on all four limbs or ill to the point of significant lethargy.

II. TERM OF CONTRACT

The term of this Contract is from July 1, 2025 to December 31, 2025. Either party may nonetheless cancel this Contract upon no less than thirty (30) days written notice to the other party by certified mail or personal delivery.

III. CONTRACTOR'S RESPONSIBILITY TO THE PUBLIC

A. The **CONTRACTOR** shall operate the Facility as an Animal Shelter in accordance with all applicable law, including but not limited to the NC General Statutes Chapter 19A-60 Protection of Animals, NC Dept. of Agriculture Veterinary Division, NCDHHS Controlled Substance Act and County Ordinance Chapter 91-Animals.
B. The Facility will operate as an Animal Shelter as defined in NCGS: 91A-23(5), which states the definition of a animal shelter to be "Animal Shelter" meaning a facility which is used to house or contain seized, stray, homeless, quarantined, abandoned or unwanted animals and which is under contract with a county, city, town, or other municipality, or by a duly incorporated humane society, animal welfare society, society for the prevention of cruelty to

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animals, or other nonprofit organization devoted to the welfare, protection, rehabilitation, or humane treatment of animals.
C. The Facility will receive all sick and injured cats and dogs during the Facility's normal operating hours. "Sick and injured" is defined as visible injuries such as significant visible scarring, open wounds, significant and consistent limping. The Shelter Manager shall assess the severity of the animal(s)' condition to determine the best response for the animal(s)' welfare and that of the shelter population and staff. If the animal(s) is/are critically injured as defined in I.C.8. above, the Shelter Manager may divert the deputy and/or animal control officer to take the animal(s) to a veterinarian at the expense of the **CONTRACTOR** during the facility's normal operating hours. Small domestic mammals, domestic birds, reptiles, exotic animals, or livestock will be at the discretion of the shelter management.
D. The Facility will provide isolation runs for bite dogs for their ten-day quarantine and isolation runs for dogs deemed dangerous pending their Animal Control Board hearing. Additionally, the Facility will provide two temporary intake runs for dogs which are located in the Animal Control Officer's room of the Facility. In no case shall an Animal Control Officer ever leave a critically ill animal (as defined above in paragraph I.C.8.) in said temporary intake runs after the facility's normal operating hours.
E. The Facility will receive **COUNTY** animals, impound them, feed them, house them, and obtain necessary veterinary services for them following the legal transfer of custody.
F. Legal transfer of custody occurs upon receipt of a signed form referenced in paragraph I.C.4. above.

IV. CONTRACTOR'S RESPONSIBILITIES TO THE COUNTY AND COUNTY'S RESPONSIBILTIES TO CONTRACTOR

A. **CONTRACTOR** shall be responsible for all utility bills, heating, telephone, internet, all supplies, and operating expenses of the animal shelter.

B. **CONTRACTOR** shall be responsible for maintenance of the Facility to include cleaning, painting, repairs, and the cost of maintaining the facility's reasonable normal wear and tear.

C. **CONTRACTOR** shall be responsible for staffing the shelter seven (7) days a week.

D. **CONTRACTOR** shall be responsible for providing food for all animals in residence at the shelter, and all supplies that are required by animals.

E. **CONTRACTOR** shall keep records on all animals placed in **CONTRACTOR'S** care, adopted, euthanized, fostered, died on property, or transferred.

F. **COUNTY** will accept euthanized animals from **CONTRACTOR** and dispose of them in a legally appropriate manner.

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G. **CONTRACTOR** shall furnish **COUNTY** with a copy of its audit report performed by a certified public accountant. No later than six (6) months following the **CONTRACTOR'S** fiscal year end. The **CONTRACTOR** shall make available all of the Facility's records/reports for inspection at reasonable times upon reasonable notice by authorized representatives of the County. The records should include, but not be limited to, intake/outcome, certification status, and state inspections.

H. **CONTRACTOR** shall be responsible for the payment of all Local, State and Federal taxes, Social Security tax, Unemployment tax, Unemployment Insurance taxes, and all required professional licensing associated with **CONTRACTOR'S** personnel.

V. INDEPENDENT CONTRACTOR

In performing these services, **CONTRACTOR** is acting as an independent contractor, and shall perform services in accordance with the currently approved methods and practices in the **CONTRACTOR'S** professional capacity, with the facility operating procedures, and in accordance with the standards, and requirements of the **COUNTY**, State regulations as well as the NC Department of Agriculture, the NC DHHS, and the DEA Controlled Substance Act. All decisions regarding the treatment of animals brought to the shelter shall be made in the best interests of the animal's welfare and the safety and well-being of the shelter population, the staff and volunteers.

VI. INSURANCE AND INDEMNITY

The **CONTRACTOR** shall indemnify and save harmless the **COUNTY**, its agents and employees from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the **COUNTY** or which the **COUNTY** must pay and incur by reason of or in a manner resulting from injury, loss or damage to persons or property resulting from negligent performance of or failure to perform an of its obligations under the terms of the Contract.

The **COUNTY** shall indemnify and save harmless the **CONTRACTOR**, its agents and employees from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the **CONTRACTOR** or which the **CONTRACTOR** must pay and incur by reason of or in a manner resulting from injury, loss or damage to persons or property resulting from negligent performance of or failure to perform an of its obligations under the terms of the Contract.

The **CONTRACTOR** shall be fully responsible to the **COUNTY** for the acts and omissions of its sub-contractors and of persons either directly or indirectly employed by it, as the **CONTRACTOR** is the for the acts and omission of persons directly employed by it.

In addition, the **CONTRACTOR** shall comply with the NC Workers Compensation Act and shall provide for the payment of workers' compensation to its employees in the manner and to the extent required by such Act. In the event the **CONTRACTOR** is excluded from the requirements

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of such Act and does not voluntarily carry workers compensation coverage, the **CONTRACTOR** shall carry or cause its employees to carry adequate medical accident insurance to cover an injury sustained by its employees or agents during the performance of **SERVICES**.

The **CONTRACTOR** agrees to furnish the **COUNTY** proof of compliance with said Act. Or adequate medical/accident insurance coverage upon request.

The **CONTRACTOR**, upon request by the **COUNTY** shall furnish a Certificate of Insurance from an insurance company, licensed to do business in the State of North Carolina. And acceptable to the **COUNTY** verifying the existence of any insurance coverage required by the **COUNTY**. The Certificate will provide for sixty (60) days advance notice in the event of termination or cancellation of coverage.

VII. HEALTH AND SAFETY

The **CONTRACTOR** shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the work. The **CONTRACTOR** shall take all necessary precautions for the safety of and shall provide the necessary protection to prevent damage, injury, or loss to all employees from the work and other persons who may be affected there.

VIII. NON-DISCRIMATION IN EMPLOYMENT

The **CONTRACTOR** shall not discriminate against any employee or applicant for employment because of age, sex, race creed or national origin. The **CONTRACTOR** shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their age, sex race creed or national origin. In the event the **CONTRACTOR** is determined by the final order of an appropriate agency or court to be in violation of any non-discrimination provision of federal, state, or local law or this provision this Contract may be cancelled, terminated, or suspended in whole or in part by the **COUNTY** and **CONTRACTOR** may be declared ineligible for further **COUNTY** contracts.

IX. GOVERNING LAW

This contract shall be governed by and in accordance with the laws of the State of North Carolina. All actions relating in any way to this contract shall be brought in the General Court of Justice of the State of North Carolina or in the Federal District Court for the Eastern District of North Carolina.

X. OTHER PROVISIONS

This contract is subject to such additional provisions as are set forth in any addendum executed separately by each party and attached hereto.

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XI. CONTRACT DOCUMENTS/AMENDMENTS

This document together with any attached exhibits constitutes the entire Contract between the said two parties and may only be modified by a written mutual agreement signed by the parties and attached hereto.

WITNESSES OR ATTESTED BY:

_____

CAMDEN COUNTY

By: _____

Title: _____

Date: _____

CONTRACTOR

_____

By: _____

Title: _____

Date: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

_____
Finance Officer

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Upon inquiry by Commissioner Krainiak, Manager Burke confirmed that there was an increase from $47,500 to $50,000 for the annual contract.

After a brief discussion, Chair White offered a motion to approve the SPCA Contract for six months and instruct staff to work on a possible agreement with a neighboring agency.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 9. BOARD APPOINTMENTS

A. Library Board – Reappointments of Monique Chamblee and Andrew Howle

Motion to approve the board appointments as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

South Camden Water & Sewer District Board of Directors

Chair White recessed the Board of Commissioners and called to order the South Camden Water & Sewer District Board of Directors Meeting.

Public Comments – None

Consideration of the Agenda

Motion to approve the agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Troy Leary
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

A. Monthly Report – Chas Sawyer

South Camden Water & Sewer Board

Monthly Work Order Statistics Report

Period: May 2025

	Submitted Work Orders	Completed Work Orders	Percentage Completed	Status of Uncompleted Work Orders
Water/Distribution	158	158	100%	0
Sewer/Collection	2	2	100%	0

Collections/Distribution

Water line locates	64
Sewer line locates	9
Water & Sewer locates same ticket	9
Hydrants tested	0
New services installed	0

Water Treatment

Total water treated	19,701,000 gallons
Daily average	635,516 gallons per day (75% capacity)
Current capacity	720,000 gallons per day

Waste Water Treatment

Facility	Gallons per day	Permitted Capacity
South Mills WWTP	26,879 gallons per day	100 000 gallons per day (5% Capacity)
Courthouse Area WWTP	27,634 gallons per day	50 000 gallons per day (50% Capacity)

SOUTH CAMDEN WATER & SEWER BOARD
MONTHLY WATER STATISTICS REPORT

Date	Work Orders Submitted	Percentage Complete	Uncompleted	Water / Distribution	Sewer / Collection	Water Locates	Sewer Locates	Water / Sewer Locate	Hydrant Flow Test	New Svc
					2022					
Jan	90	100%	0%	89	1	96	6	6	0	0
Feb	108	100%	0%	108	0	73	5	4	0	0
March	90	100%	0%	89	1	64	7	6	0	1
April	82	100%	0%	81	1	74	13	4	0	5
May	95	100%	0%	94	1	58	11	2	0	1
June	127	100%	0%	126	1	87	8	4	0	2
July	121	100%	0%	120	1	73	13	11	0	1
August	129	100%	0%	128	1	39	6	5	3	1
Sept	96	100%	0%	95	1	82	10	4	8	0
Oct	84	100%	0%	84	0	110	8	7	5	1
Nov	76	100%	0%	76	0	76	5	8	6	2
Dec	86	100%	0%	86	0	73	1	4	5	0
					2023					
Jan	87	100%	0%	87	0	106	12	6	0	0
Feb	73	100%	0%	72	1	59	7	17	0	3
March	74	100%	0%	74	0	92	1	2	5	4
April	80	100%	0%	80	0	68	2	2	0	2
May	89	100%	0%	88	1	204	3	7	0	2
June	90	100%	0%	87	3	20	1	3	0	1
July	65	100%	0%	64	1	54	3	17	0	0
August	57	100%	0%	57	0	91	10	10	0	0
Sept	63	100%	0%	62	1	5	1	47	0	1
Oct	130	100%	0%	129	1	46	7	3	0	2
Nov	207	100%	0%	206	1	47	9	13	0	1
Dec	75	100%	0%	75	0	50	10	5	2	1
					2024					
Jan	113	100%	0%	112	1	25	0	5	0	1
Feb	76	100%	0%	74	2	55	5	15	0	5
March	87	100%	0%	84	3	65	6	30	8	1
April	72	100%	0%	72	0	10	5	65	12	1
May	82	100%	0%	80	2	10	4	46	5	0
June	119	100%	0%	117	2	56	12	12	9	2
July	107	100%	0%	105	2	60	0	15	10	2
August	95	100%	0%	91	4	55	0	23	10	1
Sept	175	100%	0%	173	2	75	1	14	25	1
Oct	136	100%	0%	136	1	52	0	23	15	5
Nov	203	100%	0%	201	2	21	0	55	11	0
Dec	143	100%	0%	143	0	12	0	40	10	0
					2025					
Jan	153	100%	0%	152	1	26	0	52	113	1
Feb	127	100%	0%	127	0	8	0	24	8	2
March	171	100%	0%	169	2	17	0	65	5	1
April	154	100%	0%	154	0	82	8	74	0	6
May	160	100%	0%	158	2	64	9	9	0	0

SOUTH CAMDEN WATER & SEWER DISTRICT MONTHLY WATER REPORT

month	active meters	work orders	locates	new serv	gallons sold meters water	tap fees	total collected	gallons sold meters sewer	sewer collected	sewer cust Core	gallons sold meters sewer S. Mills	sewer collected S. Mills	sewer cust S. Mills
2021													
January	2,229	102	107	1	14,409,048	$8,000.00	$129,184.92	527,020	$7,987.76	54	228970	$3,738.52	89
February	2,232	87	108	3	12,472,543	$28,000.00	$160,585.13	551,050	$8,593.99	54	208440	$3,597.83	89
March	2,240	86	152	1	12,047,251	$12,000.00	$150,411.28	503,510	$8,656.06	54	201240	$3,348.69	89
April	2,251	65	139	5	14,759,968	$66,833.00	$192,635.30	565,960	$9,257.62	54	322120	$3,572.33	90
May	2,256	88	115	2	15,271,509	$4,000.00	$141.268.11	617,470	$9,195.13	54	261700	$3,274.74	89
June	2,261	101	92	2	15,376,790	$4,000.00	$153,214.83	523,050	$9,215.37	54	236290	$3,936.63	90
July	2,272	87	104	0	14,246,240	$98,967.00	$243,922.11	500,330	$9,368.09	54	455480	$4,238.87	90
August	2,276	89	125	4	17,838,990	$4,000.00	$139,706.73	531,930	$7,445.29	54	418660	$3,268.90	90
September	2,283	120	92	3	13,813,320	$16,000.00	$174,303.27	619,170	$7,978.48	54	315360	$3,746.87	90
October	2,287	95	81	0	14,815,201	$0.00	$127,114.75	1,196,860	$9,904.44	54	264430	$6,370.61	90
November	2,293	72	39	2	13,763,517	$3,500.00	$145,643.68	770,130	$16,643.68	54	286870	$4,002.82	89
December	2,298	86	58	0	13,930,906	$0.00	$145,160.49	761,500	$12,600.22	54	244676	$3,781.90	89
2022													
January	2,298	90	108	0	13,739,659	$4,000.00	$136,306.83	555,880	$11,704.03	55	234674	$3,980.47	89
February	2,299	108	82	0	12,108,415	$2,500.00	$135,512.42	589,080	$9,851.08	55	237641	$3,557.94	87
March	2,275	90	77	1	12,047,251	$65,667.00	$194,073.56	503,510	$7,234.28	54	257949	$3,588.01	88
April	2,320	82	91	5	22,574,098	$8,000.00	$117,609.55	716,960	$10,988.75	54	269770	$3,335.55	89
May	2,328	95	71	1	13,617,980	$16,000.00	$160,306.33	674,480	$13,045.03	54	267930	$3,404.49	88
June	2,334	126	91	2	16,466,975	$35,700.00	$166,905.67	624,410	$8,810.69	56	253630	$3,135.85	91
July	2,339	121	97	1	16,136,579	$500.00	$142,712.18	542,530	$11,113.40	56	280139	$4,187.02	91
August	2.345	129	50	1	14,628,312	$4,300.00	$155,258.49	523,100	$8,497.51	56	293411	$3,618.25	91
Sept	2,346	96	96	0	15,285,732	$8,000.00	$149,488.63	2,346	$8,986.17	56	312640	$3,676.01	90
Oct	2,349	84	125	1	14,538,209	$16,300.00	$159,619.57	738,250	$10,157.62	56	282225	$4,064.97	90
Nov	2,351	76	89	2	13,309,510	$12,200.00	$154,779.18	777,510	$10,759.43	56	273925	$4,131.12	90
Dec	2,354	86	78	0	12,132,198	$300.00	$144,828.03	723,210	$14,333.64	56	356585	$3,805.19	89
2023													
January	2,352	87	124	0	24,185,560	$77,001.00	$207,841.11	625,700	$11,788.69	56	189330	$4,049.99	89
Feb	2,362	73	83	3	12,828,862	$16,300.00	$143,633.26	759,740	$8,371.22	57	178400	$4,262.81	85
March	2,365	74	95	4	12,465,862	$13,967.00	$152,264.00	669,430	$12,870.57	58	305060	$3,368.05	85
April	2,372	80	74	2	13,002,292	$16,200.00	$149,165.83	823,450	$11,612.19	58	217790	$2,669.83	85
May	2,375	89	204	2	13,361,244	$14,467.00	$158,428.61	606,290	$11,070.58	60	234090	$3,817.58	85
June	2,381	90	24	1	20,802,455	$28,100.00	$168,578.13	689,200	$11,199.22	60	269370	$3,636.70	84
July	2,390	65	74	0	22,567,978	$4,000.00	$185,382.89	621,528	$10,979.56	59	279490	$3,222.69	82
August	2,392	57	111	1	18,177,536	$17,667.00	$144,487.45	632,482	$9,869.06	61	273090	$3,915.30	82
Sept	2,398	63	53	1	26,509,735	$8,000.00	$156,868.21	811,834	$10,510.54	61	315820	$3,828.18	82
Oct	2,397	130	56	2	12,881,724	$0.00	$166,859.48	189,613	$14,027.26	60	261025	$3,658.54	85
Nov	2,397	206	69	1	21,221,672	$42,500.00	$173,217.73	1,330,357	$6,759.66	61	285730	$2,946.04	87
Dec	2,400	75	65	1	13,689,890	$0.00	$173,067.45	841,209	$18,516.89	61	296760	$4,665.47	87
2024													
January	2,400	112	30	1	22,069,376	$8,000.00	$183,857.26	498,511	$16,857.22	61	263055	$3,562.03	87
Feb	2,401	76	60	5	16,274,414	$4,000.00	$117,817.13	716,679	$8,311.88	61	236475	$3,298.59	88
March	2,400	87	71	1	14,153,472	$11,334.00	$170,210.00	673,630	$8,089.58	61	272460	$3,847.68	87
April	2,410	72	80	1	12,591,422	$154,925.00	$295,617.61	489,300	$10,409.16	64	280130	$4,089.46	85
May	2,422	82	60	0	22,055,398	$108,400.00	$245,835.57	855,650	$11,613.11	64	251980	$4,445.12	87
June	2438	119	68	2	20,128,333	$49,467.00	$216,847.74	680,990	$13,275.01	71	351090	$3,083.89	87
July	2,449	107	75	2	21,281,937	$88,717.00	$277,914.69	545,210	$12,347.58	88	351,090	$3,083.89	87
August	2,451	95	78	1	10,107,024	$103,867.00	$277,863.85	627,210	$7,265.74	89	351,090	$3,884.89	87
Sept	3,890	175	75	1	21,690,624	$67,600.00	$254,497.81	1,706,960	$15,115.85	179		$3,702.45	
Oct	3,889	138	75	5	13,105,219	$20,000.00	$232,010.91	861,858	$17,336.83	182		$369.37	
Nov	3,898	203	76	0	28,985,320	$9,667.00	$181,392.24	1,257,102	$14,475.33	186			
Dec	3,881	143	52	0	19,295,150	$35,900.00	$248,021.57	1,103,850	$19,508.38	185			
2,025													
January	3,886	153	78	1	15,442,388	$28,300.00	$198,763.34	1,104,630	$15,755.10	187			
February	3,894	127	32	2	15,284,936	$17,557.01	$189,895.02	1,862,479	$15,582.69	185			
March	3,898	171	82	1	12,708,354	$19,443.99	$213,284.85	990,704	20,083.25	186			
April	3,912	154	82	6	10,859,029	127,000.00	$287,367.52	962,938	$15,075.06	185			
May	3,923	154	82	0	15,846,540	$183,701.00	$341,666.95	1,194,670	$14,954.16	184			

2025 High Service Pump Flows

Month	Monthly Total	Average Daily Use
January 2025	17,232,000	.555,870
February 2025	16,475,000	.588,393
March 2025	18,365,000	.592,419
April 2025	17,701,000	.590,033
May 2025	19,701,000	.635,516
June 2025		
July 2025		
August 2025		
September 2025		
October 2025		
November 2025		
December 2025		
Yearly Totals		

Motion to approve the monthly report as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Sissy Aydlett
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Motion to adjourn South Camden Water & Sewer Board of Directors.

RESULT:	**PASSED [5-0]**
MOVER:	Tiffney White
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Chair White adjourned the South Camden Water & Sewer Board of Directors and reconvened the Board of Commissioners.

ITEM 10. CONSENT AGENDA

A. BOC Meeting Minutes – Herein incorporated by reference; available for public inspection in the County Clerk's office and via the County website:
   - June 2, 2025
   - June 9, 2025

B. Budget Amendment

2025-26-BA002

CAMDEN COUNTY BUDGET AMENDMENT

BE IT ORDAINED by the Governing Board of the County of Camden, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026.

Section 1. To amend the General Fund as follows:

ACCT NUMBER	DESCRIPTION OF ACCT	AMOUNT INCREASE	AMOUNT DECREASE
Revenues			
10399400-439900	Fund Balance Appropriated	$516	
Expenses			
106700-511000	Telephone & Postage	$516	

This Budget Amendment is made to appropriate funds from fund balance appropriated into Telephone & Postage for the Soil & Water Department which was not previously budgeted for. The Prior Employee did not use a County owned cell phone.

This will result in no change to the Contingency of the General Fund.

Balance in Contingency $20,000.00

Section 2. Copies of this budget amendment shall be furnished to the Clerk to the Governing Board and to the Budget Officer and the Finance Officer for their direction. Adopted this 7th day of July, 2025.

Clerk to Board of Commissioners **Chair, Board of Commissioners**

C. School Budget Amendments

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5200	Special Population Services		100,000.00
8100	Payments to Other Govt Units	100,000.00	

Explanation:

Total Appropriation in Current Budget	$ 4,803,641.99
Amount of Increase/Decrease of Above Amendment	- 0.00
Total Appropriation in Current Amended Budget	$ 4,803,641.99

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services		84,884.64
5400	School Leadership Services	1,384.64	
6500	Operational Support Services	54,696.99	

Explanation:

Total Appropriation in Current Budget	$ 4,832,445.00
Amount of Increase/Decrease of Above Amendment	- 28,803.01
Total Appropriation in Current Amended Budget	$ 4,803,641.99

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services		4,557.83
5200	Special Population Services		49,305.00
5300	Alternative Programs & Services		10,104.51
5400	School Leadership Services		3,635.18
5800	School-Based Support Services		756.55
6100	Support and Development		1,932.77
6200	Special Population Support		2,495.00
6300	Alternative Programs & Services		3,608.00
6500	Operation Support Services	63,436.94	
6600	Financial & Human Resources	1,882.58	
6700	Accountability Services	9,371.98	
6800	System-Wide Pupil Support		33.64
7100	Community Services	1,781.04	
7200	Nutrition Services		44.06

Explanation:

Total Appropriation in Current Budget	$ 4,803,641.99
Amount of Increase/Decrease of Above Amendment	- 0.00
Total Appropriation in Current Amended Budget	$ 4,803,641.99

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5300	Alternative Programs & Srvcs	2,728.92	
5400	School Leadership Services	12,367.29	
6500	Operational Support Services	1,972.20	

Explanation:

Total Appropriation in Current Budget	$ 21,015,755.54
Amount of **Increase**/Decrease of Above Amendment	+ 17,068.41
Total Appropriation in Current Amended Budget	$ 21,032,823.95

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
6500	Operational Support Services	1,347.32	

Explanation:

Total Appropriation in Current Budget	$ 21,014,408.22
Amount of **Increase**/Decrease of Above Amendment	+ 1,347.32
Total Appropriation in Current Amended Budget	$ 21,015,755.54

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	3,710.58	
5300	Alternative Programs & Services	6,997.39	
6500	Operational Support Services	25,700.00	
6800	System-Wide Pupil Support		8,455.59

Explanation:

Total Appropriation in Current Budget	$ 360,063.56
Amount of Increase/Decrease of Above Amendment	+ 27,952.38
Total Appropriation in Current Amended Budget	$ 388,015.94

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Afterschool Care Fund

The Camden County Board of Education at a meeting on the 12th day of June 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
7100	Community Services	30,607.47	

Explanation:

Total Appropriation in Current Budget	$ 207,000.00
Amount of Increase/(Decrease) of Above Amendment	+ 30,607.47
Total Appropriation in Current Amended Budget	$ 237,607.47

Passed by majority vote of the Board of Education of Camden County Schools on the 12th day of June 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Capital Outlay Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
9100	Category I Projects	86,768.05	
9200	Category II Projects	28,765.32	

Explanation:

Total Appropriation in Current Budget	$ 1,197,952.69
Amount of Increase / (Decrease) of Above Amendment	+ 115,533.37
Total Appropriation in Current Amended Budget	$ 1,313,486.06

Passed by majority vote of the Board of Education of Camden County Schools on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5200	Special Population Services	1,787.96	
6200	Special Population Support	677.28	
8100	Payments to Other Gov't Units	64.76	

Explanation:

Total Appropriation in Current Budget	$	993,565.63
Amount of **Increase**/Decrease of Above Amendment	+	2,530.00
Total Appropriation in Current Amended Budget	$	996,095.63

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 12th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5200	Special Population Services	282.57	
5800	School-Based Support Services	17.43	

Explanation:

Total Appropriation in Current Budget	$	21,032,823.95
Amount of **Increase**/Decrease of Above Amendment	+	300.00
Total Appropriation in Current Amended Budget	$	21,033,123.95

Passed by majority vote of the Board of Education of Camden County on the 12th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 8th day of May, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	330.00	
6500	Operational Support Services	3,828.95	

Explanation:

Total Appropriation in Current Budget	$	21,010,249.27
Amount of **Increase**/Decrease of Above Amendment	+	4,158.95
Total Appropriation in Current Amended Budget	$	21,014,408.22

Passed by majority vote of the Board of Education of Camden County on the 8th day of May, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Child Nutrition Fund

The Camden County Board of Education at a meeting on the 25th day of June 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
7200	Child Nutrition Services		198.32

Explanation:

Total Appropriation in Current Budget	$	899,327.00
Amount of Increase/(Decrease) of Above Amendment	-	198.32
Total Appropriation in Current Amended Budget	$	899,128.68

Passed by majority vote of the Board of Education of Camden County Schools on the 25th day of June 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	10,198.82	

Explanation:

Total Appropriation in Current Budget	$	21,086,407.82
Amount of **Increase**/Decrease of Above Amendment	+	10,198.82
Total Appropriation in Current Amended Budget	$	21,096,606.64

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

State Public School Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	19,662.02	
5800	School-Based Support Services	33,621.85	

Explanation:

Total Appropriation in Current Budget	$	21,033,123.95
Amount of **Increase**/Decrease of Above Amendment	+	53,283.87
Total Appropriation in Current Amended Budget	$	21,086,407.82

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Federal Grant Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5200	Special Population Services	12,410.33	
8100	Payments to Other Gov't Units	45.67	

Explanation:

Total Appropriation in Current Budget	$	996,095.63
Amount of Increase/Decrease of Above Amendment	+	12,456.00
Total Appropriation in Current Amended Budget	$	1,008,551.63

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services		33,073.19
5200	Special Population Services		45,000.00
5500	Co-Curricular Services	25,000.00	
5800	School Based Support		25,000.00
6500	Operation Support Services	90,000.00	
7100	Community Services	197.66	

Explanation:

Total Appropriation in Current Budget	$	4,803,641.99
Amount of Increase/Decrease of Above Amendment	+	12,124.47
Total Appropriation in Current Amended Budget	$	4,815,766.46

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Local Current Expense Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services		78,000.00
5800	School Based Support		22,000.00
8100	Payments to Other Gov't Units	100,000.00	

Explanation:

Total Appropriation in Current Budget	$	4,815,766.46
Amount of Increase/Decrease of Above Amendment	+	0.00
Total Appropriation in Current Amended Budget	$	4,815,766.46

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
5100	Regular Instructional Services	480.30	
5300	Alternative Programs & Servcs	.01	
6500	Operational Support Srvcs	3,000.30	

Explanation:

Total Appropriation in Current Budget	$	365,797.52
Amount of Increase/Decrease of Above Amendment	+	3,480.61
Total Appropriation in Current Amended Budget	$	369,278.13

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Karen M. Davis
Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Other Local Current Expense Fund

The Camden County Board of Education at a meeting on the 25th day of June, 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
6400	Technology Support Services		18,921.56
6500	Operational Support Services		172.14
6600	Financial & Human Resources		144.61
7200	Nutrition Services		2,980.41

Explanation:

Total Appropriation in Current Budget	$	388,015.94
Amount of Increase/Decrease of Above Amendment		- 22,218.72
Total Appropriation in Current Amended Budget	$	365,797.52

Passed by majority vote of the Board of Education of Camden County on the 25th day of June, 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 7th day of July 2025

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

Budget Amendment

Camden County Schools Administrative Unit

Afterschool Care Fund

The Camden County Board of Education at a meeting on the 25th day of June 2025 passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2025.

Code Number	Description of Code	Amount Increase	Amount Decrease
7100	Community Services	65,500.00	

Explanation:

Total Appropriation in Current Budget	$	237,607.47
Amount of Increase/(Decrease) of Above Amendment	+	65,500.00
Total Appropriation in Current Amended Budget	$	303,107.47

Passed by majority vote of the Board of Education of Camden County Schools on the 25th day of June 2025.

Chairman, Board of Education

Secretary, Board of Education

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes in the minutes of said Board, this 7th day of July 2025.

Chairman, Board of County Commissioners

Clerk, Board of County Commissioners

D. Pickups, Releases & Refunds

NAME	REASON	NO.
Josiah James Menking	Turned in Plates	Pick-up 24978
	$227.85	54653493
Robert Earl Woodhouse	Turned in Plates	Pick-up 24977
	$233.10	82872322
Timothy Joseph Ward	Turned in Plates	Pick-up 24971
	$165.02	58267713
Thomas Ryan Albertson	Turned in Plates	Pick-up 24968
	$151.90	64990902

E. Vehicle Tax Refunds Over $100

North Carolina Vehicle Tax System

Pending Refund Report

VEHICLE REFUNDS OVER $100.00

Payee Name	Primary Owner	Secondary Owner	Address 1	Address 3	Refund Type	Bill #	Plate Number	Status	Transaction #	Refund Description	Refund Reason	Create Date	Authorization Date	Tax Jurisdiction	Levy Type	Change	Interest Change	Total Change
ALBERTSON, THOMAS RYAN	ALBERTSON, THOMAS RYAN		189 UPTON RD	CAMDEN, NC 27921	Proration	0064990902	JHT4952	AUTHORIZED	229299648	Refund Generated due to proration on Bill #0064990902-2024-2024-0000-00	Tag Surrender	6/25/2025	6/26/2025	1843	TAX	($149.85)	$0.00	($149.85)
														2	TAX	($2.05)	$0.00	($2.05)
																	Refund	$151.90
MENKING, JOSIAH JAMES	MENKING, JOSIAH JAMES	MENKING, KIMBERLY KAY	137 MILL RUN LOOP	SOUTH HILLS, NC 27976	Proration	0054653493	CX6688	AUTHORIZED	229299778	Refund Generated due to proration on Bill #0054653493-2024-2024-0000-00	Tag Surrender	6/25/2025	6/26/2025	1843	TAX	($224.77)	$0.00	($224.77)
														1	TAX	($3.08)	$0.00	($3.08)
																	Refund	$227.85
WARD, TIMOTHY JOSEPH	WARD, TIMOTHY JOSEPH		PO BOX 67	SOUTH HILLS, NC 27976	Proration	0058267713	JZ5259	AUTHORIZED	229299674	Refund Generated due to proration on Bill #0058267713-2024-2024-0000-00	Tag Surrender	6/25/2025	6/26/2025	1843	TAX	($162.79)	$0.00	($162.79)
														1	TAX	($2.23)	$0.00	($2.23)
																	Refund	$165.02
WOODHOUSE, ROBERT EARL	WOODHOUSE, ROBERT EARL		114 WOODLAND WAY	CAMDEN, NC 27921	Proration	0082872322	TW8031	AUTHORIZED	229299766	Refund Generated ude to proration on Bill #0082872322-2024-2024-0000-00	Tag Surrender	6/25/2025	6/26/2025	1843	TAX	($229.95)	$0.00	($229.95)
														2	TAX	($3.15)	$0.00	($3.15)
																	Refund	$233.10

Submitted by Lisa S. Anderson Date 6-30-25

Lisa S. Anderson, Tax Administrator Camden County

Approved by Tiffney S. White Date 7-7-25

Tiffney White, Chair Camden County Board of Commissioners

F. Amended Schedule of Fees 2025-2026 – Update to the Sheriff's Schedule of Fees. The complete Schedule of Fees is hereby incorporated by reference and available in its entirety for public inspection in the County Clerk's Office, the County Finance Office and on the County website.

Motion to approve the Consent Agenda as presented.

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

Commissioner Banks requested to introduce an amended motion in regard to the Text Amendment Public Hearing and offered the following:

Motion to reinsert the following language back into Section M, #2: ***Be located at least 500 feet from existing child care centers use type.***

RESULT:	**PASSED [5-0]**
MOVER:	Jason Banks
AYES:	Tiffney White, Troy Leary, Randy Krainiak, Sissy Aydlett, Jason Banks

ITEM 11. COUNTY MANAGER'S REPORT

County Manager Erin Burke included the following in her report to the Board:

- Biweekly High School Construction Meetings continue
- NCACC Advocacy Days – Raleigh, NC
- Mural Update – Ribbon Cutting July 14th
- Juneteenth Celebration
- Camden-Currituck-Pasquotank Regional CTP Steering Committee Meeting #1
- School Facilities Study Meeting
- Camden Water & Wastewater Infrastructure Update Meeting
- Jail Board Meeting
- NC East Alliance Meeting
- Employee Appreciation Cookout

ITEM 12. COMMISSIONERS' REPORTS

Commissioner Aydlett

- New High School Groundbreaking – July 14th
- County Advocacy Days Event
- NCACC District Meeting Event – Recognition of Mike Whitehurst as Heroic Hands Award Recipient
- Juneteenth Event
- Camden EMS Advisory Board Meeting
- Employee Appreciation Luncheon

ITEM 13. INFORMATION, REPORTS & MINUTES FROM OTHER AGENCIES

Provided for information only:

A. Register of Deeds Report

Camden County Register of Deeds: Ashley Jennings
May 2025 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
05/01/25	$ -	$ -	$ 1,753.71	$ 1,825.29	$ 9.92	$ 56.01	$ 111.60	$ 483.47	$ 4,240.00
05/02/25	$ 5.00	$ 30.00	$ -	$ -	$ 1.68	$ 6.29	$ 12.40	$ 56.63	$ 112.00
05/05/25	$ -	$ -	$ 215.60	$ 224.40	$ 2.56	$ 16.06	$ 12.40	$ 138.98	$ 610.00
05/06/25	$ -	$ -	$ -	$ -	$ 3.15	$ 19.25	$ 24.80	$ 162.80	$ 210.00
05/07/25	$ 5.00	$ 30.00	$ -	$ -	$ 7.65	$ 44.16	$ 31.00	$ 392.19	$ 510.00
05/08/25	$ -	$ -	$ 459.62	$ 478.38	$ 1.62	$ 8.79	$ 18.60	$ 78.99	$ 1,046.00
05/09/25	$ -	$ -	$ 475.30	$ 494.70	$ 5.79	$ 34.50	$ 55.80	$ 289.91	$ 1,356.00
05/12/25	$ -	$ -	$ -	$ -	$ 2.30	$ 13.87	$ 12.40	$ 124.43	$ 153.00
05/13/25	$ -	$ -	$ 879.55	$ 915.45	$ 5.91	$ 36.56	$ 43.40	$ 308.13	$ 2,189.00
05/14/25	$ -	$ -	$ 1,309.28	$ 1,362.72	$ 6.93	$ 38.99	$ 80.60	$ 335.48	$ 3,134.00
05/15/25	$ -	$ -	$ 625.24	$ 650.76	$ 8.37	$ 43.06	$ 124.00	$ 382.57	$ 1,834.00
05/16/25	$ -	$ -	$ 390.53	$ 406.47	$ 4.09	$ 24.78	$ 31.00	$ 212.53	$ 1,069.40
05/19/25	$ 5.00	$ 30.00	$ -	$ -	$ 2.16	$ 10.07	$ 6.20	$ 90.57	$ 144.00
05/20/25	$ -	$ -	$ -	$ -	$ 2.73	$ 17.14	$ 12.40	$ 148.93	$ 181.20
05/21/25	$ -	$ -	$ -		$ 1.11	$ 7.19	$ 6.20	$ 59.50	$ 74.00
05/22/25	$ -	$ -	$ -	$ -	$ 2.04	$ 12.06	$ 18.60	$ 103.30	$ 136.00
05/23/25	$ -	$ -	$ 865.83	$ 901.17	$ 3.35	$ 19.45	$ 31.00	$ 169.60	$ 1,990.40
05/26/25	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
05/27/25	$ 10.00	$ 60.00	$ -	$ -	$ 8.44	$ 47.14	$ 24.80	$ 412.62	$ 563.00
05/28/25	$ -	$ -	$ 715.40	$ 744.60	$ 4.07	$ 23.57	$ 43.40	$ 201.76	$ 1,732.80
05/29/25	$ -	$ -	$ 400.33	$ 416.67	$ 2.48	$ 15.43	$ 18.60	$ 128.49	$ 982.00
05/30/25	$ -	$ -	$ 1,142.68	$ 1,189.32	$ 6.08	$ 37.64	$ 43.40	$ 317.88	$ 2,737.00
									$ -
TOTAL	$ 25.00	$ 150.00	$ 9,233.07	$ 9,609.93	$ 92.43	$ 532.01	$ 762.60	$ 4,598.76	$ 25,003.80

Camden County Register of Deeds: Ashley Jennings
June 2025 Daily Deposit

DATE	NC CHILDRENS TRUST	NC DOM. VIO. FUND	STATE REV. STAMPS	COUNTY REV. STAMPS	RETIREMENT	AUTO FUND	STATE TREASURY	ROD GENERAL	TOTAL
06/02/25	$ -	$ -	$ 435.61	$ 453.39	$ 3.16	$ 19.29	$ 24.80	$ 163.15	$ 1,099.40
06/03/25	$ 15.00	$ 90.00	$ 725.20	$ 754.80	$ 5.22	$ 21.19	$ 31.00	$ 185.59	$ 1,828.00
06/04/25	$ -	$ -	$ 303.80	$ 316.20	$ 2.85	$ 17.27	$ 24.80	$ 145.08	$ 810.00
06/05/25	$ 5.00	$ 30.00	$ 1,007.44	$ 1,048.56	$ 10.29	$ 52.70	$ 124.00	$ 464.01	$ 2,742.00
06/06/25	$ -	$ -	$ 939.82	$ 978.18	$ 4.26	$ 24.04	$ 49.60	$ 206.10	$ 2,202.00
06/09/25	$ -	$ -	$ 661.50	$ 688.50	$ 4.74	$ 28.34	$ 43.40	$ 239.52	$ 1,666.00
06/10/25	$ -	$ -	$ 479.22	$ 498.78	$ 2.06	$ 12.15	$ 18.60	$ 104.19	$ 1,115.00
06/11/25	$ 5.00	$ 30.00	$ 495.88	$ 516.12	$ 2.79	$ 13.48	$ 18.60	$ 116.13	$ 1,198.00
06/12/25	$ -	$ -	$ 442.96	$ 461.04	$ 2.93	$ 18.40	$ 18.60	$ 155.07	$ 1,099.00
06/13/25	$ -	$ -	$ 98.00	$ 102.00	$ 4.23	$ 25.11	$ 37.20	$ 215.46	$ 482.00
06/16/25	$ -	$ -	$ 869.75	$ 905.25	$ 4.45	$ 27.19	$ 37.20	$ 229.16	$ 2,073.00
06/17/25	$ 10.00	$ 60.00	$ -	$ -	$ 3.45	$ 14.94	$ 12.40	$ 129.21	$ 230.00
06/18/25	$ -	$ -	$ 642.39	$ 668.61	$ 10.68	$ 57.40	$ 142.60	$ 501.32	$ 2,023.00
06/19/25	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
06/20/25	$ 5.00	$ 30.00	$ 441.00	$ 459.00	$ 4.90	$ 27.07	$ 31.00	$ 228.03	$ 1,226.00
06/23/25	$ -	$ -	$ -	$ -	$ 4.32	$ 25.84	$ 31.00	$ 226.84	$ 288.00
06/24/25	$ -	$ -	$ -	$ -	$ 2.91	$ 17.15	$ 24.80	$ 148.94	$ 193.80
06/25/25	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
06/06/25	$ -	$ -	$ 435.61	$ 453.39	$ 3.67	$ 22.07	$ 31.00	$ 188.26	$ 1,134.00
06/27/25	$ 5.00	$ 30.00	$ 850.64	$ 885.36	$ 8.69	$ 50.44	$ 62.00	$ 422.87	$ 2,315.00
06/30/25	$ -	$ -	$ 612.50	$ 637.50	$ 3.96	$ 24.46	$ 31.00	$ 204.58	$ 1,514.00
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.00
									$ -
TOTAL	$ 45.00	$ 270.00	$ 9,441.32	$ 9,826.68	$ 89.56	$ 498.53	$ 793.60	$ 4,273.51	$ 25,238.20

Ledger Report Fee Distribution
ASHLEY JENNINGS, REGISTER OF DEEDS
Camden, NC
Date Range From Thursday, May 1, 2025 to Friday, May 30, 2025

Name	Amount
NC Children's Trust Fund	$25.00
NC Domestic Violence Fund	$150.00
State Revenue Stamp	$9,233.07
County Revenue Stamp	$9,609.93
Land Transfer Fee	$0.00
Floodplain Map Fund	$0.00
Supplemental Retirement	$92.43
ROD Automation Fund	$532.01
Dept Of Cultural Resources	$0.00
Vital Records Fund	$0.00
State General Fund	$0.00
State Treasurer Amount	$762.60
ROD General Fund	$4,598.76
Total Distribution For Period	$25,003.80
Cash Total	$725.60
Check Total	$2,712.40
Pay Account Total	$210.80
ACH Total	$21,355.00
Escrow Account Total	$0.00
Overpayment Total	$0.00
Total Deposit For Period	$25,003.80

Ledger Report Fee Distribution
ASHLEY JENNINGS, REGISTER OF DEEDS
Camden, NC
Date Range From Sunday, June 1, 2025 to Monday, June 30, 2025

Name	Amount
NC Children's Trust Fund	$45.00
NC Domestic Violence Fund	$270.00
State Revenue Stamp	$9,441.32
County Revenue Stamp	$9,826.68
Land Transfer Fee	$0.00
Floodplain Map Fund	$0.00
Supplemental Retirement	$89.56
ROD Automation Fund	$498.53
Dept Of Cultural Resources	$0.00
Vital Records Fund	$0.00
State General Fund	$0.00
State Treasurer Amount	$793.60
ROD General Fund	$4,273.51
Total Distribution For Period	$25,238.20
Cash Total	$578.20
Check Total	$3,868.00
Pay Account Total	$465.00
ACH Total	$20,327.00
Escrow Account Total	$0.00
Overpayment Total	$0.00
Total Deposit For Period	$25,238.20

B. Library Report

Camden County Public Library

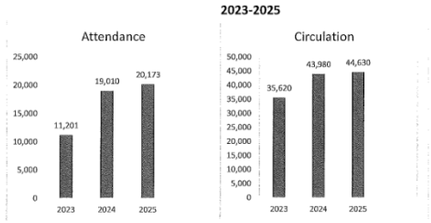
1-year 2024- 2025 Statistics

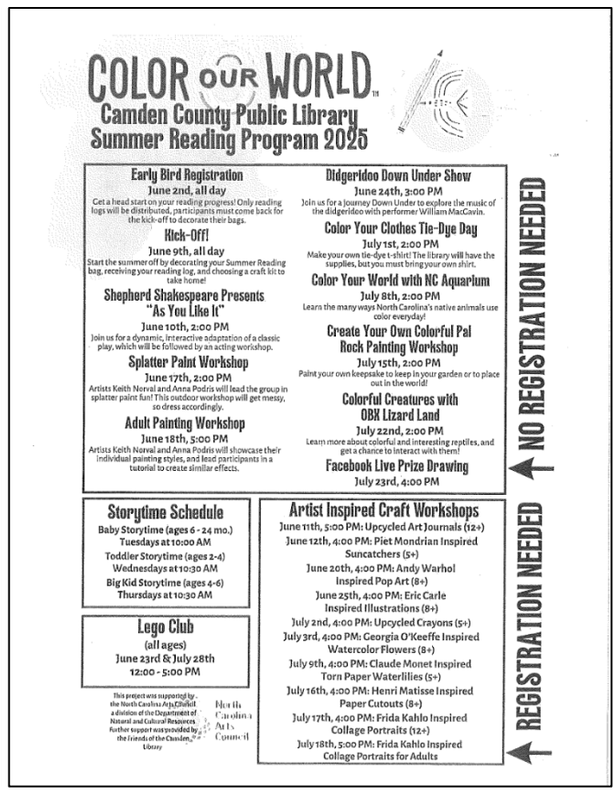
MONTH REPORT

Visitor Count	20137
Materials Check Outs & Renewals	3360
Libby – Overdrive (magazines, eBooks & audiobooks)	3663
Computer/ Wireless Use	2917/2147
Questions Answered	2235
Children's Programs/Attendance	185/3674
Teen Program/Attendance	18/108
Adult Programs/Attendance	63/641
Outreach Programs/Attendance	9/863
Study Room Usage/Attendance	345/649
Meeting Room Usage/Attendance	29/283
Days/Hours Open	282/2279
# Items in Collection	23,730
Library Card Holders	3,164

Comparison by Year

2023-2025





C. Financial Report

Fund	Year to Date		May	2025
10	**General Fund**	Budgeted	Revised	Collections/Spent
	Revenues	$ 19,993,238	$ 25,971,887	$ 18,323,965
	Expenses	$ 19,993,238	$ 25,971,887	$ 20,713,559
12	**Code Enforcement**			
	Revenues	$ 60,000		$ 2,097
	Expenses	$ 60,000		$ 25,000
13	**R/D Auto Enhancement**			
	Revenues	$ 6,550		$ 5,161
	Expenses	$ 6,550		$ 6,550
14	**Community Grant Programs**			
	Revenues	$ 25,000		$ 483,405
	Expenses	$ 25,000		$ -
15	**Tourism Development Authority**			
	Revenues	$ 36,936		$ 28,372
	Expenses	$ 36,936		$ 31,946
22	**Opioid Litigation Settlement**			
	Revenues	$ 193,145		$ 77,952
	Expenses	$ 193,145		$ -
23	**Water & Sewer Reserve Fund**			
	Revenues	$ 74,500		$ 791,737
	Expenses	$ 74,500		$ -
29	**Water & Sewer Projects**			
	Revenues	$ 1,514,493		$ 206,511
	Expenses	$ 1,514,493		$ -
30	**Camden Water/Sewer District**			
	Revenues	$ 2,615,872	$ 2,806,794	$ 1,940,671
	Expenses	$ 2,615,872	$ 2,806,794	$ 1,963,988
32	**Dismal Swamp Gift Shop**			
	Revenues	$ 44,843		$ 43,409
	Expenses	$ 44,843		$ 21,377
36-39	**Watersheds**			
	Revenues	$ 62,339		$ 114,693
	Expenses	$ 62,339		$ 12,880
40	**Shiloh Courthouse Fire**			
	Revenues	$ 505,875	$ 608,931	$ 597,662
	Expenses	$ 505,875	$ 608,931	$ 476,093
41	**South Mills Fire**			
	Revenues	$ 320,168	$ 356,010	$ 371,654
	Expenses	$ 320,168	$ 356,010	$ 297,283
50	**School Fund**			
	Revenues	$ 8,100		$ 11,358
	Expenses	$ 8,100		$ -
51	**Public Assistance - Trustees**			
	Revenues	$ 59,440	$ 41,128	$ 26,661
	Expenses	$ 59,440	$ 41,128	$ 22,404
52	**Social Services**			
	Revenues	$ 1,641,463	$ 1,670,275	$ 741,262
	Expenses	$ 1,641,463	$ 1,670,275	$ 1,236,394
53	**Joyce Creek Drainage District**			
	Revenues	$ 44,160		$ 78,887
	Expenses	$ 44,160		$ 15,234
56	**Ferebee Courthouse Trust**			
	Revenues	$ 1,530		$ 76
	Expenses	$ 1,530		$ -
60	**Dismal Swamp Visitor Center**			
	Revenues	$ 189,987		$ 120,000
	Expenses	$ 189,987		$ 175,588
63	**State Boat Ramp Grant**			
	Revenues	$ 48,994		$ 1,248
	Expenses	$ 48,994		$ -
70	**Revaluation Reserve Fund**			
	Revenues	$ 30,500		$ 5,104
	Expenses	$ 30,500		$ -
71	**Unrestricted Capital Reserve**			
	Revenues	$ 1,111,352		$ 1,145,223
	Expenses	$ 1,111,352		$ -
75	**School Capital Reserve**			
	Revenues	$ 2,922,514		$ 33,393,598
	Expenses	$ 2,922,514		$ 371,463
	Total			
	Revenues	$ 31,510,999	$ 37,829,968	$ 58,510,707
	Expenses	$ 31,510,999	$ 37,829,968	$ 25,369,759

ITEM 14. PUBLIC COMMENTS (GENERAL)

William Stafford of South Mills presented concerns in regard to the following:

- Was not given the opportunity to speak during the quasi-judicial hearing for Camden Lakes
- Inconsistencies with the way quasi-judicial hearings are conducted
- Developers are treated differently than citizens
- Lack of opportunity for discourse between citizens and Board members

ITEM 15. ADJOURN

There being no further matters for discussion Chair White adjourned the Board of Commissioners at 9:06 PM.